

Handley Regional Library
Regular Operating Expense Transactions
June 2015

Type	Date	Num	Name	Account	Debit	Credit
Check	06/01/2015	16014	Maurice Electrical Maurice Electrical	109-000 · Cash-Bank (BoCC)		18,735.00
				641-000 · Leasehold Improvements	18,735.00	
					18,735.00	18,735.00
Check	06/10/2015	ACH	Treasurer of VA Treasurer of VA Treasurer of VA Treasurer of VA	109-000 · Cash-Bank (BoCC)		7,995.67
				414-000 · Employer VRS	623.53	
				414-000 · Employer VRS	7,356.36	
				414-000 · Employer VRS	15.78	
					7,995.67	7,995.67
Check	06/03/2015	16034	Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor	109-000 · Cash-Bank (BoCC)		765.90
				426-001 · State	6.97	
				426-001 · State	32.52	
				426-119 · Holiday	369.00	
				426-119 · Holiday	36.90	
				426-200 · FFB	33.46	
				426-200 · FFB	50.19	
				426-200 · FFB	38.36	
				426-200 · FFB	30.24	
				426-200 · FFB	168.26	
					765.90	765.90
Check	06/03/2015	16033	Brodart Brodart Brodart Brodart Brodart	109-000 · Cash-Bank (BoCC)		138.67
				426-001 · State	19.17	
				426-001 · State	30.66	
				426-91 · FRNLC	20.58	
				426-128 · Lynch	33.84	
				426-200 · FFB	34.42	
					138.67	138.67
Check	06/03/2015	16032	Clem's Garage, Inc. Clem's Garage, Inc.	109-000 · Cash-Bank (BoCC)		157.49
				588-000 · Vehicle Expense	157.49	
					157.49	157.49
Check	06/03/2015	16031	Ingram Ingram	109-000 · Cash-Bank (BoCC)		1,165.44
				426-001 · State	14.18	
				426-001 · State	17.50	
				426-001 · State	49.60	
				426-001 · State	16.41	
				426-001 · State	31.62	
				426-001 · State	26.86	
				426-119 · Holiday	98.30	
				426-119 · Holiday	77.68	
				426-119 · Holiday	16.41	
				426-101 · Bowman	44.13	
				426-101 · Bowman	81.94	
				426-116 · Briggs	32.70	
				426-99 · VSmith	15.33	
				426-200 · FFB	8.28	
				426-200 · FFB	15.33	
				426-200 · FFB	41.01	
				426-200 · FFB	44.43	
				426-200 · FFB	14.61	
				426-200 · FFB	93.66	
				426-200 · FFB	61.26	
				426-200 · FFB	58.27	
				426-200 · FFB	15.33	
				426-200 · FFB	15.33	
				426-200 · FFB	61.17	
426-200 · FFB	181.40					
426-200 · FFB	32.70					
					1,165.44	1,165.44

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Type	Date	Num	Name	Account	Debit	Credit
Check	06/03/2015	16030	Midwest Tape	109-000 · Cash-Bank (BoCC)		4,437.24
			Midwest Tape	434-001 · State Funding	19.48	
			Midwest Tape	434-001 · State Funding	119.94	
			Midwest Tape	434-001 · State Funding	38.22	
			Midwest Tape	434-001 · State Funding	119.92	
			Midwest Tape	434-001 · State Funding	29.24	
			Midwest Tape	434-001 · State Funding	13.47	
			Midwest Tape	434-001 · State Funding	34.99	
			Midwest Tape	434-001 · State Funding	37.48	
			Midwest Tape	434-001 · State Funding	108.67	
			Midwest Tape	434-001 · State Funding	39.99	
			Midwest Tape	434-119 · Holiday	59.98	
			Midwest Tape	434-119 · Holiday	155.94	
			Midwest Tape	434-119 · Holiday	107.94	
			Midwest Tape	434-119 · Holiday	54.98	
			Midwest Tape	434-100 · Graves	109.96	
			Midwest Tape	434-101 · Bowman	185.16	
			Midwest Tape	434-101 · Bowman	97.44	
			Midwest Tape	434-200 · FFB	59.98	
			Midwest Tape	434-200 · FFB	33.72	
			Midwest Tape	434-200 · FFB	29.98	
			Midwest Tape	434-200 · FFB	39.99	
			Midwest Tape	434-200 · FFB	104.97	
			Midwest Tape	434-200 · FFB	39.98	
			Midwest Tape	434-200 · FFB	151.25	
			Midwest Tape	434-200 · FFB	14.99	
			Midwest Tape	434-200 · FFB	56.22	
			Midwest Tape	434-200 · FFB	83.97	
