

Subject: Library Board Meeting  
Date: November 24, 2020  
Time: 9:30 am  
Place: Stephens County Genealogy Library

1. Call to Order with flag salute and prayer.
2. Read minutes from September 22, 2020, meeting. Approval.
3. Presentation of library statistics for September and October.
4. Presentation of library claims for September and October. Approval.
5. Director's report
  - a. Budget (CIP) meetings
  - b. Roof update
  - c. Fire inspection
  - d. Impa'chi meals for kids
  - e. Children's programs/crafts
  - f. Friends of the Library/StoryWalk updates
  - g. DALC citizenship corner grant
6. Genealogy updates, Kristi King
7. Consider making January fine-free to encourage patrons to bring back their items.
8. Old Business
9. New Business
10. Comments
  - a. By the library staff
  - b. By the library board
  - c. By the public
11. Adjourn

**Duncan Public Library**  
**Claims for September 1 through 30, 2020**  
*Submitted to Library Board, October 27, 2020*

|                     |  |            |
|---------------------|--|------------|
| <b>01-11-521400</b> | <b><i>Materials &amp; Supplies</i></b>                                 |            |
| 20-2537             | Demco.....   | \$464.08   |
|                     | Barcode labels, genre labels   |            |
| 20-2694             | Quill.....   | \$272.12   |
|                     | Paper towels, large black trash bags, scissors                         |            |
| 20-2752             | Quill.....   | \$215.97   |
|                     | Laminator cartridges, black toner (Terrie's printer)                   |            |
| <b>01-11-524200</b> | <b><i>Contract Services</i></b>  |            |
| 20-2691             | Pippin Brothers.....   | \$470.00   |
|                     | Filter changes, September  |            |
| <b>01-11-524500</b> | <b><i>Computer Services</i></b>  |            |
| 20-2821             | Intelek Technologies.....  | \$1,150.32 |
|                     | 1-yr Barracuda web security, 12 licenses, public computers             |            |
| <b>01-11-524550</b> | <b><i>Databases</i></b>  |            |
| 20-2635             | Recorded Books.....  | \$1,815.00 |
|                     | 1-yr subscription Universal Class unlimited education database         |            |
| 20-2697             | Newsbank.....  | \$3,213.00 |
|                     | 1-yr subscription America's News, GenealogyBank databases              |            |
| 20-2764             | Midwest Tape.....  | \$887.54   |
|                     | Hoopla database checkouts, August 2020                                 |            |
| 20-2824             | ProQuest.....  | \$1,052.40 |
|                     | 1-yr subscription Heritage Quest genealogy database                    |            |
| 20-2836             | Midwest Tape.....  | \$433.98   |
|                     | Hoopla database overages for April/May                                 |            |
| <b>01-11-529300</b> | <b><i>Subscriptions, Materials</i></b>                                 |            |
| 20-2758             | Oklahoma Historical Society .....                                      | \$50.00    |
|                     | 1-yr subscription to Chronicles of Oklahoma, Mistletoe Leaves, OHS Ex. |            |
| <b>15-11-530049</b> | <b><i>Books</i></b>  |            |
| 20-1695             | Ingram.....  | \$508.39   |
|                     | Book order (28)  |            |
| 20-1792             | Ingram.....  | \$379.74   |
|                     | Book order (22)  |            |
| 20-1807             | Baker & Taylor .....   | \$424.32   |
|                     | Book order (25 YA)   |            |

|                     |   |          |
|---------------------|---|----------|
| 20-1857             | Baker & Taylor .....  | \$757.64 |
|                     | Book order (40)   |          |
| 20-1897             | Midwest Tape.....   | \$59.70  |
|                     | DVD order (5 child)   |          |
| 20-2221             | Midwest Tape.....   | \$179.14 |
|                     | DVD order (11)  |          |
| 20-2363             | Midwest Tape.....   | \$115.45 |
|                     | DVD order (5 child)   |          |
| 20-2425             | Center Point.....   | \$360.12 |
|                     | Book order (16)   |          |
| 20-2439             | Amazon.....   | \$41.99  |
|                     | Book order (12 YA)  |          |
| 20-2506             | Cengage .....   | \$777.26 |
|                     | Book order (32)   |          |
| <b>27-11-529300</b> | <b><i>Grants &amp; Gifts: Books, Subscriptions, Materials</i></b> |          |
| 20-2379             | Baker & Taylor .....  | \$28.10  |
|                     | Books for StoryWalk (Fall 2020)                                   |          |

