

Notice of Public Meeting
DUNCAN PUBLIC LIBRARY BOARD

Date/Time: Tuesday, February 27, 2024, 9:30am

Place: Duncan Public Library, 3785 N. Hwy 81, Duncan, OK

AGENDA

1. Call to Order with flag salute and prayer.
2. Read minutes from January 23, 2024, meeting. Consider approval.
3. Presentation of library claims for January. Consider approval.
4. Director's report
 - a. Library statistics for January
 - b. Genealogy library information
 - c. Accomplishments and challenges
 - d. Upcoming programming and plans
5. Discuss and consider approving proposed Circulation Policy changes to sections "Getting a Library Card" and "Loans."
6. Old Business
7. New Business
8. Comments
 - a. By the library staff
 - b. By the library board
 - c. By the public
9. Adjourn

Filed in the office of the Municipal Clerk at _____ on _____.

The City of Duncan encourages participation from all its citizens. If participation is not possible due to disability, notification to the City Clerk at least 48 hours prior to scheduled meeting is encouraged to make necessary accommodations. The City may waive the 48-hour rule if signing is not a necessary accommodation.

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Duncan Public Library
Board of Directors Meeting Minutes
Tuesday, January 23, 2024
Location: Duncan Public Library, 3785 N. Hwy 81, Duncan OK



Board Members Present: *Jo Ann Pierce, Tanya Case, Brendhan Fritts, Geoff Johnson, Jackson Stone*

Others Present: *Amy Ryker, Library Director*

I. Call to Order, Flag Salute, Prayer

The meeting was called to order at 9:32 am by Pierce. The flag salute was led by Fritts, and the prayer was led by Johnson.

II. Reading of Previous Minutes

Minutes for the November 28, 2023, meeting were read. Case moved to approve minutes as presented. Johnson seconded. All approved.

III. Presentation of Library Claims for November

Claims for November 2023 were reviewed. Fritts moved to approve as presented. Stone seconded. All approved.

IV. Presentation of Library Claims for December

Claims for December 2023 were reviewed. Case moved to approve as presented. Johnson seconded. All approved.

V. Director's Report

- Ryker presented the library statistics for November and December 2023 and explained format and features to new board member, Stone.
- Genealogy updates: Brown Bag Feb. 7: Marriage Records; 50 VHS to DVD in Memory Lab for one family; 4 for someone else, 1 cassette to CD, and slides to a USB stick; Working through family research for Gregstons; lots of new books; Sweet Treats will be Feb. 3 from 1-3pm at the First United Methodist Church, raising money for new disabilities ramp.
- Accomplishments and challenges discussed: a few 2023 stats: 28,021 borrowers, 95,204 physical items checked out, 27,722 wifi, 1,022 cards made, 3,523 meals served, onsite programs 1,149, attendance 11,441; LTAIO articles and TV appearance; AC big requests posted, should be awarded soon; new workers Makiah Lewis and Cheyenne Bridges; Kitchen Travels replacing spices but found out people missed it; Hotspots ready for checkout if policy approved; Partners upcoming: Marie Detty, Safe center, Gabriel's House, DHS foster programs, Kochendorfer, Mall, Lawton Arts, and so many more; Priddy Grant complete, all money received and paid out; provided electrical map to facilities to get more electrical outlets; elevator closet repairs on the docket; balcony work to be spec'd for awning; back

**Duncan Public Library
Board of Directors Meeting Minutes
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building to be painted this year; lighted sign came in; E-Rate filed; demonstrated VOX books and TonieBoxes.

- Upcoming programming and plans: Blind date with a book – dating profile on blank cover, take a chance (adult and YA); Fine Free February; 2024 reading challenge is a road trip through the states; Football trivia at Kochendorfer Feb. 9; Safe Center teen dating information Feb. 13; Spanish storytime once a month starting February; Healthy cooking with Sacha second Tuesdays; LTAIO second Thursdays 6pm; Valentines for residents Annual FOL meeting March 5, Dr. Sarah Janda and coauthors of This Land is Herland.

VI. Consider list of withdrawn items. Library staff recommends the listed items be declared surplus and be donated to the Friends of the Library for resale, and the funds be used to support the library.

Case moved to approve. Fritts seconded. All approved.