			Midwest Tape	434-200 · FFB	33.72	
			Midwest Tape	434-200 · FFB	304.92	
			Midwest Tape	434-200 · FFB	257.51	
			Midwest Tape	434-200 · FFB	18.74	
			Midwest Tape	434-200 · FFB	149.96	
			Midwest Tape	434-200 · FFB	79.98	
			Midwest Tape	434-200 · FFB	59.97	
			Midwest Tape	434-200 · FFB	491.86	
			Midwest Tape	434-200 · FFB	513.45	
			Midwest Tape	434-200 · FFB	49.44	
			Midwest Tape	434-200 · FFB	144.95	
			Midwest Tape	434-200 · FFB	150.69	
			Midwest Tape	434-200 · FFB	104.96	
			Midwest Tape	434-200 · FFB	33.28	
			Midwest Tape	434-200 · FFB	59.98	
Midwest Tape	434-200 · FFB	35.98				
					4,437.24	4,437.24
Check	06/03/2015	16029	Northern Virginia Daily	109-000 · Cash-Bank (BoCC)		117.00
			Northern Virginia Daily	428-001 · State Funding	117.00	
					117.00	117.00
Check	06/03/2015	16028	Office Depot	109-000 · Cash-Bank (BoCC)		47.78
			Office Depot	540-002 · library supplies & mat/state	47.78	
					47.78	47.78
Check	06/03/2015	16027	Overhead Door Company of Shenan...	109-000 · Cash-Bank (BoCC)		1,400.00
			Overhead Door Company of Shenan...	641-000 · Leasehold Improvements	1,400.00	
					1,400.00	1,400.00
Check	06/03/2015	16026	Penguin Random House LLC	109-000 · Cash-Bank (BoCC)		52.50
			Penguin Random House LLC	434-100 · Graves	52.50	
					52.50	52.50
Check	06/03/2015	16025	Reliable office supplies	109-000 · Cash-Bank (BoCC)		146.43
			Reliable office supplies	560-000 · Office Supplies	146.43	
					146.43	146.43
Check	06/03/2015	16024	Shenandoah Valley Electric Coopera...	109-000 · Cash-Bank (BoCC)		7,707.54
			Shenandoah Valley Electric Coopera...	468-000 · Electric	3,392.08	
			Shenandoah Valley Electric Coopera...	468-000 · Electric	4,315.46	
					7,707.54	7,707.54

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Type	Date	Num	Name	Account	Debit	Credit
Check	06/03/2015	16023	Shentel Shentel	109-000 · Cash-Bank (BoCC) 475-000 · Internet Telecommunications	2,985.00	2,985.00
					2,985.00	2,985.00
Check	06/03/2015	16022	3M 3M 3M	109-000 · Cash-Bank (BoCC) 575-000 · Prof Services - Other 575-000 · Prof Services - Other	854.60 750.00	1,604.60
					1,604.60	1,604.60
Check	06/03/2015	16021	US Bank Equipment Finance US Bank Equipment Finance	109-000 · Cash-Bank (BoCC) 464-003 · Rental & Maint. Contracts	2,140.00	2,140.00
					2,140.00	2,140.00
Check	06/03/2015	16020	Washington Gas Washington Gas	109-000 · Cash-Bank (BoCC) 470-000 · Heating	302.34	302.34
					302.34	302.34
Check	06/03/2015	16019	Wisecarver Communications, Inc. Wisecarver Communications, Inc.	109-000 · Cash-Bank (BoCC) 540-002 · library supplies & mat/state	50.00	50.00
					50.00	50.00
Check	06/03/2015	16018	Bettina Helms Bettina Helms	109-000 · Cash-Bank (BoCC) 640-002 · Cochran	105.29	105.29
					105.29	105.29
Check	06/05/2015	16035	Minnesota Life Minnesota Life	109-000 · Cash-Bank (BoCC) 414-000 · Employer VRS	67.22	67.22
					67.22	67.22
Check	06/05/2015	16036	OJ Commerce OJ Commerce	109-000 · Cash-Bank (BoCC) 634-001 · State Funding	260.09	260.09
					260.09	260.09
Check	06/16/2015	16038	Black Ties Black Ties	109-000 · Cash-Bank (BoCC) 545-001 · Children's programs	1,300.00	1,300.00
					1,300.00	1,300.00
Check	06/01/2015	EFT	Bank of Clarke County Bank of Clarke County	109-000 · Cash-Bank (BoCC) 590-002 · Credit card processsing fees	85.04	85.04
					85.04	85.04