**Duncan Public Library**  
**Claims for October 1 through 31, 2020**  
*Submitted to Library Board, November 24, 2020*

|                     |   |          |
|---------------------|---|----------|
| <b>01-11-521101</b> | <b><i>Genealogy Repair/Maintenance</i></b>          |          |
| 20-3132             | Climate Control .....                               | \$290.00 |
|                     | 1-yr maintenance: AC spring/Furnace fall            |          |
| <b>01-11-521400</b> | <b><i>Materials &amp; Supplies</i></b>              |          |
| 20-3042             | Amazon.....   | \$119.82 |
|                     | Box fans, masks, small storage containers           |          |
| 20-3073             | Quill.....  | \$281.52 |
|                     | Calendars, planners, binders, dividers, paper, pens |          |
| 20-3182             | Quill.....  | \$478.92 |
|                     | Tape, ink/toner                                     |          |
| <b>01-11-522800</b> | <b><i>Phone</i></b>                                 |          |
| 20-3201             | AT&T.....   | \$74.56  |
|                     | Alarm services, Genealogy                           |          |
| <b>01-11-524200</b> | <b><i>Contract Services</i></b>                     |          |
| 20-3074             | TKE .....   | \$387.21 |
|                     | Quarterly elevator maintenance                      |          |
| 20-3134             | Channels.....                                       | \$220.00 |
|                     | Round 5 weedkiller/preemergent, lawn treatments     |          |
| <b>01-11-524550</b> | <b><i>Databases</i></b>                             |          |
| 20-2953             | Midwest Tape.....                                   | \$945.00 |
|                     | Hoopla usage, Sept 2020                             |          |
| <b>01-11-529300</b> | <b><i>Subscriptions, Materials</i></b>              |          |
| 20-3133             | Lawton Constitution .....                           | \$159.00 |
|                     | 1-yr subscription to Lawton Constitution            |          |
| <b>15-11-530049</b> | <b><i>Books</i></b>                                 |          |
| 20-2098             | Baker & Taylor .....                                | \$277.72 |
|                     | Book order (33 child)                               |          |
| 20-2257             | Recorded Books .....                                | \$675.23 |
|                     | Audiobook order (18)                                |          |
| 20-2364             | Baker & Taylor .....                                | \$600.76 |
|                     | Book order (57 child)                               |          |
| 20-2577             | Recorded Books .....                                | \$136.29 |
|                     | Audiobook order (3)                                 |          |
| 20-2586             | Cengage .....                                       | \$738.73 |
|                     | Book order (30)                                     |          |

|         |                            |          |
|---------|----------------------------|----------|
| 20-2625 | Ingram.....                | \$518.17 |
|         | Book order (39)            |          |
| 20-2642 | Recorded Books .....       | \$443.01 |
|         | Video game order (9)       |          |
| 20-2664 | Ingram.....                | \$728.94 |
|         | Book order (42)            |          |
| 20-2788 | Center Point.....          | \$360.12 |
|         | Book order (16)            |          |
| 20-2939 | Ingram.....                | \$776.87 |
|         | Book order (55)            |          |
| 20-2949 | Midwest Tape.....          | \$191.13 |
|         | DVD order (12)             |          |
| 20-2955 | Amazon.....                | \$60.51  |
|         | Book order (5)             |          |
| 20-3085 | Ingram Entertainment ..... | \$241.50 |
|         | Video game order (4)       |          |

**Duncan Public Library  
Board of Directors Meeting Minutes  
September 22, 2020  
Location: Duncan Public Library**



*Board Members Present: Jo Ann Pierce, Tanya Case, John Ray Green, Brendhan Fritts*

*Others Present: Amy Ryker, Library Director; Kristi King, Genealogy Branch Manager*

**I. Call to Order, Flag Salute, Prayer**

- A. Meeting called to order at 9:33 am by Jo Ann Pierce.
- B. Prayer and flag salute led by Jo Ann Pierce.

**II. Reading of Previous Minutes**

Minutes for August 25, 2020, meeting were read. John Ray Green moved to approve. Brendhan Fritts seconded. All approved.

**III. Presentation of Library Statistics & Claims**

- A. Amy Ryker presented library statistics for August.
- B. Claims for August were reviewed. Brendhan Fritts moved to approve. Tanya Case seconded. All approved.

**IV. Director's Report**

Amy Ryker discussed E-Rate funding and firewall equipment installation, updated everyone on the roof, and progress with student library cards, along with genealogy brown bag updates.

**V. Consider approving pursuit of grant for the genealogy library from Oklahoma Historical Society**

Kristi King presented proposal for an OHS grant to provide about \$2000 for binders to protect obituaries. John Ray Green moved to approve. Tanya Case seconded. All approved.

**VI. Old Business**

Next meeting will be at the Genealogy Library.

**VII. New Business**

None.

**VIII. Comments by Staff, Board, or Public**

Jo Ann Pierce discussed United Way programming.

**Duncan Public Library  
Board of Directors Meeting Minutes  
September 22, 2020  
Location: Duncan Public Library**



**IX. Adjournment**

John Ray Green moved to adjourn. Brendhan Fritts seconded. All approved. Adjourned at 10:09 am.

