MINUTES OF THE SPECIAL MEETING
OF THE CHIPPEWA RIVER DISTRICT LIBRARY
JANUARY 15, 2013

Members present were Chair T. Delia, R. Helwig, E. Parker, L. Laskowsky, S. Sunderman, C. Doyle, J. Loveland; Director L. Mitchell

Members absent were S. Paton

T. Delia called the meeting to order at 4:30 p.m.

AGENDA APPROVAL

R. Hewig moved to approve the agenda of January 15, 2013. Motion seconded by E. Parker. Motion carried.

PUBLIC COMMENTS

There were no public comments.

DIRECTOR’S REPORT

Lise Mitchell reported on the following:

• Personnel updates –
  1. Network Assistant position – posting process has begun and plan to fill the position as soon as possible.
  2. Interim Director appointment – J. Loveland moved to appoint Corey Friedrich to the Interim Director position effective January 28, 2013. Motion seconded by R. Helwig. Motion carried.
  3. Checking and investment accounts –
     a. S. Sunderman moved to add Corey Friedrich as an authorized signer to all Isabella Bank accounts and MBIA investment accounts. Motion seconded by L. Laskowsky. Motion carried.
     b. R. Helwig moved to remove Lise Mitchell as an authorized signer from all Isabella Bank accounts and MBIA investment accounts. Motion seconded by S. Sunderman. Motion carried.
4. New director search – C. Doyle moved to engage consultants Hartzell-Mika for all 3 tiers to conduct the Library Director search. Motion seconded by L. Laskowsky. Motion carried.

5. Search committee – R. Helwig moved to form a Search Committee for the Library Director position consisting of T. Delia, E. Parker, S. Sunderman, R. Helwig, and the Finance Director. Motion seconded by S. Sunderman. Motion carried.

- 2013 meeting schedule – the regular monthly board meetings will be held on the 3rd Thursday of each month beginning at 4:00 p.m. The meetings will be held on the following dates: February 21, March 21 (Rosebush), April 18, May 16, June 20 (Rolland), July 18, August 15, September 19 (Fremont), October 17, November 21 (Shepherd), December 19. Meeting location to be rotated between all CRDL locations.

ADJOURNMENT

T. Delia adjourned the meeting at 5:47 p.m.

Respectfully submitted,

Kristin M. Ellison, Finance Director