

APPROVED

**MINUTES OF THE REGULAR MEETING
OF THE CHIPPEWA RIVER DISTRICT LIBRARY
NOVEMBER 20, 2018**

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, E Parker, K. Mora, R. Barrett, C. Doyle; Director C. Friedrich and Finance Director K. Ellison

Members absent were J. Sprague

T. Delia called the meeting to order at 5:30 p.m.

AGENDA APPROVAL

R. Barrett moved to approve the agenda of November 20, 2018. Motion seconded by R. Helwig. Motion carried.

APPROVAL OF MINUTES

R. Helwig moved to approve the minutes of October 16, 2018. Motion seconded by E. Parker. Motion carried.

FINANCIAL STATEMENT

The financial statement for October 2018 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARING REGARDING THE CRDL ANNUAL BUDGET

L. Laskowsky moved that the Board recess to the public hearing on the 2019 budget and millage rate. Motion seconded by E. Parker. Motion carried.

There were no public present or correspondence to share.

K. Mora moved to approve the 2019 budget as presented and to levy 1.75 mills in 2019. Motion seconded by C. Doyle. Motion carried.

R. Helwig moved to return to the regular meeting. Motion seconded by R. Barrett. Motion carried.

MCLS STRATEGIC PLAN COMMITTEE

R. Helwig, T. Delia, L. Laskowsky and K. Mora volunteered to represent the board.

FY 2018 BUDGET ADJUSTMENTS

R. Barrett moved to authorize any FY 2018 budget adjustments as needed to balance the budget.
Motion seconded by R. Helwig.

C. Doyle moved to allocate any remaining fund balance from FY 2018 to be committed to the library's MERS defined benefit accounts to increase the current funding level. Motion seconded by L. Laskowsky. Motion carried.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – circulation was up 2% district wide
- Programming stats – 62 programs were presented with 1,073 people in attendance
- Computer stats – internet sessions decreased 1% and wireless sessions increased 11%
- Visits –2% decrease from last year
- State aid report – the report has been submitted
- Electrical issues as SCL and VML – electrician has been called to fix a motion detector in the children's area at SCL and a couple banks of lights that are out in the annex at VML.
- Strategic plan – dates have been set for all of the meetings.
- 2019 budget – a couple of big items such as the VML HVAC compressors and the strategic plan
- Community connections – attended 10 community events since the last board meeting.

COMMITTEE REPORTS

Finance and facilities – The FY 2018 fund balance was discussed as well as bubbles found and inspected on the VML roof.

Personnel and Policy – Nothing to report.

FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported that the VML Friends annual meeting took place and that it was very well attended.

ADJOURNMENT

T. Delia adjourned the meeting at 5:50 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director