

## Handley Regional Library Regular Operating Expense Transactions March 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	03/10/2016	ACH	Treasurer of VA	Cash-Bank (BoCC)		7,282.36
			Treasurer of VA	Employer VRS	571.52	
			Treasurer of VA	Employer VRS	6,676.42	
			Treasurer of VA	Employer VRS	34.42	
					7,282.36	7,282.36
Check	03/04/2016	16714	Battery Mart	Cash-Bank (BoCC)		171.95
			Battery Mart	library supplies & mat/state	171.95	
					171.95	171.95
Check	03/04/2016	16715	Brodart	Cash-Bank (BoCC)		1,571.46
			Brodart	State	66.33	
			Brodart	State	33.90	
			Brodart	State	146.31	
			Brodart	State	33.84	
			Brodart	State	30.87	
			Brodart	Shingleton	329.50	
			Brodart	Shingleton	30.87	
			Brodart	Claytor	131.87	
			Brodart	FFB	19.17	
			Brodart	FFB	423.44	
			Brodart	FFB	222.12	
			Brodart	FFB	28.24	
			Brodart	FFB	41.16	
			Brodart	FFB	33.84	
Check	03/04/2016	16716	Brodart	Cash-Bank (BoCC)		62.82
			Brodart	library supplies & mat/state	62.82	
					62.82	62.82
Check	03/04/2016	16717	Ingram	Cash-Bank (BoCC)		2,587.34
			Ingram	State	115.54	
			Ingram	State	52.32	
			Ingram	State	79.44	
			Ingram	State	550.61	
			Ingram	State	642.97	
			Ingram	State	45.68	
			Ingram	State	64.52	
			Ingram	State	25.80	
			Ingram	State	89.70	
			Ingram	State	25.04	
			Ingram	State	59.67	
			Ingram	State	614.40	
			Ingram	FFB	35.63	
			Ingram	FFB	166.94	
Ingram	FFB	19.08				
					2,587.34	2,587.34
Check	03/04/2016	16718	Landmark Elevator, Inc.	Cash-Bank (BoCC)		177.94
			Landmark Elevator, Inc.	Elevator Inspections	177.94	
					177.94	177.94
Check	03/04/2016	16719	Lectorum Publications, Inc.	Cash-Bank (BoCC)		247.15
			Lectorum Publications, Inc.	FFB	247.15	
					247.15	247.15
Check	03/04/2016	16720	Midwest Tape	Cash-Bank (BoCC)		4,792.56
			Midwest Tape	State Funding	8.98	
			Midwest Tape	State Funding	22.48	
			Midwest Tape	State Funding	790.82	
			Midwest Tape	State Funding	49.47	
			Midwest Tape	State Funding	29.99	
			Midwest Tape	State Funding	288.54	
			Midwest Tape	State Funding	39.99	
			Midwest Tape	State Funding	49.99	
			Midwest Tape	State Funding	44.99	
			Midwest Tape	State Funding	563.96	
			Midwest Tape	FFB	248.85	
			Midwest Tape	FFB	63.98	
			Midwest Tape	FFB	119.12	
			Midwest Tape	FFB	278.86	
			Midwest Tape	FFB	280.23	
			Midwest Tape	FFB	292.31	

**Handley Regional Library**  
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Type	Date	Num	Name	Account	Debit	Credit
			Midwest Tape	FFB	67.48	
			Midwest Tape	FFB	466.20	
			Midwest Tape	FFB	86.20	
			Midwest Tape	FFB	258.12	
			Midwest Tape	FFB	143.15	
			Midwest Tape	FFB	225.56	
			Midwest Tape	FFB	373.29	
					4,792.56	4,792.56
Check	03/04/2016	16721	Miller's Supplies At Work	Cash-Bank (BoCC)		52.91
			Miller's Supplies At Work	Office Supplies	34.33	
			Miller's Supplies At Work	library supplies & mat/state	18.58	
					52.91	52.91
Check	03/04/2016	16722	Norvac Lock Technology, Inc.	Cash-Bank (BoCC)		8.25
			Norvac Lock Technology, Inc.	Janitorial Mat'ls & Supplies	8.25	
					8.25	8.25
Check	03/04/2016	16723	Overhead Door Company of Shenan...	Cash-Bank (BoCC)		830.00
			Overhead Door Company of Shenan...	Alarm System	830.00	
					830.00	830.00
Check	03/04/2016	16724	Shentel	Cash-Bank (BoCC)		2,985.00
			Shentel	Internet Telecommunications	2,985.00	
					2,985.00	2,985.00
