

Handley Regional Library
Regular Operating Expense Transactions
December 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	12/01/2016	ACH	ICMA-RC ICMA-RC	Cash-Bank (BoCC) Employer VRS	56.18	56.18
					56.18	56.18
Check	12/12/2016	ACH	Treasurer of VA Treasurer of VA Treasurer of VA Treasurer of VA	Cash-Bank (BoCC) Employer VRS Employer VRS Employer VRS	665.77 6,032.47 36.51	6,734.75
					6,734.75	6,734.75
Check	12/06/2016	17456	A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C...	Cash-Bank (BoCC) Robinson Lawn Care	2,135.00 0.00	2,135.00
					2,135.00	2,135.00
Check	12/06/2016	17457	Chalk Dust Chalk Dust	Cash-Bank (BoCC) System-Wide Children's	59.90	59.90
					59.90	59.90
Check	12/06/2016	17458	Demco Demco	Cash-Bank (BoCC) library supplies & mat/state	1,883.00	1,883.00
					1,883.00	1,883.00
Check	12/06/2016	17459	Frederick County Public Schools Frederick County Public Schools	Cash-Bank (BoCC) Bowman Library	674.99	674.99
					674.99	674.99
Check	12/06/2016	17460	Handley Regional Library/Petty cash Handley Regional Library/Petty cash Handley Regional Library/Petty cash	Cash-Bank (BoCC) Postage library supplies & mat/state	105.78 31.75	137.53
					137.53	137.53
Check	12/06/2016	17461	Hollinger Metal Edge, Inc. Hollinger Metal Edge, Inc.	Cash-Bank (BoCC) library supplies & mat/state	280.58	280.58
					280.58	280.58
Check	12/06/2016	17462	Ingram Ingram Ingram Ingram Ingram Ingram Ingram Ingram Ingram Ingram Ingram Ingram	Cash-Bank (BoCC) Sullivan Sullivan State State State State State State State State State	205.75 8.58 19.14 11.08 16.66 70.84 87.70 31.64 32.72 538.69	1,022.80
					1,022.80	1,022.80
Check	12/06/2016	17463	Jno.S.Solenberger & Co., Inc. Jno.S.Solenberger & Co., Inc.	Cash-Bank (BoCC) Janitorial Mat'ls & Supplies	34.76	34.76
					34.76	34.76
Check	12/06/2016	17464	Kiwanis Club of Old Town Kiwanis Club of Old Town	Cash-Bank (BoCC) Dues & Memberships	120.00	120.00
					120.00	120.00
Check	12/06/2016	17465	Landmark Elevator, Inc. Landmark Elevator, Inc.	Cash-Bank (BoCC) Elevator Inspections	177.94	177.94
					177.94	177.94

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December 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	12/06/2016	17466	The Library Corporation The Library Corporation	Cash-Bank (BoCC) State Funding	535.00	535.00
					535.00	535.00
Check	12/06/2016	17467	McDaniel Piping Service, Inc. McDaniel Piping Service, Inc. McDaniel Piping Service, Inc.	Cash-Bank (BoCC) Handley Library Handley Library	65.00 197.60	262.60
					262.60	262.60
Check	12/06/2016	17468	Ramco of Duluth, Inc. Ramco of Duluth, Inc.	Cash-Bank (BoCC) Office Supplies	29.95	29.95
					29.95	29.95
Check	12/06/2016	17469	RCD, Inc RCD, Inc	Cash-Bank (BoCC) Handley Library	225.00	225.00
					225.00	225.00
Check	12/06/2016	17470	Shenandoah Valley Electric Coopera... Shenandoah Valley Electric Coopera... Shenandoah Valley Electric Coopera...	Cash-Bank (BoCC) Electric Electric	3,882.48 2,528.09	6,410.57
					6,410.57	6,410.57
Check	12/06/2016	17471	Shentel Shentel	Cash-Bank (BoCC) Internet Telecommunications	2,985.00	2,985.00
					2,985.00	2,985.00
Check	12/06/2016	17472	Southern Air Southern Air	Cash-Bank (BoCC) Handley Library	2,427.00	2,427.00
					2,427.00	2,427.00
Check	12/06/2016	17473	Treasurer, Frederick County Treasurer, Frederick County	Cash-Bank (BoCC) Trash Disposal	152.26	152.26
					152.26	152.26
Check	12/06/2016	17474	Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape Midwest Tape	Cash-Bank (BoCC) State Funding State Funding State Funding State Funding State Funding State Funding State Funding FFB FFB Kafitz Kafitz Kafitz	104.98 824.68 540.49 218.90 58.48 143.90 754.78 269.92 164.96 120.70 14.99 22.49	3,239.27
					3,239.27	3,239.27
Check	12/06/2016	17475	Gangai, Aimee L Gangai, Aimee L Gangai, Aimee L Gangai, Aimee L	Cash-Bank (BoCC) Handley Children's Handley Children's Handley Children's	2.11 9.48 1.01	12.60
					12.60	12.60
Check	12/06/2016	17476	Henry, Amanda L Henry, Amanda L	Cash-Bank (BoCC) Handley Children's	5.27	5.27
					5.27	5.27