## Notice of Public Meeting

### **DUNCAN PUBLIC LIBRARY BOARD**

Date: Tuesday, November 24, 2020

Time: 9:30am

Place: Video Conference Only

#### AGENDA

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  - a. By the library staff
  - b. By the library board
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11. Adjourn

IMPORTANT: This meeting will be conducted via videoconferencing. It will go live 5 minutes before the scheduled meeting time. Join the meeting at the following link:

<https://oklahoma.zoom.us/j/96588772790?pwd=ODI0U0tBV0htc1FsSkZlNVprRVVLT09>

Meeting ID: 965 8877 2790

Password: 58RU+.GQ



Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_.

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The City of Duncan encourages participation from all its citizens. If participation is not possible due to disability, notification to the City Clerk at least 48 hours prior to scheduled meeting is encouraged to make necessary accommodations. The City may waive the 48 hour rule if signing is not a necessary accommodation.

# September 2020

|                              | This Month  | YTD - Current | This Month - Previous Year | YTD - Previous Year |
|------------------------------|-------------|---------------|----------------------------|---------------------|
| <b>Circulation</b>           |             |               |                            |                     |
| Fiction                      | 327         | 841           | 322                        | 1095                |
| Mysteries                    | 313         | 698           | 363                        | 1278                |
| Westerns                     | 79          | 171           | 51                         | 175                 |
| Science Fiction              | 44          | 79            | 40                         | 163                 |
| New Fiction                  | 363         | 950           | 424                        | 1363                |
| Adult Paperbacks             | 92          | 221           | 112                        | 401                 |
| McNaughton Fiction           | 3           | 7             | 10                         | 34                  |
| Inspirational Fiction        | 318         | 620           | 301                        | 1000                |
| LP Fiction                   | 672         | 1750          | 763                        | 2412                |
| New LP Fiction               | 306         | 675           | 458                        | 1556                |
| <b>Total Adult Fiction</b>   | <b>2517</b> | <b>6012</b>   | <b>2844</b>                | <b>10012</b>        |
| Nonfiction                   | 327         | 649           | 487                        | 1450                |
| New Nonfiction               | 88          | 264           | 152                        | 482                 |
| LP Nonfiction                | 7           | 16            | 11                         | 46                  |
| New LP Nonfiction            | 10          | 20            | 15                         | 63                  |
| McNaughton Nonfiction        | 10          | 20            | 13                         | 35                  |
| <b>Total Adult NF</b>        | <b>442</b>  | <b>969</b>    | <b>678</b>                 | <b>2075</b>         |
| New YA Fiction               | 31          | 86            | 55                         | 261                 |
| New J Fiction                | 18          | 50            | 32                         | 128                 |
| Juvenile Fiction             | 183         | 536           | 285                        | 1021                |
| YA Fiction                   | 201         | 511           | 234                        | 954                 |
| Easy Books + New Easy        | 647         | 1714          | 1457                       | 4692                |
| Juvenile Paperbacks          | 153         | 383           | 172                        | 488                 |
| YA Paperbacks                | 3           | 14            | 10                         | 60                  |
| Sequoyah                     | 16          | 32            | 13                         | 61                  |
| Beginning chapter books      | 48          | 117           | 62                         | 211                 |
| <b>Total Juv/YA Fiction</b>  | <b>1300</b> | <b>3443</b>   | <b>3811</b>                | <b>9601</b>         |
| New J Nonfiction             | 6           | 26            | 12                         | 57                  |
| Juvenile Nonfiction          | 195         | 528           | 347                        | 916                 |
| New YA Nonfiction            | 16          | 114           | NA                         | NA                  |
| YA Nonfiction                | 116         | 195           | 91                         | 458                 |
| <b>Total Juv/YA NF</b>       | <b>333</b>  | <b>863</b>    | <b>450</b>                 | <b>1429</b>         |
| <b>Total Periodicals</b>     | <b>91</b>   | <b>256</b>    | <b>108</b>                 | <b>406</b>          |
| Spanish Easy, JUV ,YA        | 0           | 0             | 2                          | 5                   |
| Spanish nonfiction           | 0           | 0             | 1                          | 5                   |
| Spanish fiction              | 0           | 0             | 0                          | 3                   |
| <b>Total Spanish</b>         | <b>0</b>    | <b>0</b>      | <b>3</b>                   | <b>15</b>           |
| Interlibrary Loans: Borrowed | 11          | 24            | 21                         | 56                  |
| Interlibrary Loans: Lent     | 54          | 166           | 44                         | 177                 |
| <b>Total Print</b>           | <b>4748</b> | <b>11733</b>  | <b>7894</b>                | <b>23536</b>        |
| Video games                  | 69          | 162           | 78                         | 329                 |
| Books on CD                  | 154         | 362           | 222                        | 703                 |
| J Books on CD                | 0           | 0             | 7                          | 29                  |
| YA Books on CD               | 3           | 8             | 6                          | 22                  |
| Playaways                    | 0           | 2             | 14                         | 24                  |
| Children's Kit               | 3           | 8             | 6                          | 92                  |
| Music CD                     | 0           | 1             | 2                          | 10                  |
| DVDs - Adult                 | 815         | 1662          | 943                        | 3257                |
| DVDs - Juvenile              | 153         | 460           | 323                        | 1130                |
| DVDs - Young Adult           | 161         | 318           | 194                        | 668                 |
| OverDrive: eAudiobooks       | 764         | 2261          | 856                        | 2490                |
| OverDrive: eBooks            | 1925        | 6085          | 2032                       | 5896                |
| OverDrive: movies            | 0           | 11            | 0                          | 0                   |

