

Handley Regional Library Regular Operating Expense Transactions February 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	02/11/2016	ACH	ICMA-RC	109-000 · Cash-Bank (BoCC)		52.96
			ICMA-RC	414-000 · Employer VRS	52.96	
					52.96	52.96
Check	02/11/2016	ACH	Treasurer of VA	109-000 · Cash-Bank (BoCC)		7,282.36
			Treasurer of VA	414-000 · Employer VRS	571.52	
			Treasurer of VA	414-000 · Employer VRS	6,676.42	
			Treasurer of VA	414-000 · Employer VRS	34.42	
					7,282.36	7,282.36
Check	02/10/2016	16646	U.S. Postal Service	109-000 · Cash-Bank (BoCC)		490.00
			U.S. Postal Service	565-000 · Postage	490.00	
					490.00	490.00
Check	02/10/2016	16647	Baker & Taylor	109-000 · Cash-Bank (BoCC)		989.90
			Baker & Taylor	426-001 · State	6.97	
			Baker & Taylor	426-001 · State	320.77	
			Baker & Taylor	426-001 · State	34.14	
			Baker & Taylor	426-001 · State	34.85	
			Baker & Taylor	426-001 · State	55.91	
			Baker & Taylor	426-001 · State	6.97	
			Baker & Taylor	426-001 · State	10.89	
			Baker & Taylor	426-001 · State	20.56	
			Baker & Taylor	426-001 · State	91.55	
			Baker & Taylor	426-200 · FFB	15.60	
			Baker & Taylor	426-200 · FFB	266.13	
			Baker & Taylor	426-200 · FFB	125.56	
					989.90	989.90
Check	02/10/2016	16648	B-K Office supply, inc	109-000 · Cash-Bank (BoCC)		3,737.00
			B-K Office supply, inc	636-004 · Graves	3,737.00	
					3,737.00	3,737.00
Check	02/10/2016	16649	Brodart	109-000 · Cash-Bank (BoCC)		2,615.86
			Brodart	426-001 · State	9.21	
			Brodart	426-001 · State	29.88	
			Brodart	426-001 · State	149.69	
			Brodart	426-001 · State	122.54	
			Brodart	426-001 · State	247.27	
			Brodart	426-001 · State	16.92	
			Brodart	426-001 · State	233.01	
			Brodart	426-001 · State	99.21	
			Brodart	426-001 · State	375.95	
			Brodart	426-001 · State	50.34	
			Brodart	426-001 · State	24.39	
			Brodart	426-001 · State	17.34	
			Brodart	426-001 · State	112.35	
			Brodart	426-104 · Shingleton	178.63	
			Brodart	426-128 · Lynch	54.15	
			Brodart	426-128 · Lynch	36.33	
			Brodart	426-128 · Lynch	54.05	
			Brodart	426-128 · Lynch	183.89	
			Brodart	426-128 · Lynch	179.82	
			Brodart	426-200 · FFB	24.45	
			Brodart	426-200 · FFB	100.20	
			Brodart	426-200 · FFB	226.74	
			Brodart	426-200 · FFB	89.50	
					2,615.86	2,615.86
Check	02/10/2016	16650	Capital Tristate	109-000 · Cash-Bank (BoCC)		18.13
			Capital Tristate	582-002 · Bowman Library	18.13	
					18.13	18.13
Check	02/10/2016	16651	A Cut Above Landscaping & Lawn C...	109-000 · Cash-Bank (BoCC)		3,381.00
			A Cut Above Landscaping & Lawn C...	445-000 · Lawn Care	3,381.00	
					3,381.00	3,381.00
Check	02/10/2016	16652	Frederick County Sanitation Authority	109-000 · Cash-Bank (BoCC)		136.01
			Frederick County Sanitation Authority	472-000 · Water & Sewer	136.01	
					136.01	136.01

Handley Regional Library
Regular Operating Expense Transactions
February 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	02/10/2016	16653	Ingram	109-000 · Cash-Bank (BoCC)		436.42
			Ingram	426-001 · State	71.60	
			Ingram	426-001 · State	108.23	
			Ingram	426-001 · State	10.15	
			Ingram	426-001 · State	53.02	
			Ingram	426-001 · State	16.41	
			Ingram	426-001 · State	46.95	
			Ingram	426-200 · FFB	71.05	
			Ingram	426-200 · FFB	32.72	
			Ingram	426-200 · FFB	10.44	
			Ingram	426-200 · FFB	15.85	
					436.42	436.42
Check	02/10/2016	16654	Landmark Elevator, Inc.	109-000 · Cash-Bank (BoCC)		132.61