Handley Regional Library
Regular Operating Expense Transactions
December 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	12/06/2016	17477	Laurine Kennedy	Cash-Bank (BoCC)		39.64
			Laurine Kennedy	In-House Workshops	8.07	
			Laurine Kennedy	In-House Workshops	31.57	
					39.64	39.64
Check	12/06/2016	17478	Ritchie, Patricia T.	Cash-Bank (BoCC)		26.30
			Ritchie, Patricia T.	Office Supplies	7.68	
			Ritchie, Patricia T.	Postage	18.62	
					26.30	26.30
Check	12/08/2016	17479	Baker & Taylor	Cash-Bank (BoCC)		791.50
			Baker & Taylor	Sullivan	16.45	
			Baker & Taylor	Sullivan	283.10	
			Baker & Taylor	State	100.50	
			Baker & Taylor	State	13.94	
			Baker & Taylor	State	31.30	
			Baker & Taylor	State	31.36	
			Baker & Taylor	State	24.57	
			Baker & Taylor	State	86.05	
			Baker & Taylor	State	45.11	
			Baker & Taylor	State	24.78	
			Baker & Taylor	FFB	41.28	
			Baker & Taylor	Kafitz	50.51	
			Baker & Taylor	Kafitz	16.30	
			Baker & Taylor	Kafitz	26.25	
Check	12/08/2016	17480	Brodart	Cash-Bank (BoCC)		1,935.83
			Brodart	Sullivan	48.87	
			Brodart	Sullivan	567.23	
			Brodart	Sullivan	123.08	
			Brodart	State	35.60	
			Brodart	State	58.44	
			Brodart	State	123.48	
			Brodart	State	72.08	
			Brodart	State	30.32	
			Brodart	State	37.36	
			Brodart	State	57.12	
			Brodart	State	14.48	
			Brodart	State	28.56	
			Brodart	State	121.32	
			Brodart	State	384.94	
			Brodart	State	189.51	
Brodart	State	43.44				
				1,935.83	1,935.83	
Check	12/08/2016	17481	Gleedsville Art	Cash-Bank (BoCC)		1,615.67
			Gleedsville Art	Robinson	1,615.67	
					1,615.67	1,615.67
Check	12/15/2016	ACH	ICMA-RC	Cash-Bank (BoCC)		56.18
			ICMA-RC	Employer VRS	56.18	
					56.18	56.18
Check	12/15/2016	EFT	Bank of Clarke County	Cash-Bank (BoCC)		132.99
			Bank of Clarke County	Credit card processsing fees	132.99	
					132.99	132.99