# September 2020

|                                       | This Month  | YTD - Current | This Month - Previous Year | YTD - Previous Year |                                       |
|---------------------------------------|-------------|---------------|----------------------------|---------------------|---------------------------------------|
| hoopla audio                          | 218         | 600           | 83                         | 240                 |                                       |
| hoopla comics                         | 42          | 123           | 18                         | 90                  |                                       |
| hoopla eBooks                         | 195         | 549           | 77                         | 324                 |                                       |
| hoopla movies                         | 36          | 126           | 13                         | 42                  |                                       |
| hoopla music                          | 14          | 38            | 3                          | 21                  |                                       |
| hoopla TV                             | 27          | 52            | 14                         | 40                  |                                       |
| Gale Reference eBooks                 | 0           | 0             | 3                          | 10                  |                                       |
| <b>Total Nonprint</b>                 | <b>4579</b> | <b>12828</b>  | <b>4894</b>                | <b>15417</b>        |                                       |
| <b>Total Circulation</b>              | <b>9327</b> | <b>24561</b>  | <b>12788</b>               | <b>38377</b>        |                                       |
| <b>Databases</b>                      |             |               |                            |                     |                                       |
| Gale: Chilton                         | 0           | 7             | 21                         | 63                  |                                       |
| Gale: LegalForms                      | 5           | 14            | 18                         | 32                  |                                       |
| NewsBank: America's Newspapers        | 2445        | 7659          | 3768                       | 12847               |                                       |
| NewsBank: Genealogy Bank              | 0           | 35            | 63                         | 286                 |                                       |
| BrainFuse: HelpNow                    | 28          | 33            | 3                          | 11                  |                                       |
| BrainFuse: LearnNow                   | 53          | 56            | 21                         | 226                 |                                       |
| BrainFuse: JobNow                     | 2           | 4             | 5                          | 142                 |                                       |
| ProQuest: Ancestry                    | 331         | 1092          | 313                        | 1147                |                                       |
| ProQuest: HeritageQuest               | 30          | 253           | 12                         | 90                  |                                       |
| ProQuest: Fold3                       | 110         | 482           | 78                         | 289                 |                                       |
| EBSCO sessions                        | 2829        | 8825          | 4288                       | 14938               |                                       |
| Mango sessions                        | 16          | 29            | 9                          | 131                 |                                       |
| Recorded Books: Zinio                 | 99          | 289           | 59                         | 159                 |                                       |
| Recorded Books: Universal Class total | 22          | 27            | 42                         | 291                 |                                       |
| AtoZ Database records viewed          | 106         | 2151          | 7235                       | 24909               |                                       |
| <b>Total Database Usage</b>           | <b>6076</b> | <b>20956</b>  | <b>16187</b>               | <b>40648</b>        |                                       |
| <b>Services-Main</b>                  |             |               |                            |                     |                                       |
| Public Service Hours                  | 201         | 312           | 218                        | 698                 | Doors open 21 days (930-4) = 136.5    |
| Circulation per Hour                  | 46          |               | 59                         |                     | Curbside available (9-930/4-6) = 52.5 |
| In-House Circulation                  | 586         | 1863          | 1189                       | 3806                | Saturdays by appointment (10-1) = 12  |
| Items Mended                          | 28          | 90            | 137                        | 496                 |                                       |
| Gate Count                            | 4490        | 13816         | 10632                      | 35289               |                                       |
| Number of borrowers in date range     | 1372        | 3953          | 2556                       | 8631                |                                       |
| Photocopies Made                      | 5326        | 22464         | 17917                      | 39642               |                                       |
| New library cards                     | 675         | 771           | 89                         | 297                 |                                       |
| Public computer/Internet usage        | 865         | 1955          | 817                        | 2706                |                                       |
| Wireless sessions                     | 4971        | 15289         | NA                         | 2504                |                                       |
| AWE Children's computers              | 0           | 0             | 896                        | 4046                | Currently offline                     |
| <b>Questions</b>                      |             |               |                            |                     |                                       |
| Reference Questions                   | 596         | 1615          | 1030                       | 3213                |                                       |
| Informational Questions               | 1986        | 6084          | 5465                       | 17102               |                                       |
| E-Mail Questions                      | 18          | 53            | 8                          | 21                  |                                       |
| <b>Total Questions</b>                | <b>2600</b> | <b>7752</b>   | <b>6503</b>                | <b>20386</b>        |                                       |
| <b>Programming</b>                    |             |               |                            |                     |                                       |
| Adult In-Person Programs              | 0           | 0             | 32                         | 85                  |                                       |
| Attendance                            | 0           | 0             | 141                        | 422                 |                                       |
| Adult Live Virtual                    | 0           | 0             | 0                          | 0                   |                                       |
| Attendance                            | 0           | 0             | 0                          | 0                   |                                       |
| Views                                 | 0           | 0             | 0                          | 0                   |                                       |
| Adult Recorded Programs               | 0           | 3             | 0                          | 0                   |                                       |
| Views                                 | 0           | 22            | 0                          | 0                   |                                       |
| Childrens In-Person Programs          | 4           | 4             | 10                         | 33                  |                                       |
| Attendance                            | 28          | 28            | 224                        | 823                 |                                       |
| Childrens Live Virtual                | 0           | 1             | 0                          | 0                   |                                       |
| Attendance                            | 0           | 12            | 0                          | 0                   |                                       |
| Views                                 | 0           | 300           | 0                          | 0                   |                                       |
| Childrens Recorded Programs           | 5           | 38            | 0                          | 0                   |                                       |
| Views                                 | 85          | 1139          | 0                          | 0                   |                                       |