Check	06/01/2015	EFT	Authorize.net Authorize.net Authorize.net Authorize.net	109-000 · Cash-Bank (BoCC) 590-002 · Credit card processsing fees 590-002 · Credit card processsing fees 590-002 · Credit card processsing fees	20.00 15.50 7.50	43.00
					43.00	43.00
Check	06/22/2015	16044	Suzanne and Jim, Inc. Suzanne and Jim, Inc.	109-000 · Cash-Bank (BoCC) 545-001 · Children's programs	1,200.00	1,200.00
					1,200.00	1,200.00
Check	06/24/2015	16045	An Affair to Remember An Affair to Remember	109-000 · Cash-Bank (BoCC) 436-128 · Lynch	75.00	75.00
					75.00	75.00
Check	06/24/2015	16046	Amazon Amazon Amazon Amazon	109-000 · Cash-Bank (BoCC) 426-125 · smgift 426-125 · smgift 426-119 · Holiday 426-119 · Holiday	76.92 35.96 11.99 119.79	244.66
					244.66	244.66
Check	06/24/2015	16047	Anderson Control, Inc. Anderson Control, Inc.	109-000 · Cash-Bank (BoCC) 582-002 · Bowman Library	233.75	233.75
					233.75	233.75

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Type	Date	Num	Name	Account	Debit	Credit
Check	06/24/2015	16048	Anthem Blue Cross and Blue Shield Anthem Blue Cross and Blue Shield	109-000 · Cash-Bank (BoCC) 418-000 · Employer Medical Insurance	13,010.00	13,010.00
					13,010.00	13,010.00
Check	06/24/2015	16049	Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor	109-000 · Cash-Bank (BoCC) 426-001 · State 426-200 · FFB 426-200 · FFB 426-200 · FFB	5.42 316.35 294.95 79.57	696.29
					696.29	696.29
Check	06/24/2015	16050	Battery Mart Battery Mart	109-000 · Cash-Bank (BoCC) 582-004 · Handley Library	371.50	371.50
					371.50	371.50
Check	06/24/2015	16051	Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart	109-000 · Cash-Bank (BoCC) 426-001 · State 426-001 · State 426-91 · FRNLC 426-200 · FFB 426-200 · FFB 426-200 · FFB 426-200 · FFB 426-200 · FFB	24.98 12.78 30.68 48.15 29.08 115.16 29.08 102.72	392.63
					392.63	392.63
Check	06/24/2015	16052	Brodart Brodart	109-000 · Cash-Bank (BoCC) 636-004 · Graves	323.01	323.01
					323.01	323.01
Check	06/24/2015	16053	A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C...	109-000 · Cash-Bank (BoCC) 445-000 · Lawn Care	680.00	680.00
					680.00	680.00
Check	06/24/2015	16054	Demco Demco Demco	109-000 · Cash-Bank (BoCC) 540-002 · library supplies & mat/state 540-002 · library supplies & mat/state	61.48 815.42	876.90
					876.90	876.90
Check	06/24/2015	16055	Dex Media Dex Media	109-000 · Cash-Bank (BoCC) 501-000 · Advertising	88.00	88.00
					88.00	88.00
Check	06/24/2015	16056	Treasurer, Frederick County Treasurer, Frederick County	109-000 · Cash-Bank (BoCC) 448-000 · Trash Disposal	145.88	145.88
					145.88	145.88
Check	06/24/2015	16057	Frederick County Sanitation Authority Frederick County Sanitation Authority	109-000 · Cash-Bank (BoCC) 472-000 · Water & Sewer	109.70	109.70
					109.70	109.70
Check	06/24/2015	16058	Gale Gale	109-000 · Cash-Bank (BoCC) 426-200 · FFB	221.11	221.11
					221.11	221.11
Check	06/24/2015	16059	Heritage Microfilm Heritage Microfilm	109-000 · Cash-Bank (BoCC) 436-128 · Lynch	186.75	186.75
					186.75	186.75
Check	06/24/2015	16060	Hollinger Metal Edge, Inc. Hollinger Metal Edge, Inc.	109-000 · Cash-Bank (BoCC) 540-002 · library supplies & mat/state	404.15	404.15
					404.15	404.15

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Type	Date	Num	Name	Account	Debit	Credit
Check	06/24/2015	16061	Ingram	109-000 · Cash-Bank (BoCC)		1,317.81
			Ingram	426-001 · State	15.87	
			Ingram	426-001 · State	19.04	
			Ingram	426-001 · State	16.39	
			Ingram	426-119 · Holiday	8.67	
