

**The Board of Library Trustees of  
The Fox Lake Public Library District  
Lake and McHenry Counties, Illinois**

**Regular Meeting Minutes – March 19, 2024**

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:30 p.m. by Secretary Swiss. Present and answering roll call were Trustees Eck, Genc, Piklor, Swiss and Vanco. Present at the meeting was library staff member Melissa R. Villarreal. Trustee Avallone was absent from the meeting.

**APPROVAL OF MINUTES**

The minutes of the February 20, 2024, regular board meeting were reviewed and discussed. Following discussion, Trustee Genc moved that the minutes be approved. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 5 (five) – Trustees Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) – Trustee Avallone; ABSTAINING: 0 (none).

**TREASURER’S REPORT**

The treasurer’s reports were reviewed and discussed by the Board of Library Trustees. Following discussion, Trustee Swiss moved that the reports be approved as presented. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 5 (five) – Trustees Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) – Trustee Avallone; ABSTAINING: 0 (none).

**DIRECTOR’S REPORTS**

The Trustees were given the Director’s Report detailing the activities of the library and spreadsheets outlining staff members’ continuing education and programming details.

**COMMITTEE REPORTS**

There were no committee reports.

## **CORRESPONDENCE**

There was no correspondence.

## **PUBLIC COMMENT**

There was no public comment.

## **UNFINISHED BUSINESS (items for board action)**

- a. **Decennial Meeting** This item was discussed no action was taken.
- b. **Saltbox** This item was discussed no action was taken.
- c. **Miscellaneous (discussion only)** There were no miscellaneous items.

## **NEW BUSINESS (items for board action)**

- d. **Landscape Proposal** Following discussion, Trustee Piklor moved to accept the landscape proposal from Fox Landscape & Design. The motion was seconded by Trustee Genc and passed on the following vote: AYE: 5 (five) – Trustees Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) – Trustee Avallone; ABSTAINING: 0 (none).
- e. **ILLINET Survey** This item was discussed no action was taken.
- f. **Library Certification** This item was discussed no action was taken.
- g. **Miscellaneous (discussion only)** There were no miscellaneous items.

## **ADJOURNMENT**

Trustee Vanco moved that the meeting be adjourned. The motion was seconded by Trustee Swiss and passed on the following vote: AYE: 5 (five) – Trustees Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) – Trustee Avallone; ABSTAINING: 0 (none). The meeting was adjourned by President Vanco at 8:00 p.m.

Respectfully submitted,

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Marie Swiss, Secretary

APPROVED by the Board of Library Trustees of the Fox Lake Public Library District, Lake and McHenry Counties, Illinois, at their regular meeting of April 16, 2024:

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Carolyn Vanco, President  
The Board of Library Trustees of  
The Fox Lake Public Library District,  
Lake and McHenry Counties, Illinois