

**The Board of Library Trustees of
The Fox Lake Public Library District
Lake and McHenry Counties, Illinois**

Regular Meeting Minutes – April 19, 2022

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. by President Vanco. Present and answering roll call were Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco. Present at the meeting were library staff members Melissa R. Villarreal and Han Song. Jenny Olson and Shannon Devinger from State Bank of the Lakes were also present. Trustee Smith was absent from the meeting.

APPROVAL OF MINUTES

The minutes of the March 15, 2022, public hearing and regular board meeting were reviewed and discussed. Following discussion Trustee Genc moved that the minutes be approved as prepared by the board secretary. The motion was seconded by Trustee Eck and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Smith; ABSTAINING: 0 (none).

TREASURER’S REPORT

Ms. Jenny Olson and Shannon Devinger from State Bank of the Lakes gave a presentation. The treasurer’s reports were reviewed and discussed by the Board of Library Trustees. Following discussion, Trustee Swiss moved that the reports be approved as presented. The motion was seconded by Trustee Avallone and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Smith; ABSTAINING: 0 (none).

DIRECTOR’S REPORTS

The Trustees were given the Director’s Report detailing the activities of the library and spreadsheets outlining staff members’ continuing education and programming details.

COMMITTEE REPORTS

There were no committee reports

CORRESPONDENCE

The board of library trustees received a thank you card from the St. Charles Library. Also a public notice from the Village regarding Grant Community High School was received.

PUBLIC COMMENT

There was no public comment

UNFINISHED BUSINESS (items for board action)

- a. Librarian in Training** Following discussion Trustee Piklor moved to accept the librarian in training position. The motion was seconded by Trustee Eck and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Smith; ABSTAINING: 0 (none).
- b. Revision of Temporary COVID-19 Policies** Following discussion Trustee Avallone moved to accept the revision of temporary COVID-19 policies. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Smith; ABSTAINING: 0 (none).
- c. Miscellaneous (discussion only)** There were no miscellaneous items for discussion.

NEW BUSINESS (items for board action)

- d. Certificates of Deposit** Following discussion Trustee Avallone moved to move the Certificates of Deposit plus interest to the money market account. The motion was seconded by Trustee Vanco and passed on the following vote: AYE: 6 (six) - - Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Smith; ABSTAINING: 0 (none).

- e. **Carey Electric Proposal** Following discussion Trustee Genc moved to accept the Carey Electric proposal for LEDs. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Smith; ABSTAINING: 0 (none).

- f. **Per Capita Grant Purchase** Following discussion Trustee Avallone moved to use the Per Capita Grant for the LED lighting. The motion was seconded by Trustee Swiss and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Smith; ABSTAINING: 0 (none).

- g. **Fence Project Proposal** This item was discussed and no action was taken.

- h. **Lawn Care Proposal** Following discussion Trustee Genc moved to accept the lawn care proposal by Fox Landscaping & Design, Inc. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Smith; ABSTAINING: 0 (none).

- i. **High School parking** This item was discussed and no action was taken.

- j. **Statements of Economic Interest** Director Villarreal informed the board of trustees that the deadline for the statements of economic interest was May 1, 2022.

- k. **Miscellaneous (discussion only)** A question was posed about planting sunflowers in the children's story garden in honor of an employee who had passed.

ADJOURNMENT

Trustee Swiss moved that the meeting be adjourned. The motion was seconded by Trustee Avallone and passed on the following vote: AYE: 6 (six) -- Trustees Avallone, Eck, Genc, Piklor, Swiss and Vanco; NAY: 0 (none); ABSENT: 1 (one) -- Trustee Smith; ABSTAINING: 0 (none). The meeting was adjourned by President Vanco at 8:35 p.m.

Respectfully submitted,

Sarah Avallone, Secretary Pro-Tem

APPROVED by the Board of Library Trustees of the Fox Lake Public Library District, Lake and McHenry Counties, Illinois, at their regular meeting of May 17, 2022:

Carolyn Vanco, President
The Board of Library Trustees of
The Fox Lake Public Library District,
Lake and McHenry Counties, Illinois