VII. Discuss and consider approving proposed Hotspot Lending Policy and Hotspot Checkout Agreement Form.

Fritts moved to approve with changes and Stone final approval. Johnson seconded. All approved.

VIII. Discuss and consider approving proposed Circulation Policy changes to sections Getting a Library Card, Renewing a Library Card, Replacing a Library Card, Loans, Fines/Fees, and Binge Boxes.

Case moved to approve all but note on Page 2. Stone seconded. All approved.

IX. Old Business

Next meeting is Feb. 27.

X. New Business

No new business was discussed.

XI. Comments by Staff, Board, or Public

No comments by the staff.

No comments by the library board.

No public was in attendance.

XII. Adjournment

Johnson moved to adjourn. Fritts seconded. All approved. Adjourned at 10:53 am.

Circulation Policies

Getting a Library Card

Having a library card with Duncan Public Library provides the cardholder with access to all physical materials that can be checked out and all online content on the Duncan Public Library and Stephens County Genealogy websites. Library cards are good for 5 years before requiring renewal.

Adult Applicants

Adults who apply for a library card must meet certain criteria to be approved.

- **Must be 18 years or older.**
- Must be a resident of Stephens County or the surrounding counties: Carter, Comanche, Cotton, Garvin, Grady, or Jefferson. Residents outside of Stephens County must pay a one-time fee of \$25.00 per family to obtain cards. For good cause, the library director may waive the library fee.
- Must show:
 - Driver's license or other photo identification
 - Any item showing name and current address, such as: Rent receipt, lease agreement, printed checks, utility bill, recent postmarked letter, etc.

Note: Even if the photo ID includes the current address, another form of proof is required.

The patron will be responsible for all items checked out on their card and all fines incurred on their card, and for items and fines on any card for which they are the responsible party. Patron must immediately notify the library if their card has been lost or stolen or any information has been changed, such as an address, phone number, or email. The library is not responsible for any consequences of failing to notify the library of changes.

Child Applicants

Children who apply for a library card must meet certain criteria to be approved.

- **Must be between five and 17 years old.**
- Parent or guardian must sign the child's application.
- Parent or guardian must have a current, in-good-standing Duncan Public Library card.

The child's card will be registered under a parent or guardian, who will be referred to as the "responsible party." The responsible party is responsible for all items checked out on the child's card, as well as any fines or charges on the card. The responsible party must notify the library immediately if the card is lost or stolen or if any information has changed. The library is not responsible for any consequences of failing to notify the library of changes.

The signature of the responsible party acknowledges full responsibility for library materials checked out to the child. The library will not act in loco parentis, in keeping with the principles of

equal access to information and materials for all patrons. Therefore, the library will not restrict any patron, including children, from access to any type or class of materials or from any information in the library. If a parent or guardian does not wish their child to have access to particular materials, the parent or guardian will need to discuss the restrictions with the child in the context of their parent-child relationship.

Duncan Group Home & Think Ability Patrons

A library card can be issued to residents of Duncan Group Homes and Think Ability staff. The group leader must confirm the patron's address. These patrons will have a limit of two items checked out at a time.

Online Only Cards

Online-only cards can be issued to patrons five or older. Children do not have to be attached to a parent or guardian to be issued an online-only card, but a parent or guardian must give permission for a child 14 and younger to have an account. These cards will allow access to digital titles and databases but not physical items. The physical card will be held at the library for these patrons. If the patron wants to check out physical items, those 18 and over will have to bring in 2 forms of ID to verify their contact information. **Those who are under 18** will have to be connected to the account of a parent or guardian's account (that is not online-only) in order to check out physical items. All other restrictions apply.

Student Cards

These are cards that are assigned to teachers, tutors, or school librarians who request them. These cards are only known to us as accounts belonging to that teacher with no student information attached to individual accounts. The teacher assigns card numbers to students. These cards are primarily online-only with the caveat that a teacher can give permission for a student to check out up to 5 books on their assigned account. The Library will have to be notified either by the teacher or with a permission slip that the child is allowed to check out physical books. These cards expire at the end of the school year so that the teacher is able to reset the PIN numbers and reuse them for the next school year. All other restrictions apply.

Friends of the Duncan Public Library Members

If a patron chooses to become a member of the Friends of the Duncan Public Library, staff will change their status on their card to FOL and these patrons will gain Friends of the Library benefits for one year from their join date. All other rules and regulations that apply to all patrons apply.