			Ingram	426-119 · Holiday	166.00	
			Ingram	426-125 · smgift	19.08	
			Ingram	426-125 · smgift	49.08	
			Ingram	426-125 · smgift	29.53	
			Ingram	426-125 · smgift	133.39	
			Ingram	426-125 · smgift	31.62	
			Ingram	426-125 · smgift	10.43	
			Ingram	426-128 · Lynch	32.66	
			Ingram	426-128 · Lynch	161.46	
			Ingram	426-128 · Lynch	78.02	
			Ingram	426-128 · Lynch	30.09	
			Ingram	426-200 · FFB	31.62	
			Ingram	426-200 · FFB	30.54	
			Ingram	426-200 · FFB	13.65	
			Ingram	426-200 · FFB	47.99	
			Ingram	426-200 · FFB	15.33	
			Ingram	426-200 · FFB	14.79	
			Ingram	426-200 · FFB	383.15	
			Ingram	426-200 · FFB	17.90	
			Ingram	426-200 · FFB	14.76	
			Ingram	426-200 · FFB	18.54	
			Ingram	426-200 · FFB	30.56	
			Ingram	426-200 · FFB	45.84	
			Ingram	426-200 · FFB	15.85	
			Ingram	426-001 · State		163.74
			Ingram	426-001 · State		0.30
					1,481.85	1,481.85
Check	06/24/2015	16062	Landmark Elevator, Inc.	109-000 · Cash-Bank (BoCC)		132.61
			Landmark Elevator, Inc.	444-000 · Elevator Inspections	132.61	
					132.61	132.61
Check	06/24/2015	16063	Live Oak Media	109-000 · Cash-Bank (BoCC)		906.76
			Live Oak Media	434-100 · Graves	413.86	
			Live Oak Media	434-100 · Graves	374.37	
			Live Oak Media	434-119 · Holiday	118.53	
					906.76	906.76
Check	06/24/2015	16064	Melos, Inc	109-000 · Cash-Bank (BoCC)		400.80
			Melos, Inc	634-000 · Library Furn & Fix	400.80	
					400.80	400.80
Check	06/24/2015	16065	Midwest Tape	109-000 · Cash-Bank (BoCC)		472.57
			Midwest Tape	434-001 · State Funding	63.98	
			Midwest Tape	434-101 · Bowman	44.98	
			Midwest Tape	434-119 · Holiday	9.99	
			Midwest Tape	434-200 · FFB	18.74	
			Midwest Tape	434-200 · FFB	59.98	
			Midwest Tape	434-200 · FFB	214.94	
			Midwest Tape	434-200 · FFB	59.96	
					472.57	472.57
Check	06/24/2015	16066	National Elevator Inspection Service...	109-000 · Cash-Bank (BoCC)		288.00
			National Elevator Inspection Service...	444-000 · Elevator Inspections	288.00	
					288.00	288.00
Check	06/24/2015	16067	OverDrive, Inc.	109-000 · Cash-Bank (BoCC)		2,167.87
			OverDrive, Inc.	436-001 · State Funding	317.52	
			OverDrive, Inc.	436-001 · State Funding	1,822.35	
			OverDrive, Inc.	436-001 · State Funding	28.00	
					2,167.87	2,167.87
Check	06/24/2015	16068	Recorded Books	109-000 · Cash-Bank (BoCC)		6.95
			Recorded Books	434-119 · Holiday	6.95	
					6.95	6.95

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Type	Date	Num	Name	Account	Debit	Credit
Check	06/24/2015	16069	Red Herring Puppets Red Herring Puppets	109-000 · Cash-Bank (BoCC) 545-001 · Children's programs	1,200.00	1,200.00
					1,200.00	1,200.00
Check	06/24/2015	16070	OCLC OCLC	109-000 · Cash-Bank (BoCC) 585-000 · Solinet Charges	61.05	61.05
					61.05	61.05
Check	06/24/2015	16071	PastPerfect Software, Inc. PastPerfect Software, Inc.	109-000 · Cash-Bank (BoCC) 436-004 · Graves	245.00	245.00
					245.00	245.00
Check	06/24/2015	16072	Patton's Movers, Inc. Patton's Movers, Inc.	109-000 · Cash-Bank (BoCC) 590-000 · Other Operating Expenses	95.28	95.28
					95.28	95.28
Check	06/24/2015	16073	Scholastic Library Publishing Scholastic Library Publishing	109-000 · Cash-Bank (BoCC) 436-001 · State Funding	2,205.00	2,205.00
					2,205.00	2,205.00
Check	06/24/2015	16074	Showcases Showcases Showcases Showcases	109-000 · Cash-Bank (BoCC) 540-002 · library supplies & mat/state 540-002 · library supplies & mat/state 540-002 · library supplies & mat/state	301.59 51.68 141.80	495.07