Handley Regional Library Regular Operating Expense Transactions December 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	12/15/2016	EFT	Authorize.net	Cash-Bank (BoCC)		45.85
			Authorize.net	Credit card processsing fees	20.00	
			Authorize.net	Credit card processsing fees	18.60	
			Authorize.net	Credit card processsing fees	7.25	
					45.85	45.85
Check	12/19/2016	17484	A Cut Above Landscaping & Lawn C...	Cash-Bank (BoCC)		205.00
			A Cut Above Landscaping & Lawn C...	Lawn Care	135.00	
			A Cut Above Landscaping & Lawn C...	Lawn Care	70.00	
					205.00	205.00
Check	12/19/2016	17485	Anthem Blue Cross and Blue Shield	Cash-Bank (BoCC)		13,394.00
			Anthem Blue Cross and Blue Shield	Employer Medical Insurance	13,394.00	
					13,394.00	13,394.00
Check	12/19/2016	17486	Baker & Taylor	Cash-Bank (BoCC)		562.02
			Baker & Taylor	Sullivan	60.92	
			Baker & Taylor	State	113.49	
			Baker & Taylor	State	282.41	
			Baker & Taylor	State	105.20	
					562.02	562.02
Check	12/19/2016	17487	Brodart	Cash-Bank (BoCC)		3,161.35
			Brodart	Sullivan	38.57	
			Brodart	State	359.90	
			Brodart	State	380.24	
			Brodart	State	150.88	
			Brodart	State	174.44	
			Brodart	State	25.04	
			Brodart	State	54.15	
			Brodart	State	393.03	
			Brodart	State	37.42	
			Brodart	State	165.84	
			Brodart	State	150.56	
			Brodart	State	50.48	
			Brodart	State	188.96	
			Brodart	State	64.74	
			Brodart	State	292.44	
			Brodart	State	34.95	
			Brodart	State	73.21	
			Brodart	Kafitz	42.78	
			Brodart	Kafitz	14.61	
			Brodart	Kafitz	14.28	
			Brodart	Kafitz	15.16	
			Brodart	Kafitz	18.68	
			Brodart	Kafitz	32.59	
			Brodart	Kafitz	131.89	
			Brodart	Kafitz	54.45	
			Brodart	Kafitz	13.53	
			Brodart	Kafitz	10.83	
			Brodart	Kafitz	28.59	
			Brodart	Kafitz	75.65	
			Brodart	Kafitz	9.91	
			Brodart	Kafitz	34.58	
Brodart	Kafitz	6.51				
Brodart	Kafitz	22.46				
					3,161.35	3,161.35

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Type	Date	Num	Name	Account	Debit	Credit
Check	12/19/2016	17488	Cardmember Services	Cash-Bank (BoCC)		1,279.71
			Cardmember Services	Office Supplies	11.80	
			Cardmember Services	Office Supplies	115.96	
			Cardmember Services	library supplies & mat/state	45.40	
			Cardmember Services	Office Supplies	157.57	
			Cardmember Services	library supplies & mat/state	9.88	
			Cardmember Services	State Funding	53.58	
			Cardmember Services	library supplies & mat/state	119.76	
			Cardmember Services	Advertising	38.08	
			Cardmember Services	In-House Workshops	727.68	
					1,279.71	1,279.71
Check	12/19/2016	17489	City of Winchester, Treasurer	Cash-Bank (BoCC)		24.00
			City of Winchester, Treasurer	Vehicle Expense	24.00	
					24.00	24.00
Check	12/19/2016	17490	Commercial Press, Inc.	Cash-Bank (BoCC)		55.95
			Commercial Press, Inc.	Office Supplies	55.95	
					55.95	55.95
Check	12/19/2016	17491	Demco	Cash-Bank (BoCC)		203.66
			Demco	library supplies & mat/state	203.66	
					203.66	203.66
Check	12/19/2016	17492	Frederick County Sanitation Authority	Cash-Bank (BoCC)		85.14
			Frederick County Sanitation Authority	Water & Sewer	85.14	
					85.14	85.14
Check	12/19/2016	17493	Handley Regional Library	Cash-Bank (BoCC)		180.38
			Handley Regional Library	Postage	154.71	
			Handley Regional Library	In-House Workshops	17.28	
			Handley Regional Library	Office Supplies	8.39	
					180.38	180.38
Check	12/19/2016	17494	Ingram	Cash-Bank (BoCC)		1,895.95
			Ingram	State		47.46
			Ingram	Sullivan	11.08	
			Ingram	State	22.24	
			Ingram	State	19.02	
			Ingram	State	37.65	
			Ingram	State	19.04	
			Ingram	State	14.78	
			Ingram	State	39.26	
			Ingram	State	751.88	
			Ingram	State	237.30	
			Ingram	State	537.29	
			Ingram	Kafitz	253.87	
					1,943.41	1,943.41
Check	12/19/2016	17495	Jno.S.Solenberger & Co., Inc.	Cash-Bank (BoCC)		9.25
			Jno.S.Solenberger & Co., Inc.	Janitorial Mat'ls & Supplies	9.25	
					9.25	9.25
Check	12/19/2016	17496	McDaniel Piping Service, Inc.	Cash-Bank (BoCC)		394.13
			McDaniel Piping Service, Inc.	Handley Library	394.13	
					394.13	394.13
Check	12/19/2016	17497	OCLC	Cash-Bank (BoCC)		64.77
			OCLC	Other Operating Expenses	64.77	
					64.77	64.77