Loans

Loaning out items requires time limits, item limits, and reserve limits. The library will not be held responsible for any damage caused to a patron's equipment by library materials-such as, but not limited to, computers, DVD/CD players, video game equipment, etc. The application to obtain a library card will inform patrons of the copyright law regarding home use and that DVDs borrowed from the library are for private use only.

Benefits to Friends of the Library Members

Library patrons who join Friends of the Duncan Public Library (FOL) will receive extended checkouts of one full week, including new fiction and DVDs. FOL members will be allowed to check out four DVDs per card instead of three. These privileges will last for one calendar year after joining FOL.

Loan Periods

3 weeks

Most books, excluding books that are New adult fiction

Most audiobooks, excluding New audiobooks

2 weeks

New adult fiction

New audiobooks

Cake pans

Board games

Video games

Binge boxes

1 week

Periodicals (Newspapers, magazines, Cliffs Notes)

DVDs

Hotspots

Tonie boxes

Renewals

Patrons may renew any item twice, except for DVDs and video games. Items will renew for the amount of time as the original loan period. No item may be renewed if it has a reserve.

Item Limit

Due to the limited number of items in its collection, the Duncan Public Library has placed restrictions on the number of items a person may have checked out on his/her card. On the first checkout after receiving a card, each cardholder will be limited to 5 items. If all items are returned on time and in good condition, regular card use will begin. If items are not returned on time and in good condition, fines and fees will be imposed and the 5-checkout limit will be extended to one

month. After this, the director will assess the situation and determine a course of action, as with any other patron who consistently does not return items on time and in good condition.

Regular item limits total 30 items, in any combination of the following:

- 30 books
- 15 audiobooks
- 10 periodicals (newspapers, magazines, Cliffs Notes)
- 3 DVDs
- 2 Video games
- 2 Cake pans
- 2 Board games
- 1 Binge box (per household)
- 1 Hotspot (per household)
- 1 Tonie box (per household)

Reserves

If an item is checked out, a patron may place a reserve on that item. The library will contact the patron when the item is available. The library will hold an item for three days. A patron may not receive a reserve book if that patron has any item overdue.

Book Drop

There are two book drops, both of which can be used 24/7. One is located at the back of the building and is accessible by car. The other book drop is located at the front of the building behind the column, embedded in the brick wall. Only books shall be placed in the book drop on the building. Both books and other media may be returned in the designated drop of the drive-through book drop.

Duncan Public Library
Claims for January 1 through 31, 2024
Submitted to Library Board, February 27, 2024

01-11-521400	<i>Materials/Supplies</i>	
24-0032	Quill.....	\$685.87
	Toilet paper, paper towels, soap, paper, calendars	
24-0195	KAPCO.....	\$591.80
	Book covers, various sizes	
24-0196	Demco	\$175.78
	Book covers, various sizes/styles	
24-0210	Quill.....	\$138.74
	Chair for Darbie's office	
24-0231	Amazon.....	\$137.94
	Chair mats for front desk	
24-0255	Showcases	\$162.00
	CD sleeves	
24-0369	Amazon.....	\$141.08
	Sheet protectors, extension cords, USB strips, calendars	
24-0414	Quill.....	\$502.02
	Mailers, papers, bowls, first aid kit supplies	
24-0491	Quill.....	\$477.87
	Bubble mailers for ILL, tissues	
24-0492	Amy Ryker.....	\$52.09
	Reimbursement for disinfectant wipes	
01-11-522800	<i>Phone</i>	
24-0541	ATT.....	\$183.53
	Wireless services for genealogy library, final 2023	
24-0680	T-Mobile	\$360.34
	Service for 11 wireless hotspots, 3 months	
01-11-524200	<i>Contract Services</i>	
23-0058	Unique Management.....	\$808.20
	Item recovery fee/services 2023	
23-4177	Pippin Bros.....	\$1,875.00
	Boiler maintenance/service for winter	
24-0404	Kellogg & Sovereign	\$3,648.60
	E-Rate management 24/25, OUSF compliance	

