

**The Board of Library Trustees of  
The Fox Lake Public Library District  
Lake and McHenry Counties, Illinois**

**Regular Meeting Minutes – May 17, 2022**

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:30 p.m. by President Vanco. Present and answering roll call were Trustees Avallone, Eck, Genc, Piklor, Smith and Vanco. Present at the meeting were library staff members Melissa R. Villarreal and Han Song. Trustee Swiss was absent from the meeting.

**APPROVAL OF MINUTES**

The minutes of the April 19, 2022, public hearing and regular board meeting were reviewed and discussed. Following discussion Trustee Eck moved that the minutes be approved as prepared by the board secretary. The motion was seconded by Trustee Genc and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Smith and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Swiss; ABSTAINING: 0 (none).

**TREASURER’S REPORT**

The treasurer’s reports were reviewed and discussed by the Board of Library Trustees. Following discussion, Trustee Piklor moved that the reports be approved as presented. The motion was seconded by Trustee Smith and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Smith and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Swiss; ABSTAINING: 0 (none).

**DIRECTOR’S REPORTS**

The Trustees were given the Director’s Report detailing the activities of the library and spreadsheets outlining staff members’ continuing education and programming details.

**COMMITTEE REPORTS**

There were no committee reports

## **CORRESPONDENCE**

There was no correspondence

## **PUBLIC COMMENT**

There was no public comment

## **UNFINISHED BUSINESS (items for board action)**

- a. Fence project proposal** This item was discussed and no action was taken.
  
- b. High school parking** Following discussion it was decided that the library would suspend the student parking project for the 2022/2023 school year. The topic will be revisited at a future meeting.
  
- c. Miscellaneous (discussion only)** There were no miscellaneous items for discussion.

## **NEW BUSINESS (items for board action)**

- d. ATA Group proposal** Following discussion the board of trustees inquired on the rates of services prior to the acceptance of the proposal.
  
- e. HR Source renewal** Following discussion Trustee Smith moved to accept the HR Source renewal. The motion was seconded by Trustee Vanco and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Smith and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Swiss; ABSTAINING: 0 (none).

**f. Resignation of Head of Youth Services** The Board of Library Trustees accepted the resignation of the Head of Youth Services, Hannah Marschall.

**g. Librarian in Training Promotion** Following discussion Trustee Genc moved to approve the promotion of Mary McLeod to the full time position of Librarian in Training at the per annum salary of \$34,125. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Smith and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Swiss; ABSTAINING: 0 (none).

**h. Miscellaneous (discussion only)** There were no miscellaneous items for discussion.

## **ADJOURNMENT**

Trustee Genc moved that the meeting be adjourned. The motion was seconded by Trustee Smith and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Smith and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Swiss; ABSTAINING: 0 (none). The meeting was adjourned by President Vanco at 7:42 p.m.

Respectfully submitted,

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Marie Swiss, Secretary

APPROVED by the Board of Library Trustees of the Fox Lake Public Library District, Lake and McHenry Counties, Illinois, at their regular meeting of June 21, 2022:

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Carolyn Vanco, President  
The Board of Library Trustees of  
The Fox Lake Public Library District,  
Lake and McHenry Counties, Illinois