

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY OCTOBER 16, 2018

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, E Parker, K. Mora, R. Barrett, J. Sprague; Director C. Friedrich and Finance Director K. Ellison

Members absent were C. Doyle

T. Delia called the meeting to order at 5:30 p.m.

AGENDA APPROVAL

R. Helwig moved to approve the agenda of October 16, 2018. Motion seconded by L. Laskowsky. Motion carried.

APPROVAL OF MINUTES

J. Sprague moved to approve the minutes of September 18, 2018. Motion seconded by R. Helwig. Motion carried.

FINANCIAL STATEMENT

The financial statement for September 2018 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – overall no change.
- Programming stats – 78 programs presented with 2,302 people in attendance.
- Computer stats – internet sessions decreased 6% and wireless sessions increased 3% .
- Visits –4% decrease from last year.
- Strategic plan – contract has been signed with MCLS with the process starting in April 2019.
- 2019 budget – will be brought to the board for the budget hearing in November.
- Tate landscaping – some work was done to fill in some of the ruts that were left behind from the new water well being put down.
- State Aid report – is currently being worked on.
- Community connections – attended 7 community events since the last board meeting.

COMMITTEE REPORTS

Finance and facilities – remaining VML HVAC compressors have been included in the 2019 budget and will be replaced next spring. The annex water heater was checked and expected to continue to be operational for several more years. New annex building was discussed and the timeframe for that is 7 – 12.

Personnel and Policy – Director evaluation process to begin soon.

FRIENDS OF THE LIBRARIES UPDATE

J. Sprague reported that the SCL Friends will hold their annual meeting on November 8th at 7:00 p.m., where new officers will be elected. Book sales will no longer be held in Shepherd but they are planning 2 fundraisers which will include another bus trip and a scrapbook crop taking place in January. Paleo Joe will be presenting a dinosaur program on November 10th.

R. Helwig reported that the VML Friends book sale raised \$13,400. Due to the large volume of books this year for the sale there is discussion of doing some pop-up book sales throughout the year and becoming even more involved with the Zonta Club sale in April. The annual meeting will be held on November 19th at 6:30 p.m. and will include a celebration of the millage passing.

ADJOURNMENT

T. Delia adjourned the meeting at 6:00 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director