# September 2020

|                                    | This Month    | YTD - Current | This Month - Previous Year | YTD - Previous Year |  |
|------------------------------------|---------------|---------------|----------------------------|---------------------|--|
| Teen In-Person Programs            | 0             | 0             | 26                         | 62                  |  |
| Attendance                         | 0             | 0             | 220                        | 590                 |  |
| Teen Live Virtual                  | 0             | 0             | 0                          | 0                   |  |
| Attendance                         | 0             | 0             | 0                          | 0                   |  |
| Views                              | 0             | 0             | 0                          | 0                   |  |
| Teen Recorded Programs             | 4             | 20            | 0                          | 0                   |  |
| Views                              | 32            | 374           | 0                          | 0                   |  |
| Other Programs                     | 0             | 0             | 33                         | 89                  |  |
| Attendance                         | 0             | 0             | 104                        | 361                 |  |
| Outside Programs                   | 0             | 0             | 1                          | 2                   |  |
| Attendance                         | 0             | 0             | 30                         | 80                  |  |
| Children Outreach                  | 0             | 0             | 15                         | 18                  |  |
| Attendance                         | 0             | 0             | 125                        | 120                 |  |
| Passive Programming                | 15            | 72            | NA                         | NA                  |  |
| Engagement                         | 400           | 2917          | NA                         | NA                  |  |
| Tech Help sessions                 | 38            | 121           | 105                        | 312                 |  |
| Proctor Exam                       | 0             | 0             | 1                          | 2                   |  |
|                                    |               |               |                            |                     |  |
| <b>Income</b>                      |               |               |                            |                     |  |
| Fines                              | 141.09        | 232.08        | 647.82                     | 1817.8              |  |
| Copies                             | 342.95        | 1430.65       | 568.45                     | 1635.45             |  |
| Interlibrary Loan                  | 13.5          | 40.8          | 22.6                       | 59.45               |  |
| Fax                                | 212.5         | 898.5         | 330.45                     | 771                 |  |
| Lost & Paid Items                  | 47.97         | 73.87         | 26.69                      | 109.19              |  |
| Collections                        | 0             | 15            | 10                         | 48                  |  |
| Non-county fee                     | 50            | 50            | 0                          | 0                   |  |
| State Aid                          | 0             | 0             | 0                          | 0                   |  |
| <b>Total Income</b>                | <b>808.01</b> | <b>2740.9</b> | <b>1606.01</b>             | <b>4441.89</b>      |  |
|                                    |               |               |                            |                     |  |
| <b>Genealogy Library</b>           |               |               |                            |                     |  |
| In-state visitors                  | 32            | 117           | 88                         | 180                 |  |
| Out-of-state visitors              | 2             | 2             | 2                          | 8                   |  |
| In-house programs                  | 0             | 1             | 2                          | 7                   |  |
| Attendance                         | 0             | 6             | 21                         | 67                  |  |
| Outreach                           | 0             | 0             | 0                          | 3                   |  |
| Attendance                         | 0             | 0             | 0                          | 77                  |  |
| Hours open                         | 95            | 244           | NA                         | NA                  |  |
| Hours spent researching for people | 50            | 171           | 25                         | 43                  |  |
| E-mail questions                   | 25            | 49            | 2                          | 7                   |  |
| Phone questions                    | 13            | 35            | 4                          | 22                  |  |
| Computer use                       | 30            | 93            | 44                         | 117                 |  |
| Scanner                            | 13            | 35            | 16                         | 46                  |  |
| Microfilm                          | 2             | 12            | 4                          | 13                  |  |
| Copies sold                        | 0             | 83            | 141                        | 1095                |  |
| Research paid for                  | 0             | 0             | 78.1                       | 78.1                |  |
| Total Money                        | 6.5           | 19.8          | 98.5                       | 130.65              |  |
| Memory Lab Usage # of patrons      | 12            | 17            | 19                         | 33                  |  |