Check	03/04/2016	16725	Staples Business Advantage	Cash-Bank (BoCC)		79.59
			Staples Business Advantage	library supplies & mat/state	79.59	
					79.59	79.59
Check	03/04/2016	16726	Tech Team Solutions, LLC	Cash-Bank (BoCC)		2,379.00
			Tech Team Solutions, LLC	Prof Services - Other	2,379.00	
					2,379.00	2,379.00
Check	03/04/2016	16727	Vac-Shack	Cash-Bank (BoCC)		34.95
			Vac-Shack	Janitorial Mat'ls & Supplies	34.95	
					34.95	34.95
Check	03/04/2016	16728	Virginia Public Library Directors Asso...	Cash-Bank (BoCC)		80.00
			Virginia Public Library Directors Asso...	Administration CE	80.00	
					80.00	80.00
Check	03/04/2016	16729	Washington Gas	Cash-Bank (BoCC)		1,134.38
			Washington Gas	Heating	1,134.38	
					1,134.38	1,134.38
Check	03/04/2016	16730	Hughes, Donna J.	Cash-Bank (BoCC)		36.43
			Hughes, Donna J.	Kiwanis	4.15	
			Hughes, Donna J.	Kiwanis	32.28	
					36.43	36.43
Check	03/04/2016	16731	Huddy, John N	Cash-Bank (BoCC)		53.77
			Huddy, John N	Administration CE	53.77	
					53.77	53.77
Check	03/04/2016	16732	Gangai, Aimee L	Cash-Bank (BoCC)		70.00
			Gangai, Aimee L	ALA Membership	70.00	
					70.00	70.00
Check	03/04/2016	16733	State Corporation Commission	Cash-Bank (BoCC)		25.00
			State Corporation Commission	Other Operating Expenses	25.00	
					25.00	25.00
Check	03/08/2016	16734	Shenandoah Valley Electric Coopera...	Cash-Bank (BoCC)		5,786.81
			Shenandoah Valley Electric Coopera...	Electric	2,662.65	
			Shenandoah Valley Electric Coopera...	Electric	3,124.16	
					5,786.81	5,786.81

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### Handley Regional Library Regular Operating Expense Transactions March 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	03/10/2016	ACH	ICMA-RC ICMA-RC	Cash-Bank (BoCC) Employer VRS	52.96	52.96
					52.96	52.96
Check	03/14/2016	16737	American Library Association American Library Association	Cash-Bank (BoCC) ALA Membership	137.00	137.00
					137.00	137.00
Check	03/14/2016	16738	Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor	Cash-Bank (BoCC) State State FFB FFB	14.39 20.60 187.25 168.82	439.87
					48.81	
					439.87	439.87
Check	03/14/2016	16739	Treasury Services Treasury Services	Cash-Bank (BoCC) Inter-Library Loan Fees	15.00	15.00
					15.00	15.00
Check	03/14/2016	16740	Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart Brodart	Cash-Bank (BoCC) State State FRNLC Sullivan Shingleton Shingleton Shingleton Shingleton Claytor Claytor Lynch Lynch FFB FFB FFB FFB FFB FFB	35.66 20.58 117.81 51.15 145.68 54.15 31.95 25.62 70.17 232.64 6.52 58.16 158.91 157.05 32.49 6.39 32.55 128.58	1,366.06
					1,366.06	1,366.06
Check	03/14/2016	16741	Capstone Press, Inc. Capstone Press, Inc.	Cash-Bank (BoCC) State	2,155.18	2,155.18
					2,155.18	2,155.18
Check	03/14/2016	16742	A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C...	Cash-Bank (BoCC) Lawn Care Lawn Care	1,447.00 300.00	1,747.00
					1,747.00	1,747.00
Check	03/14/2016	16743	Demco Demco	Cash-Bank (BoCC) library supplies & mat/state	1,883.00	1,883.00
					1,883.00	1,883.00
Check	03/14/2016	16744	Ellison Ellison	Cash-Bank (BoCC) library supplies & mat/state	6.00	6.00
					6.00	6.00
Check	03/14/2016	16745	Frederick County Sanitation Authority Frederick County Sanitation Authority	Cash-Bank (BoCC) Water & Sewer	100.93	100.93
					100.93	100.93