					495.07	495.07
Check	06/24/2015	16075	Southern Air Southern Air Southern Air	109-000 · Cash-Bank (BoCC) 582-004 · Handley Library 582-004 · Handley Library	374.00 562.50	936.50
					936.50	936.50
Check	06/24/2015	16076	Staples Business Advantage Staples Business Advantage Staples Business Advantage	109-000 · Cash-Bank (BoCC) 560-000 · Office Supplies 560-000 · Office Supplies	58.18 51.55	109.73
					109.73	109.73
Check	06/24/2015	16077	Systime, Inc. Systime, Inc.	109-000 · Cash-Bank (BoCC) 640-000 · Computer Hardware	49.00	49.00
					49.00	49.00
Check	06/24/2015	16078	Tech Team Solutions, LLC Tech Team Solutions, LLC	109-000 · Cash-Bank (BoCC) 575-000 · Prof Services - Other	584.00	584.00
					584.00	584.00
Check	06/24/2015	16079	Unique Management Services, Inc. Unique Management Services, Inc.	109-000 · Cash-Bank (BoCC) 575-000 · Prof Services - Other	187.95	187.95
					187.95	187.95
Check	06/24/2015	16080	U.S. Postal Service U.S. Postal Service	109-000 · Cash-Bank (BoCC) 565-000 · Postage	144.00	144.00
					144.00	144.00
Check	06/24/2015	16081	Verizon Verizon	109-000 · Cash-Bank (BoCC) 476-000 · Telephone - Regular	846.75	846.75
					846.75	846.75
Check	06/24/2015	16082	Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services	109-000 · Cash-Bank (BoCC) 640-000 · Computer Hardware 540-002 · library supplies & mat/state 488-002 · Administration CE 636-004 · Graves 540-002 · library supplies & mat/state 560-000 · Office Supplies 560-000 · Office Supplies 634-001 · State Funding 540-002 · library supplies & mat/state 560-000 · Office Supplies	295.99 385.75 60.00 1,440.10 174.78 52.98 305.36 434.63 436.06 17.98	3,603.63
					3,603.63	3,603.63

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Type	Date	Num	Name	Account	Debit	Credit
Check	06/24/2015	16083	Washington Gas Washington Gas	109-000 · Cash-Bank (BoCC) 470-000 · Heating	94.98	94.98
					94.98	94.98
Check	06/24/2015	16084	Weiss Bros. of Hagerstown, Inc Weiss Bros. of Hagerstown, Inc	109-000 · Cash-Bank (BoCC) 630-000 · Janitorial Equipment	2,462.50	2,462.50
					2,462.50	2,462.50
Check	06/24/2015	16085	Winchester Public Utilities Winchester Public Utilities	109-000 · Cash-Bank (BoCC) 472-000 · Water & Sewer	668.31	668.31
					668.31	668.31
Check	06/24/2015	16086	City of Winchester, Treasurer City of Winchester, Treasurer	109-000 · Cash-Bank (BoCC) 588-000 · Vehicle Expense	82.61	82.61
					82.61	82.61
Check	06/24/2015	16087	The Winchester Star The Winchester Star	109-000 · Cash-Bank (BoCC) 501-000 · Advertising	112.80	112.80
					112.80	112.80
Check	06/24/2015	16088	Ebert, Rebecca A. Ebert, Rebecca A.	109-000 · Cash-Bank (BoCC) 488-333 · Cochran	99.00	99.00
					99.00	99.00
Check	06/24/2015	16089	Huddy, John N Huddy, John N	109-000 · Cash-Bank (BoCC) 590-000 · Other Operating Expenses	70.36	70.36
					70.36	70.36
Check	06/24/2015	16090	Charleston County Public Library Charleston County Public Library	109-000 · Cash-Bank (BoCC) 590-000 · Other Operating Expenses	50.00	50.00
					50.00	50.00
Check	06/29/2015	16091	Washington Gas Washington Gas	109-000 · Cash-Bank (BoCC) 470-000 · Heating	92.20	92.20
					92.20	92.20
Check	06/29/2015	16092	Davis, Adrienne Davis, Adrienne Davis, Adrienne	109-000 · Cash-Bank (BoCC) 590-000 · Other Operating Expenses 590-000 · Other Operating Expenses	100.00 157.94	257.94
					257.94	257.94
TOTAL					91,679.64	91,679.64