# October 2020

|                              | This Month  | YTD - Current | This Month - Previous Year | YTD - Previous Year |
|------------------------------|-------------|---------------|----------------------------|---------------------|
| <b>Circulation</b>           |             |               |                            |                     |
| Fiction                      | 390         | 1231          | 322                        | 1417                |
| Mysteries                    | 405         | 1103          | 426                        | 1704                |
| Westerns                     | 85          | 256           | 70                         | 245                 |
| Science Fiction              | 58          | 137           | 37                         | 200                 |
| New Fiction                  | 473         | 1423          | 445                        | 1808                |
| Adult Paperbacks             | 90          | 311           | 111                        | 512                 |
| McNaughton Fiction           | 13          | 20            | 6                          | 40                  |
| Inspirational Fiction        | 301         | 921           | 355                        | 1353                |
| LP Fiction                   | 984         | 2734          | 828                        | 3240                |
| New LP Fiction               | 411         | 1086          | 504                        | 2060                |
| <b>Total Adult Fiction</b>   | <b>3210</b> | <b>9222</b>   | <b>3104</b>                | <b>12579</b>        |
| Nonfiction                   | 318         | 967           | 460                        | 1910                |
| New Nonfiction               | 122         | 386           | 144                        | 626                 |
| LP Nonfiction                | 17          | 33            | 14                         | 60                  |
| New LP Nonfiction            | 13          | 33            | 14                         | 77                  |
| McNaughton Nonfiction        | 12          | 32            | 11                         | 46                  |
| <b>Total Adult NF</b>        | <b>482</b>  | <b>1451</b>   | <b>643</b>                 | <b>2718</b>         |
| New YA Fiction               | 29          | 115           | 63                         | 324                 |
| New J Fiction                | 32          | 82            | 47                         | 175                 |
| Juvenile Fiction             | 293         | 829           | 337                        | 1358                |
| YA Fiction                   | 261         | 772           | 252                        | 1206                |
| Easy Books + New Easy        | 872         | 2586          | 1431                       | 6123                |
| Juvenile Paperbacks          | 221         | 604           | 266                        | 754                 |
| YA Paperbacks                | 3           | 17            | 14                         | 74                  |
| Sequoyah                     | 25          | 57            | 28                         | 89                  |
| Beginning chapter books      | 32          | 149           | 73                         | 284                 |
| <b>Total Juv/YA Fiction</b>  | <b>1768</b> | <b>5211</b>   | <b>2537</b>                | <b>12138</b>        |
| New J Nonfiction             | 10          | 36            | 29                         | 86                  |
| Juvenile Nonfiction          | 292         | 820           | 340                        | 1256                |
| New YA Nonfiction            | 17          | 131           | NA                         | NA                  |
| YA Nonfiction                | 86          | 281           | 142                        | 600                 |
| <b>Total Juv/YA NF</b>       | <b>405</b>  | <b>1268</b>   | <b>511</b>                 | <b>1940</b>         |
| <b>Total Periodicals</b>     | <b>113</b>  | <b>369</b>    | <b>167</b>                 | <b>573</b>          |
| Spanish Easy, JUV ,YA        | 0           | 0             | 0                          | 5                   |
| Spanish nonfiction           | 0           | 0             | 1                          | 6                   |
| Spanish fiction              | 0           | 0             | 0                          | 3                   |
| <b>Total Spanish</b>         | <b>0</b>    | <b>0</b>      | <b>1</b>                   | <b>16</b>           |
| Interlibrary Loans: Borrowed | 8           | 32            | 23                         | 79                  |
| Interlibrary Loans: Lent     | 42          | 208           | 65                         | 242                 |
| <b>Total Print</b>           | <b>6028</b> | <b>17761</b>  | <b>8903</b>                | <b>11439</b>        |
| Video games                  | 114         | 276           | 60                         | 389                 |
| Books on CD                  | 195         | 557           | 281                        | 984                 |
| J Books on CD                | 2           | 2             | 3                          | 32                  |
| YA Books on CD               | 4           | 12            | 4                          | 26                  |
| Playaways                    | 3           | 5             | 14                         | 38                  |
| Children's Kit               | 3           | 11            | 22                         | 114                 |
| Music CD                     | 4           | 5             | 5                          | 15                  |
| DVDs - Adult                 | 1080        | 2742          | 349                        | 3606                |
| DVDs - Juvenile              | 339         | 799           | 337                        | 1467                |
| DVDs - Young Adult           | 172         | 490           | 245                        | 913                 |
| OverDrive: eAudiobooks       | 802         | 3063          | 946                        | 3436                |
| OverDrive: eBooks            | 2006        | 8091          | 1776                       | 7682                |
| OverDrive: movies            | 4           | 15            | 0                          | 0                   |