01-11-524550	Databases	
23-xxxx	Midwest Tape.....	\$1,679.50
	Hoopla usage, December	
24-0165	Mango Languages.....	\$2,954.82
	1-yr renewal of Mango Languages	
24-0182	Midwest Tape.....	\$1,557.20
	1-yr renewal of Ancestry Library edition	
01-11-524800	Advertisement	
24-0147	Community Matters.....	\$620.00
	2024 Chamber directory ad	
01-11-528200	Memberships	
23-0539	Amy Ryker.....	\$289.00
	Memberships to ALA, PLA, PLDC, OLA	
01-11-529300	Materials/Subscriptions	
24-0540	Marlow Review.....	\$45.00
	1-yr subscription, Marlow Review	
15-11-530049	Books	
23-xxxx	Ingram.....	\$24.47
	Book order (1)	
23-xxxx	Cengage	\$183.31
	Book order (8)	
23-2019	Baker & Taylor.....	\$229.54
	Book order, children's (21)	
23-2087	Baker & Taylor.....	\$736.72
	Book order, YA (41)	
23-3452	Baker & Taylor.....	\$810.58
	Book order, children's (56)	
23-3499	Baker & Taylor.....	\$817.88
	Book order, YA (43)	
23-3633	Ingram.....	\$643.36
	Book order (30)	
23-3733	Midwest Tape.....	\$199.91
	DVD order (9)	
23-3770	Library Ideas	\$779.76
	Book order, children's (20 VOX)	

23-3788	Library Ideas.....\$421.99 Book order, children's (9 VOX)
23-3808	Baker & Taylor.....\$387.26 Book order (20)
23-3878	Baker & Taylor.....\$574.87 Book order, children's (83)
23-3880	Baker & Taylor.....\$627.65 Book order, children's (55)
23-3895	Ingram.....\$672.31 Book order (34)
23-3909	Ingram.....\$302.18 Book order (19)
23-3938	Baker & Taylor.....\$40.23 Book order, children's (7)
24-0031	Center Point LP.....\$379.32 Book order, January (16)
24-0061	Amazon.....\$179.06 DVD order (7)
24-0145	Ingram.....\$216.88 Book order (11)
24-0543	Michael Frederick.....\$96.00 Book order (8)
27-11-521500	<i>LTAIO</i>
24-0328	William Carney.....\$241.92 Honoraria/travel fees for speaking LTAIO
27-11-529300	<i>Subscriptions/Materials</i>
24-0591	JPMorgan Chase/SmartSign.....\$93.99 Outdoor sign for genealogy building, hours
27-11-530511	<i>E-Rate Project</i>
24-0542	Oklahoma Dept. of Libraries.....\$37.60 Return unused portion of grant
27-11-530518	<i>Technology Project</i>
24-0429	PCNet/Syntrio.....\$310,712.00 Completed technology grant

January 2024

	This Month	YTD-Current	This Month-Previous Year	YTD-Previous Year	Notes		
Adult/YA Fic/NF							
Fiction	390	2521	301	1904			
Inspirational Fiction	250	1979	301	1978			
LP Fiction	665	4571	585	3928			
McNaughton Fiction	24	134	17	159			
Mysteries	271	1698	197	1273			
New Fiction	350	2445	283	2225			
New LP Fiction	463	2635	354	2493			
Adult Paperbacks	33	406	79	517			
Science Fiction	44	277	23	207			
Westerns	55	366	46	291			
New YA Fiction	63	359	22	171			
YA Fiction	197	1956	169	1572		<i>This month</i>	<i>YTD</i>
YA Paperbacks	16	47	1	20	<i>Adult items added:</i>	161	1378
YA Sequoyah	22	125	7	62	<i>Adult items discarded:</i>	316	2005
Fiction Total	2843	19519	2385	16800			
LP Nonfiction	6	72	10	58			
McNaughton Nonfiction	18	232	44	157			
New LP Nonfiction	14	83	5	52			
New Nonfiction	214	960	91	792			
Nonfiction	333	2734	322	1932			
New YA Nonfiction	37	134	5	40			
YA Nonfiction	115	1037	132	896			
Nonfiction Total	737	5252	609	3927			
Total Adult/YA Fic/NF	3580	24771	2994	20727			