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December 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	12/19/2016	17498	Quill Quill	Cash-Bank (BoCC) Office Supplies	139.50	139.50
					139.50	139.50
Check	12/19/2016	17499	Southern Air Southern Air	Cash-Bank (BoCC) Handley Library	232.50	232.50
					232.50	232.50
Check	12/19/2016	17500	Televend Services, Inc. Televend Services, Inc.	Cash-Bank (BoCC) Fund Raising Projects Exp...	447.75	447.75
					447.75	447.75
Check	12/19/2016	17501	U.S. Postal Service U.S. Postal Service	Cash-Bank (BoCC) Postage	470.00	470.00
					470.00	470.00
Check	12/19/2016	17502	Verizon Wireless Verizon Wireless	Cash-Bank (BoCC) Mobile Internet	70.16	70.16
					70.16	70.16
Check	12/19/2016	17503	Verizon Verizon	Cash-Bank (BoCC) Telephone - Regular	835.94	835.94
					835.94	835.94
Check	12/19/2016	17504	Ebert, Rebecca A. Ebert, Rebecca A.	Cash-Bank (BoCC) In-House Workshops	75.86	75.86
					75.86	75.86
Check	12/19/2016	17505	Gangai, Aimee L Gangai, Aimee L Gangai, Aimee L	Cash-Bank (BoCC) Lib mat & supplies Lib mat & supplies	2.56 13.87	16.43
					16.43	16.43
Check	12/28/2016	ACH	ICMA-RC ICMA-RC	Cash-Bank (BoCC) Employer VRS	56.18	56.18
					56.18	56.18
Check	12/29/2016	17510	A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C... A Cut Above Landscaping & Lawn C...	Cash-Bank (BoCC) Lawn Care Lawn Care Lawn Care Lawn Care Lawn Care Lawn Care	60.00 180.00 90.00 90.00 180.00 60.00	660.00
					660.00	660.00
Check	12/29/2016	17511	Anderson Control, Inc. Anderson Control, Inc. Anderson Control, Inc.	Cash-Bank (BoCC) Alarm System Alarm System	300.00 300.00	600.00
					600.00	600.00
Check	12/29/2016	17512	Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor Baker & Taylor	Cash-Bank (BoCC) State State State State State State FFB	29.98 9.76 445.83 17.59 52.32 31.36 26.52	613.36
					613.36	613.36

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December 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	12/29/2016	17513	Brodart	Cash-Bank (BoCC)		1,991.60
			Brodart	State	48.18	
			Brodart	State	26.04	
			Brodart	State	32.88	
			Brodart	State	58.02	
			Brodart	State	26.10	
			Brodart	State	148.70	
			Brodart	State	36.04	
			Brodart	State	192.41	
			Brodart	State	548.57	
			Brodart	State	20.58	
			Brodart	State	206.54	
			Brodart	State	64.96	
			Brodart	State	110.87	
			Brodart	Kafitz	180.70	
			Brodart	Kafitz	18.24	
			Brodart	Kafitz	4.35	
			Brodart	Kafitz	6.51	
			Brodart	Kafitz	32.11	
			Brodart	Kafitz	160.64	
			Brodart	Kafitz	32.48	
			Brodart	Kafitz	36.68	
					1,991.60	1,991.60
Check	12/29/2016	17514	Capital Tristate	Cash-Bank (BoCC)		154.07
			Capital Tristate	Handley Library	34.07	
			Capital Tristate	Handley Library	30.00	
			Capital Tristate	Handley Library	90.00	
					154.07	154.07
Check	12/29/2016	17515	Clarke County Advisory Council	Cash-Bank (BoCC)		121.06
			Clarke County Advisory Council	Clarke Co. Children's	121.06	
					121.06	121.06
Check	12/29/2016	17516	Dex Media	Cash-Bank (BoCC)		94.00
			Dex Media	Advertising	94.00	
					94.00	94.00
Check	12/29/2016	17517	Ingram	Cash-Bank (BoCC)		1,239.19
			Ingram	State	33.78	
			Ingram	State	46.96	
			Ingram	State	14.78	
			Ingram	State	548.78	
			Ingram	State	24.02	
			Ingram	State	535.65	
			Ingram	State	24.16	
			Ingram	State	11.06	
					1,239.19	1,239.19
Check	12/29/2016	17518	Midwest Tape	Cash-Bank (BoCC)		1,669.16
			Midwest Tape	State Funding	233.12	
			Midwest Tape	State Funding	142.44	
			Midwest Tape	State Funding	92.22	
			Midwest Tape	State Funding	44.98	
			Midwest Tape	State Funding	71.20	
			Midwest Tape	State Funding	42.69	
			Midwest Tape	State Funding	136.44	
			Midwest Tape	State Funding	14.99	
			Midwest Tape	State Funding	79.98	
			Midwest Tape	State Funding	209.94	
			Midwest Tape	State Funding	601.16	
					1,669.16	1,669.16

