

**The Board of Library Trustees of
The Fox Lake Public Library District
Lake and McHenry Counties, Illinois**

Regular Meeting Minutes – April 16, 2024

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. by Secretary Swiss. Present and answering roll call were Trustees Avallone, Piklor, Swiss and Vanco. Present at the meeting were library staff member Melissa R. Villarreal and Han Song. Trustees Eck and Genc were absent from the meeting.

APPROVAL OF MINUTES

The minutes of the March 19, 2024, regular board meeting were reviewed and discussed. Following discussion, Trustee Piklor moved that the minutes be approved with discussed changes. The motion was seconded by Trustee Vanco and passed on the following vote: AYE: 4 (four) – Trustees Avallone, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 2 (two) – Trustees Eck and Genc; ABSTAINING: 0 (none).

TREASURER’S REPORT

The treasurer’s reports were reviewed and discussed by the Board of Library Trustees. Following discussion, Trustee Swiss moved that the reports be approved as presented. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 4 (four) – Trustees Avallone, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 2 (two) – Trustees Eck and Genc; ABSTAINING: 0 (none).

DIRECTOR’S REPORTS

The Trustees were given the Director’s Report detailing the activities of the library and spreadsheets outlining staff members’ continuing education and programming details.

COMMITTEE REPORTS

An update was given from the Landscaping committee.

CORRESPONDENCE

There was no correspondence.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS (items for board action)

- a. Decennial Meeting** Director Villarreal relayed to the board of library trustees that the report for the decennial meeting is due in June.

- b. Saltbox** Following discussion, Trustee Avallone moved to accept the quote for furniture repair from Furniture Medic. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 4 (four) – Trustees Avallone, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 2 (two) – Trustees Eck and Genc; ABSTAINING: 0 (none).

- c. Miscellaneous (discussion only)** There were no miscellaneous items.

NEW BUSINESS (items for board action)

- d. Lake McHenry County Tax Extensions** Following discussion, the trustees accepted the tax extensions.

- e. Cooperative Computer Services** This item was discussed no action was taken.

- f. Carey Electric** This item was discussed no action was taken.

- g. TLC/ MCC Update** Director Villarreal updated the board on the status of the TLC update and MCC.

- h. Stanley Steemer Proposal** Following discussion, Trustee Avallone moved to accept the Stanley Steemer Proposal. The motion was seconded by Trustee Swiss and passed on the following vote: AYE: 4 (four) – Trustees Avallone, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 2 (two) – Trustees Eck and Genc; ABSTAINING: 0 (none).

- i. Library Board Applicant** Following discussion, this item was tabled.

- j. Miscellaneous (discussion only)** There were no miscellaneous items.

ADJOURNMENT

Trustee Swiss moved that the meeting be adjourned. The motion was seconded by Trustee Avallone and passed on the following vote: AYE: 4 (four) – Trustees Avallone, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 2 (two) – Trustees Eck and Genc; ABSTAINING: 0 (none). The meeting was adjourned by President Vanco at 7:44 p.m.

Respectfully submitted,

Marie Swiss, Secretary

APPROVED by the Board of Library Trustees of the Fox Lake Public Library District, Lake and McHenry Counties, Illinois, at their regular meeting of May 21, 2024:

Carolyn Vanco, President
The Board of Library Trustees of
The Fox Lake Public Library District,
Lake and McHenry Counties, Illinois