January 2024

	This Month	YTD-Current	This Month-Previous Year	YTD-Previous Year	Notes		
Juvenile Fic/NF							
New Easy	171	1270	100	790			
Easy Books	1136	9630	1018	8410			
Beginning Chapter Books	32	276	42	317			
New J Fiction	39	302	27	237			
Juvenile Fiction	289	2493	291	2043		This month	YTD
Juvenile Paperbacks	279	2313	220	1449	J items added:	60	439
J Sequoyah	10	95	10	58	J items discarded:	197	563
J Fiction Total	1956	16379	1708	13304			
New J Nonfiction	39	338	36	260			
Juvenile Nonfiction	431	2819	271	2161			
J Nonfiction Total	470	3157	307	2421			
Total Juv Fic/NF	2426	19536	2015	15725			
Total Periodicals	156	932	106	711			
Spanish Easy/Juv	2	27	1	9			
Spanish Fic/YA	3	15	1	8			
Spanish Nonfiction	2	20	0	6			
Total Spanish	7	62	2	23			
Interlibrary Loans: Borrowed	11	58	12	69			
Interlibrary Loans: Lent	39	317	31	264			
Adult Audio/Visual							
Books on CD	67	777	132	1202			
Playaways	6	19	2	31			
YA Books on CD	3	14	1	5			

January 2024

	This Month	YTD-Current	This Month-Previous Year	YTD-Previous Year	Notes		
DVDs - Adult	643	4663	573	4132			
DVDs - Young Adult	56	469	40	329			
Total Adult/YA A/V	775	5942	748	5699			
Juvenile Audio/Visual							
J Books on CD	15	68	13	43			
Music CD	2	11	4	14			
DVDs - Juvenile	216	1820	182	1013			
Total Juvenile A/V	233	1899	199	1070			
Other Items							
Video Games	258	1788	171	883			
Cake Pans/Board Games	38	210	10	62			
Binge Boxes	86	284	47	326			
Total Other Items	382	2282	228	1271			
Total Physical Circulation	7598	55741	6323	45490			
Electronic Circulation							
OverDrive						<i>This month</i>	<i>YTD</i>
eAudiobooks	1294	8810	1035	7972	<i>Adult checked out:</i>	2950	20613
eBooks	1846	13366	1789	13232	<i>Juv checked out:</i>	190	1563
Movies	0	0	0	3			
Magazines	0	0	0	159			
Total OverDrive	3140	22176	2824	21366			
Hoopla						<i>This month</i>	<i>YTD</i>
eAudiobooks	513	3214	398	2431	<i>Adult checked out:</i>	755	4768
Comics	8	114	23	119	<i>Juv checked out:</i>	61	496
eBooks	241	1517	212	1413			

January 2024

	This Month	YTD-Current	This Month-Previous Year	YTD-Previous Year	Notes		
Movies	21	213	35	355			
Music	12	60	16	94			
TV	16	93	0	89			
Bingepass	5	53	3	26			
Total Hoopla	816	5264	687	4527			
Gale Reference eBooks	0	0	0	22			
Total Electronic Circulation	3956	27440	3511	25915			
Total Circulation	11554	83181	9834	71405			
Electronic Information							
Gale: Chilton	37	269	20	102			
Gale: LegalForms	6	29	0	14			
NewsBank: America's Newspaper	39	13309	2,923	17,469			
NewsBank: HeritageHub	7	58	0	93			
BrainFuse: HelpNow	5	112	10	92			
BrainFuse: JobNow	0	0	0	0			
BrainFuse: VetNow	0	8	3	15			
ProQuest: Ancestry	178	2168	22	1329			
ProQuest: HeritageQuest*	0	0	0	235	*Did not renew		
ProQuest: Fold3	48	164	1	357			
EBSCO sessions	2516	18093	2579	20431			
Mango sessions	6	112	4	52			
OverDrive: Universal Class total	279	1043	10	418			
AtoZ Database records viewed	48	25224	12	145			
Successful Info Retrieval	3169	60589	5584	40752			