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December 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	12/29/2016	17519	Northern Virginia Daily Northern Virginia Daily	Cash-Bank (BoCC) Advertising	75.00	75.00
					75.00	75.00
Check	12/29/2016	17520	OverDrive, Inc. OverDrive, Inc.	Cash-Bank (BoCC) State Funding	1,885.29	1,885.29
					1,885.29	1,885.29
Check	12/29/2016	17521	RCD, Inc RCD, Inc	Cash-Bank (BoCC) Handley Library	1,200.00	1,200.00
					1,200.00	1,200.00
Check	12/29/2016	17522	Tech Team Solutions, LLC Tech Team Solutions, LLC Tech Team Solutions, LLC Tech Team Solutions, LLC	Cash-Bank (BoCC) Computer Hardware Office Supplies Computer Licensing & Maint.	11.00 6.50 220.00	237.50
					237.50	237.50
Check	12/29/2016	17523	Treasurer, Frederick County Treasurer, Frederick County	Cash-Bank (BoCC) Trash Disposal	152.26	152.26
					152.26	152.26
Check	12/29/2016	17524	Unique Management Services, Inc. Unique Management Services, Inc.	Cash-Bank (BoCC) Prof Services - Other	295.35	295.35
					295.35	295.35
Check	12/29/2016	17525	US Bank Equipment Finance US Bank Equipment Finance	Cash-Bank (BoCC) Rental & Maint. Contracts	4,767.64	4,767.64
					4,767.64	4,767.64
Check	12/29/2016	17526	Wal-Mart Community Wal-Mart Community	Cash-Bank (BoCC) Janitorial Mat'ls & Supplies	39.10	39.10
					39.10	39.10
Check	12/29/2016	17527	Washington Gas Washington Gas Washington Gas	Cash-Bank (BoCC) Heating Heating	731.91 874.98	1,606.89
					1,606.89	1,606.89
Check	12/29/2016	17528	Winchester Fire & Security, LLC Winchester Fire & Security, LLC	Cash-Bank (BoCC) Bowman Library	355.00	355.00
					355.00	355.00
Check	12/29/2016	17529	Winchester Public Utilities Winchester Public Utilities	Cash-Bank (BoCC) Water & Sewer	715.50	715.50
					715.50	715.50
Check	12/29/2016	17530	Lee-Min Ho Lee-Min Ho	Cash-Bank (BoCC) Bowman Young Adult	24.35	24.35
					24.35	24.35
Check	12/29/2016	17531	Hughes, Donna J. Hughes, Donna J. Hughes, Donna J.	Cash-Bank (BoCC) Bowman Young Adult Bowman Young Adult	31.63 14.22	45.85
					45.85	45.85
Check	12/29/2016	17532	Smith, Jane F Smith, Jane F	Cash-Bank (BoCC) Bowman Children's	29.44	29.44
					29.44	29.44

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December 2016

Type	Date	Num	Name	Account	Debit	Credit
Check	12/31/2016	EFT	Bank of Clarke County	Cash-Bank (BoCC)		64.54
			Bank of Clarke County	Other Operating Expenses	64.54	
					64.54	64.54
TOTAL					<u>76,789.15</u>	<u>76,789.15</u>