

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY APRIL 17, 2018

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, K. Mora, R. Barrett, J. Sprague; Director C. Friedrich and Finance Director K. Ellison

Members absent were E. Parker and C. Doyle

T. Delia called the meeting to order at 5:35 p.m.

AGENDA APPROVAL

J. Sprague moved to approve the agenda of April 17, 2018 with additions. Motion seconded by R. Helwig. Motion carried.

APPROVAL OF MINUTES

R. Barrett moved to approve the minutes of February 20, 2018. Motion seconded by K. Mora. Motion carried.

FINANCIAL STATEMENT

The financial statement for February and March 2018 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments.

RESOLUTION SUBMITTING MILLAGE PROPOSAL

R. Helwig moved to accept the resolution submitting the millage proposal in the August 2018 election with the addition of listing the Union Township voting locations. Motion seconded by J. Sprague. Motion carried.

R. Helwig moved to appoint T. Delia as the secretary, on a temporary basis, until E. Parker returns. Motion seconded by L. Laskowsky. Motion carried.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – circulation was down district wide
- Programming stats – 223 programs were presented with 5,858 in attendance

- Computer stats – there was a 15% decrease in internet sessions and a 3% decrease in wireless sessions. There are more patrons using the library for free wi-fi than using the library computers.
- Visits – 14% decrease from last year.
- 2017 annual report – in the process of being printed.
- Children’s Services Associate – Christiana Camaio began April 2nd. Judy Czarnecki will be retiring April 30th.
- Informational campaign for millage renewal – currently working on bookmarks and postcards with library statistics on them as well as signs to display the ballot language.
- PLA – received a lot of good ideas for various things.
- Fred Pryor workshops – attending several workshops on leadership as well as multiple on-line workshops.
- Community connections – attended 14 community events since the last board meeting.

COMMITTEE REPORTS

Finance and facilities –

- Automatic doors – the library will be obtaining quotes to replace the front VML doors.
- TML well – due to frost laws the well has not been started yet. Contractor is looking to start the week of April 23rd.
- FTL landscaping – the library is looking to apply for a grant to help with clean-up costs as well help to possibly purchase picnic tables and a gazebo.

Personnel and Policy –

- R. Helwig moved to approve the *Nepotism Policy, No. 602* with no changes. Motion seconded by L. Laskowsky. Motion carried.
- R. Helwig moved to approve the *Employee Claims Against the Library, No. 607* with no changes. Motion seconded by K. Mora. Motion carried.
- R. Helwig moved to approve the *Board By-Laws* as amended. Motion seconded by J. Sprague. Motion carried.
- R. Helwig moved to approve the *Works of Art or Materials, No. 202* as amended. Motion seconded by K. Mora. Motion carried.
- R. Helwig moved to approve the *Public Internet Access Policy, No. 303* as amended. Motion seconded by L. Laskowsky. Motion carried.

OTHER

L. Laskowsky announced that R. Helwig and he had attended the February Union Township meeting to inform the members about the library locations, programs, and services. Both felt that the presentation was very well received and the township members were appreciative of the library board.

Discussion took place regarding correspondence from Shirley Bruursema and the upcoming millage vote. R. Helwig will get further clarification from Shirley on what the board members are allowed to say leading up to the vote.

FRIENDS OF THE LIBRARIES UPDATE

J. Sprague reported the SCL Friends hosted a seed savers program on April 4th. The annual Maple Syrup Festival is coming up where they will hand out over 700 kids' books. The bus trip to Chelsea Purple Theatre is still taking place as planned.

R. Helwig reported that the VML Friends partnered again this year with the Zonta Club for a rummage sale which made around \$300 for the friends group. The new board members are in place. Coupons will be handed out this year for \$2 off at the annual book sale for adults who finish the Summer Book Club.

ADJOURNMENT

T. Delia adjourned the meeting at 6:27 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director