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Type	Date	Num	Name	Account	Debit	Credit
Check	03/14/2016	16746	Ingram	Cash-Bank (BoCC)		389.02
			Ingram	State	15.30	
			Ingram	State	87.98	
			Ingram	State	14.04	
			Ingram	State	8.60	
			Ingram	State	16.41	
			Ingram	State	30.50	
			Ingram	State	49.08	
			Ingram	State	16.93	
			Ingram	FFB	30.54	
			Ingram	FFB	47.46	
			Ingram	FFB	41.62	
			Ingram	FFB	30.56	
					389.02	389.02
Check	03/14/2016	16747	Midwest Tape	Cash-Bank (BoCC)		2,331.11
			Midwest Tape	State Funding	538.81	
			Midwest Tape	State Funding	336.10	
			Midwest Tape	State Funding	108.67	
			Midwest Tape	State Funding	712.13	
			Midwest Tape	FFB	14.84	
			Midwest Tape	FFB	211.39	
			Midwest Tape	FFB	7.49	
			Midwest Tape	FFB	54.69	
			Midwest Tape	FFB	68.94	
			Midwest Tape	FFB	212.09	
			Midwest Tape	FFB	65.96	
					2,331.11	2,331.11
Check	03/14/2016	16748	NMS Imaging, Inc.	Cash-Bank (BoCC)		1,070.00
			NMS Imaging, Inc.	Prof Services - Other	1,070.00	
					1,070.00	1,070.00
Check	03/14/2016	16749	Northern Virginia Daily	Cash-Bank (BoCC)		75.00
			Northern Virginia Daily	Advertising	75.00	
					75.00	75.00
Check	03/14/2016	16750	OCLC	Cash-Bank (BoCC)		62.89
			OCLC	Solinet Charges	62.89	
					62.89	62.89
Check	03/14/2016	16751	Office Depot	Cash-Bank (BoCC)		142.72
			Office Depot	Office Supplies	3.32	
			Office Depot	library supplies & mat/state	171.86	
			Office Depot	Office Supplies		32.46
					175.18	175.18
Check	03/14/2016	16752	Southern Air	Cash-Bank (BoCC)		105.00
			Southern Air	Handley Library	105.00	
					105.00	105.00
Check	03/14/2016	16753	Shallow Creek Electrical Services, LLC	Cash-Bank (BoCC)		157.50
			Shallow Creek Electrical Services, LLC	Handley Library	157.50	
					157.50	157.50
Check	03/14/2016	16754	Southern Refrigeration Corp.	Cash-Bank (BoCC)		183.27
			Southern Refrigeration Corp.	Janitorial Mat'ls & Supplies	183.27	
					183.27	183.27
Check	03/14/2016	16755	Stanley Access Tech	Cash-Bank (BoCC)		568.75
			Stanley Access Tech	Handley Library	273.00	
			Stanley Access Tech	Handley Library	295.75	
					568.75	568.75
Check	03/14/2016	16756	Unique Management Services, Inc.	Cash-Bank (BoCC)		375.90
			Unique Management Services, Inc.	Prof Services - Other	375.90	
					375.90	375.90

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Type	Date	Num	Name	Account	Debit	Credit
Check	03/14/2016	16757	Verizon Wireless Verizon Wireless	Cash-Bank (BoCC) Mobile Internet	91.16	91.16
					91.16	91.16
Check	03/14/2016	16758	Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services	Cash-Bank (BoCC) Computer Hardware Office Supplies Other Operating Expenses Office Supplies Other Operating Expenses Administration CE Other Operating Expenses	71.98 113.96 181.85 47.96 14.49 135.00 46.63	611.87
					611.87	611.87
Check	03/14/2016	16759	City of Winchester, Treasurer City of Winchester, Treasurer	Cash-Bank (BoCC) Vehicle Expense	90.63	90.63
					90.63	90.63
Check	03/14/2016	16760	Ebert, Rebecca A. Ebert, Rebecca A.	Cash-Bank (BoCC) IntraLibrary Mileage	18.58	18.58
					18.58	18.58
Check	03/01/2016	EFT	Authorize.net Authorize.net Authorize.net Authorize.net	Cash-Bank (BoCC) Credit card processsing fees Credit card processsing fees Credit card processsing fees	20.00 24.20 6.75	50.95
					50.95	50.95
