

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY JUNE 19, 2018

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, E Parker, K. Mora, R. Barrett, J. Sprague; Director C. Friedrich and Finance Director K. Ellison

Members absent were C. Doyle

T. Delia called the meeting to order at 5:30 p.m.

AGENDA APPROVAL

L. Laskowsky moved to approve the agenda of June 19, 2018 with additions. Motion seconded by R. Barrett. Motion carried.

APPROVAL OF MINUTES

R. Helwig moved to approve the minutes of May 15, 2018. Motion seconded by J. Sprague. Motion carried.

FINANCIAL STATEMENT

The financial statement for May 2018 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – circulation was down 8% district wide.
- Programming stats – 76 programs were presented with 2,274 in attendance.
- Computer stats – internet sessions decreased by 7% and wireless session increased by 6%.
- Visits – 7% decrease from last year.
- Millage awareness – there is a guest article and full page ad running in the paper. On July 26th there will be a public question and answer session at 5:30 p.m. Staff are presenting millage facts at the service organizations that they belong to.
- TML – well has been completed and the water test came back with some residue and will be retested in a month. Fence has been completed as well.
- VML doors – doors have been ordered and should take 2 days to install.

- FTL – parking lot has been striped near the building and landscaping discussions continue.
- Summer reading club – is in full swing with some changes to prizes.
- VML air conditioning – two coils have died on the existing unit and two new ones have been ordered to repair the unit.
- Millage ballot – three townships were left off the ballot. Meeting with the county clerk to remedy the situation.
- Community connections – attended 5 community events since the last board meeting.

COMMITTEE REPORTS

Finance and facilities –

1. L. Laskowsky moved to approve the FY 2017 audit as prepared by Rehmann Robson. Motion seconded by R. Barrett. Motion carried.
2. R. Helwig moved to appoint Kristin Ellison as the officer delegate representing the library at the 2018 annual MERS conference in October. Motion seconded by L. Laskowsky. Motion carried.

Personnel and Policy – Nothing to report.

FRIENDS OF THE LIBRARIES UPDATE

J. Sprague reported that the SCL bus trip to Chelsea was a success.

R. Helwig reported that the VML Friends have elected new board members.

R. Helwig reported that the FJML Friends will be taking part in the annual 4th of July celebration.

ADJOURNMENT

T. Delia adjourned the meeting at 6:01 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director