January 2024

	This Month	YTD-Current	This Month-Previous Year	YTD-Previous Year	Notes		
Services-Main							
Days Closed	2	9	NA	NA	Doors open M/T/Th	12x10hr	120
Public Service Hours	223	1542.5	214	1530	Doors open W/F	9x9hr	81
Circulation per Hour	52		46		Doors open Sat	4x5.5hr	22
In-House Circulation	1290	11310	1480	7451			
Items Mended	10	124	18	148			
Gate Count	7023	59926	9309	61848			
Number Borrowers in Date	2238	16766	1749	12615			
Photocopies Made	13136	67124	13235	83600			
New Library Cards	85	663	64	664			
Public Computer/Internet Usage	112	980	137	1318			
Wireless Sessions	2655	16597	2276	16803			
Main Website Visits	2354	17227	2300	14579			
AWE Children's Computers	502	2992	230	2850			
Notary Services	20	198	16	173			
Tech Help Sessions	17	127	16	164			
Chickasaw Meals Program	156	2529	20	233			
Proctor Exam	2	2	0	0			
Questions							
Reference Questions	519	3895	661	4327			
Informational Questions	2384	17378	2512	16536			
E-Mail Questions	52	333	46	308			
Total Questions	2955	21606	3219	21171			

January 2024

	This Month	YTD-Current	This Month-Previous Year	YTD-Previous Year	Notes		
Income-Main							
Fines	\$ 275.43	\$ 2,145.09	\$496.89	\$2,760.07	Overdues: Text 136		
Copies	\$ 608.40	\$ 4,713.06	\$741.56	\$4,492.39	Letter 29		
Interlibrary Loan	\$ 3.72	\$ 76.11	\$11.45	\$125.52			
Fax	\$ 156.30	\$ 1,216.30	\$153.40	\$1,434.00			
Lost & Paid Items	\$ 44.99	\$ 118.54	\$22.99	\$180.26			
Collections	\$ 6.00	\$ 26.00	\$0.00	\$30.00			
Non-county Fee	\$ 25.00	\$ 125.00	\$0.00	\$50.00			
State Aid	\$ 13,955.00	\$ 13,955.00	\$0.00	\$0.00			
Total Income	\$ 15,074.84	\$ 22,375.10	\$ 1,426.29	\$ 9,072.24			
Programming							
Children (0-5)							
In-Person Onsite	4	35	5	42			
Attendance	73	787	84	1112			
In-Person Offsite	5	50	0	21			
Attendance	105	591	0	250			
Live Virtual	0	0	0	0			
Attendance	0	0	0	0			
Children (6-11)							
In-Person Onsite	24	134	19	168			
Attendance	117	1188	182	2263			
In-Person Offsite	3	48	0	0			
Attendance	80	717	0	0			
Live Virtual	0	0	0	0			
Attendance	0	0	0	0			

January 2024

	This Month	YTD-Current	This Month-Previous Year	YTD-Previous Year	Notes		
YA/Teens (12-18)							
In-Person Onsite	35	187	27	164			
Attendance	90	746	138	1151			
In-Person Offsite	0	4	0	0			
Attendance	0	34	0	0			
Live Virtual	0	0	0	0			
Attendance	0	0	0	0			
Adults (19+)							
In-Person Onsite	47	244	42	379			
Attendance	264	1762	261	2129			
In-Person Offsite	0	4	0	0			
Attendance	0	75	0	0			
Live Virtual	0	0	0	1			
Attendance	0	0	0	3			
General/Family/All Ages							
In-Person Onsite	0	33	5	32			
Attendance	0	1174	101	347			
In-Person Offsite	0	6	0	6			
Attendance	0	1819	0	1180			
Live Virtual	0	1	0	0			
Attendance	0	5	0	0			
Other Programming							
Pre-Recorded Programs (All)	0	0	0	0			
Views	0	0	0	0			
Meeting Rooms/Partner Group	132	853	61	558			
Attendance	366	2526	205	1623			

January 2024

	This Month	YTD-Current	This Month-Previous Year	YTD-Previous Year	Notes		
Genealogy Library							
Days closed	2	8.5	NA	NA			
Hours Open	87	612	87.5	616.25			
In-state visitors	85	487	79	481			
Out-of-state visitors	2	5	0	9			
In-house programs	4	14	4	18			
Attendance	24	130	22	154			
Outreach	0	0	0	0			
Attendance	0	0	0	0			
Research for patrons (hours)	16	162	40	365			
E-mail questions	135	641	83	380			
Phone questions	45	242	36	198			
Notary	0	0	3	6			
Website visits	314	2372	203	1315			
Computer use (hrs)	55	339	50	382			
Scanner (# patrons)	5	21	7	54	25 min		
Microfilm	0	0	0	6			
Copies sold	227	1413	169	715			
Total money	22.7	141.35	\$16.95	\$71.65			
Memory lab usage (# patrons)	9	57	13	63	90 hr 10 min		