Check	03/01/2016	EFT	Bank of Clarke County Bank of Clarke County	Cash-Bank (BoCC) Credit card processsing fees	121.78	121.78
					121.78	121.78
Check	03/18/2016	16761	Dex Media Dex Media	Cash-Bank (BoCC) Advertising	89.00	89.00
					89.00	89.00
Check	03/18/2016	16762	Verizon Verizon	Cash-Bank (BoCC) Telephone - Regular	833.46	833.46
					833.46	833.46
Check	03/24/2016	ACH	ICMA-RC ICMA-RC	Cash-Bank (BoCC) Employer VRS	52.96	52.96
					52.96	52.96
Check	03/29/2016	16767	Anthem Blue Cross and Blue Shield Anthem Blue Cross and Blue Shield	Cash-Bank (BoCC) Employer Medical Insurance	11,540.00	11,540.00
					11,540.00	11,540.00
Check	03/29/2016	16768	Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor	Cash-Bank (BoCC) State State State State State State State State FFB	23.58 6.68 9.78 91.33 122.17 255.26 640.56	1,149.36
					1,149.36	1,149.36

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Type	Date	Num	Name	Account	Debit	Credit
Check	03/29/2016	16769	Brodart	Cash-Bank (BoCC)		1,950.86
			Brodart	State	99.59	
			Brodart	State	34.11	
			Brodart	FRNLC	41.16	
			Brodart	FRNLC	76.65	
			Brodart	Sullivan	20.64	
			Brodart	Sullivan	115.53	
			Brodart	Sullivan	67.34	
			Brodart	Sullivan	66.75	
			Brodart	Sullivan	417.72	
			Brodart	Sullivan	112.57	
			Brodart	Sullivan	362.69	
			Brodart	Sullivan	31.80	
			Brodart	Shingleton	42.01	
			Brodart	FFB	330.36	
			Brodart	FFB	98.10	
			Brodart	FFB	33.84	
					1,950.86	1,950.86
Check	03/29/2016	16770	Capital Tristate	Cash-Bank (BoCC)		141.60
			Capital Tristate	Janitorial Mat'ls & Supplies	141.60	
					141.60	141.60
Check	03/29/2016	16771	Commercial Press, Inc.	Cash-Bank (BoCC)		113.75
			Commercial Press, Inc.	library supplies & mat/state	113.75	
					113.75	113.75
Check	03/29/2016	16772	Demco	Cash-Bank (BoCC)		191.76
			Demco	library supplies & mat/state	191.76	
					191.76	191.76
Check	03/29/2016	16773	Fire Protection Company, LLC	Cash-Bank (BoCC)		384.25
			Fire Protection Company, LLC	Handley Library	384.25	
					384.25	384.25
Check	03/29/2016	16774	Treasurer, Frederick County	Cash-Bank (BoCC)		145.88
			Treasurer, Frederick County	Trash Disposal	145.88	
					145.88	145.88
Check	03/29/2016	16775	Hollinger Metal Edge, Inc.	Cash-Bank (BoCC)		653.52
			Hollinger Metal Edge, Inc.	library supplies & mat/state	50.76	
			Hollinger Metal Edge, Inc.	library supplies & mat/state	602.76	
					653.52	653.52
Check	03/29/2016	16776	Ingram	Cash-Bank (BoCC)		2,895.03
			Ingram	State	17.49	
			Ingram	State	25.08	
			Ingram	State	577.30	
			Ingram	State	33.44	
			Ingram	State	14.25	
			Ingram	State	42.26	
			Ingram	State	199.38	
			Ingram	State	31.62	
			Ingram	State	39.94	
			Ingram	State	40.14	
			Ingram	Sullivan	15.87	
			Ingram	Sullivan	304.58	
			Ingram	Sullivan	20.21	
			Ingram	FFB	524.05	
			Ingram	FFB	47.66	
			Ingram	FFB	112.34	
			Ingram	FFB	664.98	
			Ingram	FFB	32.72	
			Ingram	FFB	79.10	
			Ingram	FFB	72.62	
					2,895.03	2,895.03
Check	03/29/2016	16777	Jno.S.Solenberger & Co., Inc.	Cash-Bank (BoCC)		7.58
			Jno.S.Solenberger & Co., Inc.	Janitorial Mat'ls & Supplies	7.58	
					7.58	7.58

**Handley Regional Library**  
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Type	Date	Num	Name	Account	Debit	Credit
Check	03/29/2016	16778	Lectorum Publications, Inc. Lectorum Publications, Inc.	Cash-Bank (BoCC) State	54.22	54.22