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|                                       | This Month   | YTD - Current | This Month - Previous Year | YTD - Previous Year |   |
|---------------------------------------|--------------|---------------|----------------------------|---------------------|---|
| OverDrive: magazines                  | 18           | 18            | 0                          | 0                   |   |
| hoopla audio                          | 180          | 780           | 112                        | 352                 |   |
| hoopla comics                         | 13           | 136           | 16                         | 106                 |   |
| hoopla eBooks                         | 150          | 699           | 111                        | 438                 |   |
| hoopla movies                         | 43           | 169           | 15                         | 57                  |   |
| hoopla music                          | 13           | 51            | 10                         | 31                  |   |
| hoopla TV                             | 16           | 68            | 15                         | 55                  |   |
| Gale Reference eBooks                 | 1            | 1             | 3                          | 13                  |   |
| <b>Total Nonprint</b>                 | <b>5162</b>  | <b>17990</b>  | <b>4324</b>                | <b>19741</b>        |   |
| <b>Total Circulation</b>              | <b>11190</b> | <b>35751</b>  | <b>13227</b>               | <b>51604</b>        |   |
| <b>Databases</b>                      |              |               |                            |                     |   |
| Gale: Chilton                         | 4            | 11            | 8                          | 71                  |   |
| Gale: LegalForms                      | 16           | 30            | 0                          | 32                  |   |
| NewsBank: America's Newspapers        | 2776         | 10435         | 5032                       | 17879               |   |
| NewsBank: Genealogy Bank              | 7            | 42            | 73                         | 359                 |   |
| BrainFuse: HelpNow                    | 33           | 66            | 11                         | 22                  |   |
| BrainFuse: LearnNow                   | 1            | 57            | 13                         | 239                 |   |
| BrainFuse: JobNow                     | 8            | 12            | 15                         | 157                 |   |
| ProQuest: Ancestry                    | 195          | 1287          | 159                        | 1306                |   |
| ProQuest: HeritageQuest               | 2            | 255           | 76                         | 166                 |   |
| ProQuest: Fold3                       | 4            | 486           | 13                         | 302                 |   |
| EBSCO sessions                        | 3235         | 12060         | 5540                       | 20478               |   |
| Mango sessions                        | 4            | 33            | 74                         | 205                 |   |
| Recorded Books: Zinio                 | 122          | 411           | 58                         | 217                 |   |
| Recorded Books: Universal Class total | 14           | 41            | 3                          | 294                 |   |
| AtoZ Database records viewed          | 92           | 2243          | 433                        | 25342               |   |
| <b>Total Database Usage</b>           | <b>6513</b>  | <b>27469</b>  | <b>12352</b>               | <b>52973</b>        |   |
| <b>Services-Main</b>                  |              |               |                            |                     |   |
| Public Service Hours                  | 213          | 525           | 248                        | 946                 | Doors open 22 days (930-4) = 143        |
| Circulation per Hour                  | 53           |               | 53                         |                     | Curbside available (9-930/4-6) = 55     |
| In-House Circulation                  | 576          | 2439          | 1299                       | 5105                | Saturdays by appointment (5, 10-1) = 15 |
| Items Mended                          | 30           | 120           | 130                        | 696                 |   |
| Gate Count                            | 4222         | 18038         | 10707                      | 45996               |   |
| Number of borrowers in date range     | 1304         | 5257          | 2759                       | 11390               |   |
| Photocopies Made                      | 7359         | 29823         | 5471                       | 15075               |   |
| New library cards                     | 67           | 838           | 97                         | 394                 |   |
| Public computer/Internet usage        | 802          | 2757          | 893                        | 3599                |   |
| Wireless sessions                     | 3582         | 18871         | 1325                       | 5025                |   |
| AWE Children's computers              | 0            | 0             | 892                        | 4938                | Currently offline                       |
| <b>Questions</b>                      |              |               |                            |                     |   |
| Reference Questions                   | 629          | 2244          | 993                        | 4206                |   |
| Informational Questions               | 1912         | 7996          | 5933                       | 23035               |   |
| E-Mail Questions                      | 23           | 76            | 10                         | 31                  |   |
| <b>Total Questions</b>                | <b>2564</b>  | <b>10316</b>  | <b>6936</b>                | <b>27322</b>        |   |
| <b>Programming</b>                    |              |               |                            |                     |   |
| Adult In-Person Programs              | 0            | 0             | 32                         | 117                 |   |
| Attendance                            | 0            | 0             | 139                        | 561                 |   |
| Adult Live Virtual                    | 0            | 0             | 0                          | 0                   |   |
| Attendance                            | 0            | 0             | 0                          | 0                   |   |
| Views                                 | 0            | 0             | 0                          | 0                   |   |
| Adult Recorded Programs               | 0            | 3             | 0                          | 0                   |   |
| Views                                 | 0            | 22            | 0                          | 0                   |   |
| Childrens In-Person Programs          | 5            | 9             | 11                         | 44                  |   |
| Attendance                            | 31           | 59            | 178                        | 996                 |   |
| Childrens Live Virtual                | 0            | 1             | 0                          | 0                   |   |
| Attendance                            | 0            | 12            | 0                          | 0                   |   |
| Views                                 | 0            | 300           | 0                          | 0                   |   |
| Childrens Recorded Programs           | 0            | 38            | 0                          | 0                   |   |