			Landmark Elevator, Inc.	444-000 · Elevator Inspections	132.61	
					132.61	132.61
Check	02/10/2016	16655	Midwest Tape	109-000 · Cash-Bank (BoCC)		3,936.51
			Midwest Tape	434-001 · State Funding	29.98	
			Midwest Tape	434-001 · State Funding	44.98	
			Midwest Tape	434-001 · State Funding	237.46	
			Midwest Tape	434-001 · State Funding	313.92	
			Midwest Tape	434-001 · State Funding	339.89	
			Midwest Tape	434-001 · State Funding	228.87	
			Midwest Tape	434-001 · State Funding	29.96	
			Midwest Tape	434-001 · State Funding	52.44	
			Midwest Tape	434-001 · State Funding	92.12	
			Midwest Tape	434-001 · State Funding	18.74	
			Midwest Tape	434-001 · State Funding	25.46	
			Midwest Tape	434-001 · State Funding	369.91	
			Midwest Tape	434-001 · State Funding	53.96	
			Midwest Tape	434-001 · State Funding	99.98	
			Midwest Tape	434-001 · State Funding	207.93	
			Midwest Tape	434-001 · State Funding	147.35	
			Midwest Tape	434-001 · State Funding	89.98	
			Midwest Tape	434-001 · State Funding	152.96	
			Midwest Tape	434-200 · FFB	213.61	
			Midwest Tape	434-200 · FFB	247.29	
			Midwest Tape	434-200 · FFB	497.36	
			Midwest Tape	434-200 · FFB	172.44	
			Midwest Tape	434-200 · FFB	269.92	
					3,936.51	3,936.51
Check	02/10/2016	16656	Northern Virginia Daily	109-000 · Cash-Bank (BoCC)		75.00
			Northern Virginia Daily	501-000 · Advertising	75.00	
					75.00	75.00
Check	02/10/2016	16657	OCLC	109-000 · Cash-Bank (BoCC)		62.89
			OCLC	585-000 · Solinet Charges	62.89	
					62.89	62.89
Check	02/10/2016	16658	OverDrive, Inc.	109-000 · Cash-Bank (BoCC)		4,144.66
			OverDrive, Inc.	436-001 · State Funding	3,074.20	
			OverDrive, Inc.	436-001 · State Funding	943.66	
			OverDrive, Inc.	436-001 · State Funding	117.80	
			OverDrive, Inc.	436-001 · State Funding	9.00	
					4,144.66	4,144.66
Check	02/10/2016	16659	Recorded Books	109-000 · Cash-Bank (BoCC)		87.78
			Recorded Books	434-001 · State Funding	87.78	
					87.78	87.78
Check	02/10/2016	16660	Scholastic Library Publishing	109-000 · Cash-Bank (BoCC)		456.30
			Scholastic Library Publishing	426-200 · FFB	456.30	
					456.30	456.30
Check	02/10/2016	16661	Shenandoah Valley Electric Coopera...	109-000 · Cash-Bank (BoCC)		5,881.61
			Shenandoah Valley Electric Coopera...	468-000 · Electric	2,594.18	
			Shenandoah Valley Electric Coopera...	468-000 · Electric	3,287.43	
					5,881.61	5,881.61

Handley Regional Library
Regular Operating Expense Transactions
February 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	02/10/2016	16662	Shentel Shentel	109-000 · Cash-Bank (BoCC) 475-000 · Internet Telecommunications	2,985.00	2,985.00
					2,985.00	2,985.00
Check	02/10/2016	16663	Tech Team Solutions, LLC Tech Team Solutions, LLC Tech Team Solutions, LLC	109-000 · Cash-Bank (BoCC) 575-000 · Prof Services - Other 575-000 · Prof Services - Other	2,379.00 2,379.00	4,758.00
					4,758.00	4,758.00
Check	02/10/2016	16664	Unique Management Services, Inc. Unique Management Services, Inc.	109-000 · Cash-Bank (BoCC) 575-000 · Prof Services - Other	510.15	510.15
					510.15	510.15
Check	02/10/2016	16665	Vac-Shack Vac-Shack	109-000 · Cash-Bank (BoCC) 535-000 · Janitorial Mat'ls & Supplies	99.85	99.85
					99.85	99.85
Check	02/10/2016	16666	Verizon Wireless Verizon Wireless	109-000 · Cash-Bank (BoCC) 477-000 · Mobile Internet	91.16	91.16
					91.16	91.16
