

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY SEPTEMBER 18, 2018

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, E Parker, K. Mora, R. Barrett, J. Sprague; Director C. Friedrich and Finance Director K. Ellison

Members absent were C. Doyle

T. Delia called the meeting to order at 5:30 p.m.

AGENDA APPROVAL

R. Helwig moved to approve the agenda of September 18, 2018. Motion seconded by E. Parker. Motion carried.

APPROVAL OF MINUTES

R. Barrett moved to approve the minutes of August 21, 2018 as amended. Motion seconded by J. Sprague. Motion carried.

FINANCIAL STATEMENT

The financial statement for August 2018 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments.

PATRON BAN

L. Laskowsky moved to permanently ban Gilbert Keywehak Sr. from all CRDL locations due to inappropriate behavior.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – overall no change.
- Programming stats – 49 programs were presented with 723 people in attendance.
- Computer stats – internet sessions decreased by 10% and wireless sessions increased by 6%.
- Visits –5% decrease from last year.
- Strategic plan – Working with MCLS and will start the plan in April and hope to be finished by August of 2019.

- 2019 budget – currently working on it.
- Tate well – passed inspection and it was suggested to test annually.
- Shepherd water damage – drywall has been repaired.
- Community connections – attended 4 community events since the last board meeting.

COMMITTEE REPORTS

Finance and Facilities – Nothing to report.

Personnel and Policy –

- R. Helwig moved to approve *Conduct of Library Users, No. 301* as amended. Motion seconded by K. Mora. Motion carried.
- R. Helwig moved to approve *Safety and Well-Being of Children, No. 302* with no changes. Motion seconded by K. Mora. Motion carried.
- R. Helwig moved to approve *Donations and Fundraising, No. 502* as amended. Motion seconded by L. Laskowsky. Motion carried.
- R. Helwig moved to approve the *Hiring Procedure Policy, No. 601* as amended. Motion seconded by K. Mora. Motion carried.
- R. Helwig moved to approve the *Credit Card Policy, No. 702* as amended. Motion seconded by K. Mora. Motion carried.

FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported that the VML Friends will begin their book sale preparations on September 23rd with the public sale beginning October 4th.

ADJOURNMENT

T. Delia adjourned the meeting at 5:55 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director