					54.22	54.22
Check	03/29/2016	16779	LFCC Workforce Solutions LFCC Workforce Solutions LFCC Workforce Solutions LFCC Workforce Solutions	Cash-Bank (BoCC) Administration CE Clarke, ABB CE Circulation Dept. CE	1,435.50 470.25 965.25	2,871.00
					2,871.00	2,871.00
Check	03/29/2016	16780	Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape	Cash-Bank (BoCC) State Funding State Funding State Funding State Funding State Funding State Funding State Funding State Funding Sulli Sulli Sulli FFB FFB FFB FFB FFB FFB	112.43 69.98 164.96 95.18 344.72 475.96 53.97 479.83 425.11 112.47 361.39 20.24 18.74 29.98 116.18 309.64	3,190.78
					3,190.78	3,190.78
Check	03/29/2016	16781	Office Depot Office Depot	Cash-Bank (BoCC) Office Supplies	4.99	4.99
					4.99	4.99
Check	03/29/2016	16782	Phillip S. Griffin, II, P.C. Phillip S. Griffin, II, P.C.	Cash-Bank (BoCC) Other Operating Expenses	70.00	70.00
					70.00	70.00
Check	03/29/2016	16783	Scholastic Library Publishing Scholastic Library Publishing Scholastic Library Publishing Scholastic Library Publishing	Cash-Bank (BoCC) Sullivan State Sullivan	72.32 735.15 461.00	1,268.47
					1,268.47	1,268.47
Check	03/29/2016	16784	Southern Air Southern Air	Cash-Bank (BoCC) HVAC	1,508.50	1,508.50
					1,508.50	1,508.50
Check	03/29/2016	16785	Tech Team Solutions, LLC Tech Team Solutions, LLC	Cash-Bank (BoCC) Trash Disposal	88.00	88.00
					88.00	88.00
Check	03/29/2016	16786	US Bank Equipment Finance US Bank Equipment Finance	Cash-Bank (BoCC) Rental & Maint. Contracts	2,173.50	2,173.50
					2,173.50	2,173.50
Check	03/29/2016	16787	University Products, Inc. University Products, Inc.	Cash-Bank (BoCC) Lib mat & supplies	127.27	127.27
					127.27	127.27
Check	03/29/2016	16788	Vac-Shack Vac-Shack	Cash-Bank (BoCC) Janitorial Mat'ls & Supplies	114.90	114.90
					114.90	114.90
Check	03/29/2016	16789	Wal-Mart Community Wal-Mart Community	Cash-Bank (BoCC) Janitorial Mat'ls & Supplies	136.99	136.99
					136.99	136.99

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Type	Date	Num	Name	Account	Debit	Credit
Check	03/29/2016	16790	Washington Gas Washington Gas Washington Gas	Cash-Bank (BoCC) Heating Heating	1,316.22 806.61	2,122.83
					2,122.83	2,122.83
Check	03/29/2016	16791	Weiss Bros. of Hagerstown, Inc Weiss Bros. of Hagerstown, Inc	Cash-Bank (BoCC) Janitorial Mat'ls & Supplies	498.90	498.90
					498.90	498.90
Check	03/29/2016	16792	Winchester Public Utilities Winchester Public Utilities	Cash-Bank (BoCC) Water & Sewer	684.04	684.04
					684.04	684.04
Check	03/29/2016	16793	Winchester-Frederick County Histori... Winchester-Frederick County Histori...	Cash-Bank (BoCC) State	15.00	15.00
					15.00	15.00
Check	03/29/2016	16794	Gangai, Aimee L Gangai, Aimee L Gangai, Aimee L Gangai, Aimee L Gangai, Aimee L Gangai, Aimee L	Cash-Bank (BoCC) Handley Children's System-Wide Children's Handley Children's Handley Children's Handley Children's	30.18 15.80 52.64 4.21 10.53	113.36
					113.36	113.36
Check	03/29/2016	16795	White, AnnMarie W White, AnnMarie W	Cash-Bank (BoCC) Administration CE	40.50	40.50
					40.50	40.50
Check	03/29/2016	16796	Huddy, John N Huddy, John N Huddy, John N	Cash-Bank (BoCC) Other Operating Expenses Other Operating Expenses	91.47 11.79	103.26
					103.26	103.26
<b>TOTAL</b>					<b>80,166.78</b>	<b>80,166.78</b>