Check	02/10/2016	16667	Washington Gas Washington Gas	109-000 · Cash-Bank (BoCC) 470-000 · Heating	935.01	935.01
					935.01	935.01
Check	02/10/2016	16668	Winchester Fire & Security, LLC Winchester Fire & Security, LLC	109-000 · Cash-Bank (BoCC) 582-004 · Handley Library	300.00	300.00
					300.00	300.00
Check	02/10/2016	16669	The Winchester Star The Winchester Star	109-000 · Cash-Bank (BoCC) 501-000 · Advertising	112.80	112.80
					112.80	112.80
Check	02/10/2016	16670	White, AnnMarie W White, AnnMarie W	109-000 · Cash-Bank (BoCC) 560-000 · Office Supplies	53.00	53.00
					53.00	53.00
Check	02/10/2016	16671	Huddy, John N Huddy, John N	109-000 · Cash-Bank (BoCC) 535-000 · Janitorial Mat'ls & Supplies	15.99	15.99
					15.99	15.99
Check	02/01/2016	EFT	Bank of Clarke County Bank of Clarke County	109-000 · Cash-Bank (BoCC) 590-002 · Credit card processsing fees	104.17	104.17
					104.17	104.17
Check	02/01/2016	EFT	Authorize.net Authorize.net Authorize.net Authorize.net	109-000 · Cash-Bank (BoCC) 590-002 · Credit card processsing fees 590-002 · Credit card processsing fees 590-002 · Credit card processsing fees	20.00 19.90 7.00	46.90
					46.90	46.90
Check	02/22/2016	16672	Handley Regional Library Handley Regional Library	109-000 · Cash-Bank (BoCC) 565-000 · Postage	119.08	119.08
					119.08	119.08
Check	02/22/2016	16673	Graham Knight Graham Knight	109-000 · Cash-Bank (BoCC) 346-000 · Meeting Room Fees	150.00	150.00
					150.00	150.00
Check	02/22/2016	16674	Huddy, John N Huddy, John N	109-000 · Cash-Bank (BoCC) 484-000 · In-House Workshops	35.21	35.21
					35.21	35.21
Check	02/22/2016	16675	Anthem Blue Cross and Blue Shield Anthem Blue Cross and Blue Shield	109-000 · Cash-Bank (BoCC) 418-000 · Employer Medical Insurance	11,540.00	11,540.00
					11,540.00	11,540.00

Handley Regional Library
Regular Operating Expense Transactions
February 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	02/22/2016	16676	Baker & Taylor	109-000 · Cash-Bank (BoCC)		971.79
			Baker & Taylor	426-001 · State	10.89	
			Baker & Taylor	426-001 · State	75.27	
			Baker & Taylor	426-200 · FFB	10.40	
			Baker & Taylor	426-200 · FFB	121.12	
			Baker & Taylor	426-200 · FFB	30.97	
			Baker & Taylor	426-200 · FFB	59.50	
			Baker & Taylor	426-200 · FFB	663.64	
				971.79	971.79	
Check	02/22/2016	16677	B-K Office supply, inc	109-000 · Cash-Bank (BoCC)		123.00
			B-K Office supply, inc	560-000 · Office Supplies	123.00	
				123.00	123.00	
Check	02/22/2016	16678	Brodart	109-000 · Cash-Bank (BoCC)		1,681.46
			Brodart	426-001 · State	88.55	
			Brodart	426-001 · State	50.85	
			Brodart	426-001 · State	100.72	
			Brodart	426-001 · State	61.74	
			Brodart	426-001 · State	10.29	
			Brodart	426-001 · State	24.39	
			Brodart	426-001 · State	71.55	
			Brodart	426-001 · State	143.85	
			Brodart	426-001 · State	59.46	
			Brodart	426-001 · State	110.08	
			Brodart	426-104 · Shingleton	20.58	
			Brodart	426-128 · Lynch	136.86	
			Brodart	426-128 · Lynch	104.46	
			Brodart	426-128 · Lynch	129.44	
			Brodart	426-200 · FFB	15.33	
			Brodart	426-200 · FFB	12.78	
			Brodart	426-200 · FFB	73.63	
			Brodart	426-200 · FFB	41.16	
			Brodart	426-200 · FFB	77.19	
Brodart	426-200 · FFB	129.22				
Brodart	426-200 · FFB	60.54				
Brodart	426-200 · FFB	158.79				
				1,681.46	1,681.46	
Check	02/22/2016	16679	Chalk Dust	109-000 · Cash-Bank (BoCC)		17.00
