

**The Board of Library Trustees of
the Fox Lake Public Library District
Lake and McHenry Counties, Illinois**

Regular Board Meeting – October 20, 2020

Agenda

1. Call to order following

2. Roll call

3. Reading and approving of minutes:
 - a. Public hearing of September 15, 2020
 - b. Regular board meeting of September 15, 2020

4. Treasurer's reports:
 - a. Report of generated income and petty cash disbursements
 - b. Accountant's reports (check detail, vendor detail, check report, etc.)
 - c. Financial statement dated September 30, 2020

5. Committee reports

6. Correspondence

7. Director's reports:
 - a. Director's monthly report
 - b. Staff Report
 - c. Statistical report on library service usage for the month of September 2020

8. Public comment

9. Unfinished business (items for board action):

- a. Parking lot seal coating and striping
- b. Engagement of auditor for FY 2019-2020
- c. Per Capita Grant FY requirements
- d. Miscellaneous (discussion only)
 - i. Employee handbook review project

10. New business (items for board action):

- e. Resolution to Determine Estimate of Funds Needed for 2020/2021 Fiscal Year
- f. Treasurer's Report of Receipts and Disbursements, fiscal year 2019-2020
- g. Approval of continued membership in LIMRiCC employee health insurance group and approval of policies regarding employee group insurance January 1, 2021 policy year
- h. Approval of the Lake County COVID -19 CARES Act Inter-Governmental Agreement
- i. Amendment of Temporary Policies
- j. Architect Proposal
- k. Snow removal services
- l. Consolidated Election of April 6, 2021
- m. Miscellaneous (discussion only)
 - i. Meeting room windows
 - ii. Meeting with Robert Vail Municipal Bonds

11. Adjournment