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|                                    | This Month    | YTD - Current | This Month - Previous Year | YTD - Previous Year |  |
|------------------------------------|---------------|---------------|----------------------------|---------------------|--|
| Views                              | 85            | 1139          | 0                          | 0                   |  |
| Teen In-Person Programs            | 0             | 0             | 28                         | 90                  |  |
| Attendance                         | 0             | 0             | 252                        | 842                 |  |
| Teen Live Virtual                  | 0             | 0             | 0                          | 0                   |  |
| Attendance                         | 0             | 0             | 0                          | 0                   |  |
| Views                              | 0             | 0             | 0                          | 0                   |  |
| Teen Recorded Programs             | 6             | 26            | 0                          | 0                   |  |
| Views                              | 20            | 394           | 0                          | 0                   |  |
| Other Programs                     | 0             | 0             | 39                         | 128                 |  |
| Attendance                         | 0             | 0             | 269                        | 630                 |  |
| Outside Programs                   | 9             | 9             | 0                          | 2                   |  |
| Attendance                         | 23            | 23            | 0                          | 80                  |  |
| Children Outreach                  | 0             | 0             | 20                         | 38                  |  |
| Attendance                         | 0             | 0             | 226                        | 351                 |  |
| Passive Programming                | 16            | 88            | 622                        | 1094                |  |
| Engagement                         | 375           | 3292          | NA                         | NA                  |  |
| Tech Help sessions                 | 40            | 161           | 101                        | 413                 |  |
| Proctor Exam                       | 0             | 0             | 1                          | 3                   |  |
|                                    |               |               |                            |                     |  |
| <b>Income</b>                      |               |               |                            |                     |  |
| Fines                              | 46.05         | 278.13        | 489.84                     | 2307.64             |  |
| Copies                             | 631.35        | 2062          | 568.7                      | 2204.15             |  |
| Interlibrary Loan                  | 15.7          | 56.5          | 13                         | 72.45               |  |
| Fax                                | 307.5         | 1206          | 301.7                      | 1072.7              |  |
| Lost & Paid Items                  | 6             | 79.87         | 137.59                     | 2467.78             |  |
| Collections                        | 0             | 15            | 10                         | 58                  |  |
| Non-county fee                     | 0             | 50            | 0                          | 0                   |  |
| State Aid                          | 0             | 0             | 0                          | 0                   |  |
| <b>Total Income</b>                | <b>1006.6</b> | <b>3747.5</b> | <b>1520.83</b>             | <b>5962.72</b>      |  |
|                                    |               |               |                            |                     |  |
| <b>Genealogy Library</b>           |               |               |                            |                     |  |
| In-state visitors                  | 48            | 165           | 117                        | 297                 |  |
| Out-of-state visitors              | 0             | 2             | 4                          | 12                  |  |
| In-house programs                  | 3             | 4             | 4                          | 11                  |  |
| Attendance                         | 26            | 32            | 66                         | 133                 |  |
| Outreach                           | 0             | 0             | 0                          | 3                   |  |
| Attendance                         | 0             | 0             | 0                          | 77                  |  |
| Hours open                         | 90            | 334           | NA                         | NA                  |  |
| Hours spent researching for people | 50            | 221           | 60                         | 103                 |  |
| E-mail questions                   | 12            | 61            | 4                          | 11                  |  |
| Phone questions                    | 16            | 51            | 1                          | 23                  |  |
| Computer use                       | 36            | 129           | 40                         | 157                 |  |
| Scanner                            | 9             | 44            | 0                          | 46                  |  |
| Microfilm                          | 0             | 12            | 0                          | 13                  |  |
| Copies sold                        | 36            | 119           | 0                          | 0                   |  |
| Research paid for                  | 0             | 0             | 0                          | 78.1                |  |
| Total Money                        | 3.6           | 23.4          | 15.1                       | 145.15              |  |
| Memory Lab Usage # of patrons      | 5             | 22            | 19                         | 33                  |  |