			Chalk Dust	545-120 · Bowman Children's	17.00	
				17.00	17.00	
Check	02/22/2016	16680	A Cut Above Landscaping & Lawn C...	109-000 · Cash-Bank (BoCC)		280.00
			A Cut Above Landscaping & Lawn C...	445-000 · Lawn Care	280.00	
				280.00	280.00	
Check	02/22/2016	16681	Demco	109-000 · Cash-Bank (BoCC)		422.87
			Demco	540-002 · library supplies & mat/state	422.87	
				422.87	422.87	
Check	02/22/2016	16682	Dex Media	109-000 · Cash-Bank (BoCC)		90.23
			Dex Media	501-000 · Advertising	90.23	
				90.23	90.23	
Check	02/22/2016	16683	Ellison	109-000 · Cash-Bank (BoCC)		38.25
			Ellison	540-002 · library supplies & mat/state	38.25	
				38.25	38.25	
Check	02/22/2016	16684	Gale	109-000 · Cash-Bank (BoCC)		148.36
			Gale	426-200 · FFB	233.06	
			Gale	426-200 · FFB		84.70
				233.06	233.06	
Check	02/22/2016	16685	The Graham Library	109-000 · Cash-Bank (BoCC)		5.00
			The Graham Library	344-000 · Inter-Library Loan Fees	5.00	
				5.00	5.00	

Handley Regional Library
Regular Operating Expense Transactions
February 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	02/22/2016	16686	Ingram	109-000 · Cash-Bank (BoCC)		1,570.28
			Ingram	426-001 · State	247.82	
			Ingram	426-001 · State	94.74	
			Ingram	426-001 · State	548.35	
			Ingram	426-001 · State	607.81	
			Ingram	426-001 · State	16.42	
			Ingram	426-001 · State	9.85	
			Ingram	426-200 · FFB	45.29	
					1,570.28	1,570.28
Check	02/22/2016	16687	Jno.S.Solenberger & Co., Inc.	109-000 · Cash-Bank (BoCC)		27.82
			Jno.S.Solenberger & Co., Inc.	535-000 · Janitorial Mat'ls & Supplies	27.82	
					27.82	27.82
Check	02/22/2016	16688	Lectorum Publications, Inc.	109-000 · Cash-Bank (BoCC)		383.11
			Lectorum Publications, Inc.	426-001 · State	218.04	
			Lectorum Publications, Inc.	426-200 · FFB	121.91	
			Lectorum Publications, Inc.	426-001 · State	43.16	
					383.11	383.11
Check	02/22/2016	16689	McDaniel Piping Service, Inc.	109-000 · Cash-Bank (BoCC)		236.32
			McDaniel Piping Service, Inc.	582-002 · Bowman Library	236.32	
					236.32	236.32
Check	02/22/2016	16690	Midwest Tape	109-000 · Cash-Bank (BoCC)		2,643.92
			Midwest Tape	434-001 · State Funding	150.66	
			Midwest Tape	434-001 · State Funding	83.97	
			Midwest Tape	434-001 · State Funding	147.96	
			Midwest Tape	434-001 · State Funding	77.97	
			Midwest Tape	434-001 · State Funding	93.68	
			Midwest Tape	434-001 · State Funding	22.48	
			Midwest Tape	434-001 · State Funding	29.98	
			Midwest Tape	434-001 · State Funding	365.89	
			Midwest Tape	434-001 · State Funding	531.85	
			Midwest Tape	434-001 · State Funding	355.89	
			Midwest Tape	434-200 · FFB	340.29	
			Midwest Tape	434-200 · FFB	125.18	
			Midwest Tape	434-200 · FFB	212.88	
			Midwest Tape	434-200 · FFB	44.52	
			Midwest Tape	434-200 · FFB	60.72	
					2,643.92	2,643.92
Check	02/22/2016	16691	Norvac Lock Technology, Inc.	109-000 · Cash-Bank (BoCC)		230.75
			Norvac Lock Technology, Inc.	582-004 · Handley Library	115.38	
			Norvac Lock Technology, Inc.	582-002 · Bowman Library	115.37	
					230.75	230.75
Check	02/22/2016	16692	Office Depot	109-000 · Cash-Bank (BoCC)		171.21
			Office Depot	560-000 · Office Supplies	14.24	
			Office Depot	560-000 · Office Supplies	99.90	
			Office Depot	560-000 · Office Supplies		14.24
			Office Depot	560-000 · Office Supplies		54.90
			Office Depot	540-002 · library supplies & mat/state	6.54	
			Office Depot	540-002 · library supplies & mat/state	40.44	
