

**The Board of Library Trustees of  
The Fox Lake Public Library District  
Lake and McHenry Counties, Illinois**

**Regular Meeting Minutes – June 21, 2022**

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:30 p.m. by President Vanco. Present and answering roll call were Trustees Eck, Piklor, Swiss and Vanco. Present at the meeting were library staff members Melissa R. Villarreal and Han Song. Trustees Avallone, Genc and Smith were absent from the meeting.

**MOMENT OF SILENCE**

A moment of silence was observed for former trustee Pamela Renaker.

**APPROVAL OF MINUTES**

The minutes of the May 17, 2022, public hearing and regular board meeting were reviewed and discussed. Following discussion Trustee Eck moved that the minutes be approved as prepared by the board secretary. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 4 (four) -- Trustees Eck, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 3 (three) -- Trustee Avallone, Genc and Smith; ABSTAINING: 0 (none).

**TREASURER’S REPORT**

The treasurer’s reports were reviewed and discussed by the Board of Library Trustees. Following discussion, Trustee Piklor moved that the reports be approved as presented. The motion was seconded by Trustee Swiss and passed on the following vote: AYE: 4 (four) -- Trustees Eck, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 3 (three) -- Trustee Avallone, Genc and Smith; ABSTAINING: 0 (none).

**DIRECTOR’S REPORTS**

The Trustees were given the Director’s Report detailing the activities of the library and spreadsheets outlining staff members’ continuing education and programming details.

## **COMMITTEE REPORTS**

There were no committee reports

## **CORRESPONDENCE**

The library received a thank you card from former trustee Marilyn Borgman.

## **PUBLIC COMMENT**

There was no public comment

## **UNFINISHED BUSINESS (items for board action)**

- a. Fence project proposal** This item was discussed and no action was taken.
  
- b. Accounting proposal ATA Group** Following discussion Trustee Piklor moved to accept the ATA Group proposal. The motion was seconded by Trustee Vanco and passed on the following vote: AYE: 4 (four) -- Trustees Eck, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 3 (three) -- Trustee Avallone, Genc and Smith; ABSTAINING: 0 (none).
  
- c. Miscellaneous (discussion only)** There were no miscellaneous items for discussion.

**NEW BUSINESS (items for board action)**

- d. Approval and Passage of Ordinance Number 2021/2022-4 Setting the Schedule of Regular Board Meetings for the Fiscal Year 2022/2023** Following discussion Trustee Swiss moved to approve and pass Ordinance Number 2021/2022-4 Setting the Schedule of Regular Board Meetings for the Fiscal Year 2022/2023. The motion was seconded by Trustee Eck and passed on the following vote: AYE: 4 (four) -- Trustees Eck, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 3 (three) -- Trustee Avallone, Genc and Smith; ABSTAINING: 0 (none).
- e. Annual determination of non-resident card user fee and Approval of participation in Illinois Public Library Non-Resident Card program** Following discussion Trustee Eck moved to approve non-resident card user fee and participation in Illinois Public Library Non-Resident Card program. The motion was seconded by Trustee Vanco and passed on the following vote: AYE: 4 (four) -- Trustees Eck, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 3 (three) -- Trustee Avallone, Genc and Smith; ABSTAINING: 0 (none).
- f. Determination of staff salary increase, FY 2022-2023** This item was discussed and no action was taken.
- g. Adopt Financial Ordinance Calendar** Following discussion Trustee Swiss moved to adopt the Financial Ordinance Calendar. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 4 (four) -- Trustees Eck, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 3 (three) -- Trustee Avallone, Genc and Smith; ABSTAINING: 0 (none).
- h. Sensource Proposal** This item was discussed and no action was taken.
- i. Miscellaneous (discussion only)** Director Villarreal informed the board of library trustees that LIMRICC would need a decision on the changes to the IGA.

## ADJOURNMENT

Trustee Piklor moved that the meeting be adjourned. The motion was seconded by Trustee Swiss and passed on the following vote: AYE: 4 (four) -- Trustees Eck, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 3 (three) -- Trustee Avallone, Genc and Smith; ABSTAINING: 0 (none). The meeting was adjourned by President Vanco at 7:36 p.m.

Respectfully submitted,

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Marie Swiss, Secretary

APPROVED by the Board of Library Trustees of the Fox Lake Public Library District, Lake and McHenry Counties, Illinois, at their regular meeting of July 19, 2022:

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Carolyn Vanco, President  
The Board of Library Trustees of  
The Fox Lake Public Library District,  
Lake and McHenry Counties, Illinois