			Office Depot	560-000 · Office Supplies	17.81	
			Office Depot	540-002 · library supplies & mat/state	32.46	
			Office Depot	560-000 · Office Supplies	14.48	
			Office Depot	560-000 · Office Supplies	14.48	
					240.35	240.35
Check	02/22/2016	16693	OverDrive, Inc.	109-000 · Cash-Bank (BoCC)		138.00
			OverDrive, Inc.	436-001 · State Funding	138.00	
					138.00	138.00
Check	02/22/2016	16694	Staples Business Advantage	109-000 · Cash-Bank (BoCC)		74.54
			Staples Business Advantage	560-000 · Office Supplies	15.99	
			Staples Business Advantage	560-000 · Office Supplies	10.98	
			Staples Business Advantage	560-000 · Office Supplies	21.66	
			Staples Business Advantage	560-000 · Office Supplies	6.58	
			Staples Business Advantage	560-000 · Office Supplies	19.33	
					74.54	74.54

Handley Regional Library
Regular Operating Expense Transactions
February 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	02/22/2016	16695	Southern Air Southern Air	109-000 · Cash-Bank (BoCC) 582-004 · Handley Library	3,279.00	3,279.00
					3,279.00	3,279.00
Check	02/22/2016	16696	Top of Virginia Regional Chamber Top of Virginia Regional Chamber	109-000 · Cash-Bank (BoCC) 515-000 · Dues & Memberships	250.00	250.00
					250.00	250.00
Check	02/22/2016	16697	US Bank Equipment Finance US Bank Equipment Finance	109-000 · Cash-Bank (BoCC) 464-003 · Rental & Maint. Contracts	2,173.50	2,173.50
					2,173.50	2,173.50
Check	02/22/2016	16698	Verizon Verizon	109-000 · Cash-Bank (BoCC) 476-000 · Telephone - Regular	835.31	835.31
					835.31	835.31
Check	02/22/2016	16699	Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services Cardmember Services	109-000 · Cash-Bank (BoCC) 488-003 · Adult Services Div. CE 488-002 · Administration CE 488-003 · Adult Services Div. CE 535-000 · Janitorial Mat'ls & Supplies 545-140 · Handley Children's 560-000 · Office Supplies	149.00 149.00 149.00 56.75 74.17 56.48	634.40
					634.40	634.40
Check	02/22/2016	16700	Washington Gas Washington Gas	109-000 · Cash-Bank (BoCC) 470-000 · Heating	1,173.37	1,173.37
					1,173.37	1,173.37
Check	02/22/2016	16701	Weiss Bros. of Hagerstown, Inc Weiss Bros. of Hagerstown, Inc Weiss Bros. of Hagerstown, Inc	109-000 · Cash-Bank (BoCC) 535-000 · Janitorial Mat'ls & Supplies 535-000 · Janitorial Mat'ls & Supplies	233.13 216.95	450.08
					450.08	450.08
Check	02/22/2016	16702	City of Winchester, Treasurer City of Winchester, Treasurer	109-000 · Cash-Bank (BoCC) 588-000 · Vehicle Expense	75.10	75.10
					75.10	75.10
Check	02/22/2016	16703	Winchester Fire & Security, LLC Winchester Fire & Security, LLC	109-000 · Cash-Bank (BoCC) 582-002 · Bowman Library	225.00	225.00
					225.00	225.00
Check	02/22/2016	16704	Winchester Public Utilities Winchester Public Utilities	109-000 · Cash-Bank (BoCC) 472-000 · Water & Sewer	668.31	668.31
					668.31	668.31
Check	02/22/2016	16705	Hughes, Donna J. Hughes, Donna J. Hughes, Donna J. Hughes, Donna J.	109-000 · Cash-Bank (BoCC) 545-111 · Kiwanis 545-111 · Kiwanis 545-111 · Kiwanis	47.63 55.70 69.03	172.36
					172.36	172.36
Check	02/25/2016	ACh	ICMA-RC ICMA-RC	109-000 · Cash-Bank (BoCC) 414-000 · Employer VRS	52.96	52.96
					52.96	52.96
Check	02/29/2016	EFT	Bank of Clarke County Bank of Clarke County	109-000 · Cash-Bank (BoCC) 590-000 · Other Operating Expenses	62.20	62.20
					62.20	62.20
TOTAL					75,232.66	75,232.66