

**IDENTIFICATION**

150FSCS ID	UT0026
151Library Code	IRONCO1200
152Name of Library	CEDAR CITY PUBLIC LIBRARY
153Street Address	303 NORTH 100 EAST
154City (of street address)	CEDAR CITY
155ZIP Code (of street address)	84721
156ZIP+4 (of street address)	2610
157Mailing Address	303 NORTH 100 EAST
158City (of mailing address)	CEDAR CITY
159ZIP Code (of mailing address)	84721
160ZIP+4 (of mailing address)	2610
161County of the Entity	IRON
162Telephone (include area code)	4355866661
163Library's main website address	<a href="http://WWW.CEDARCITYLIBRARY.ORG">http://WWW.CEDARCITYLIBRARY.ORG</a>

**GENERAL INFORMATION**

208Population of Legal Service Area	38,692
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**Service Outlets**

An outlet is a unit of an administrative entity that provides direct public library service.

209Number of Central Libraries	1
210Number of Branch Libraries	0
211Number of Bookmobiles	0

## Cedar City Public Library 2023

### Paid Staff

Report figures as of the last day of the library's fiscal year. Include all positions funded in the library's budget, whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time equivalent (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

250FTE of Librarians with ALA-accredited master's degree	1.00
251Total FTE of Librarians	4.00
252FTE of All Other Paid Staff	7.00
253Total FTE of Paid Staff	11.00
254.1Total Library Staff	16

### Volunteers

253.1Number of individuals who worked for the library this fiscal year	16
253.2Number of hours volunteers worked for the library this fiscal year <sup>1</sup>	192

### Library Stories

What are you most proud of this year?	Beginning the 4-Hour Field Trip series. This series opens adult programming to areas outside of the library and promotes the library collection and resources the complements the field trip subject.
What was your biggest challenge this year?	HVAC! Ever since we moved into the building A/C has been a challenge. We think we have the issue resolved. We have set the clock to be occupied 24/7. Since then, there have been no substantial issues.

### OPERATING REVENUE

Report revenue used for operating expenditures as defined below. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, or funds unspent in the previous fiscal year (e.g. carryover).

300Local Operating Revenue	775,558
301State Operating Revenue	9,558
302Federal Operating Revenue <sup>2</sup>	0
303Other Operating Revenue	8,128
304Total Operating Revenue	793,244

**OPERATING EXPENDITURES**

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Do not report estimated costs as expenditures. Do not report capital expenditures under this category. Local accounting practices shall determine whether a specific item is a capital expense or an operating expense regardless of the examples in these definitions.

304.1Local Operating Expenditures	775,558
304.2State Operating Expenditures	9,558
304.3Federal Operating Expenditures <sup>3</sup>	0
304.4Other Operating Expenditures <sup>4</sup>	8,128
304.5Total Operating Expenditures	793,244

**OPERATING EXPENDITURES - DETAIL**

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category. Local accounting practices shall determine whether a specific item is a capital expense or an operating expense regardless of the examples in these definitions.

**Staff Expenditures**

350Salaries and Wages <sup>5</sup>	416,193
351Employee Benefits	123,929
352Total Staff Expenditures	540,122

**Collection Expenditures**

This includes all operating expenditures from the library budget for all materials in print, audiovisual, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

353Print Materials	82,477
354Electronic Materials - Digital Units	13,229
355Other Materials	0
356Total Collection Expenditures	95,706

**Other Operating Expenditures**

This includes all expenditures other than those reported for Total Staff Expenditures (question #352) and Total Collection Expenditures (question #356).

357Other Operating Expenditures	157,416
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**Total Operating Expenditures**

358Total Operating Expenditures	793,244
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**CAPITAL REVENUE**

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency or funds unspent in the previous fiscal year (e.g., carryover).

400Local Capital Revenue	5,702
401State Capital Revenue	0
402Federal Capital Revenue	0
403Other Capital Revenue	0
404Total Capital Revenue	5,702

**CAPITAL EXPENDITURES**

405Total Capital Expenditures	5,702
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**COLLECTIONS**

This section of the survey (questions #450 through #460) collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, Audiovisual Materials Expenditures, and Other Material Expenditures (questions #353 through #356). Under this category report only items the library has acquired as part of the collection, whether purchased, leased, licensed, or donated as gifts.

450Print Materials	82,674
451Electronic Books (e-Books)	133,401
452Audio Materials - Physical Units	6,887
453Audio Materials - Downloadable Titles	257,258
454Video Materials - Physical Units	4,369
455Video Materials - Downloadable Titles	0
455.1Other Materials <sup>6</sup>	213
455.3Total Library Collection - Physical Items	94,143
455.4Total Library Collection - Downloadable Items	390,659

**Electronic Collections**

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web. Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collection with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

456Local/Other cooperative agreements	2
457State (state government or state library)	55
458Total Electronic Collections	57

**SERVICES**

501Library Visits	233,782
501aLibrary Visits Reporting Method	Annual Estimate Based on Typical Week(s)
502Reference Transactions	20,420
502aReference Transactions Reporting Method	Annual Estimate Based on Typical Week(s)
503Number of registered users	16,939
504Current Overdue Fine Policy	No

**Circulation**

550Total Circulation of Materials	343,372
551Circulation of Children's Materials	127,144
552Electronic Material Circulation (Use of Electronic Materials)	130,843
553Physical Item Circulation	212,529
554Successful Retrieval of Electronic Information	226
555Electronic Content Use	131,069
556Total Collection Use	343,598
561Circulation of Other Physical Items	0

**Interlibrary Loan**

575Number of Items Provided To Other Libraries	0
576Number of Items Received From Other Libraries	112

**PROGRAMS**

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language and citizenship classes; and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a Summer Reading Program offered once a week for eight weeks should be counted as eight programs. Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

**Children (Ages 0-5)**

	Number of Programs (ages 0-5)	Program Attendance (ages 0-5)
Number In-Person Onsite Children's Programs (ages 0-5)	196	4,633
Number In-Person Offsite Children's Programs (ages 0-5)	0	0
Number Live Virtual Children's Programs (ages 0-5)	0	0
Number Prerecorded (on-demand) Children's Programs (ages 0-5)	0	0

**Children (Ages 6-11)**

	Number of Programs (ages 6-11)	Program Attendance (ages 6-11)
Number In-Person Onsite Children's Programs (ages 6-11)	16	3,203
Number In-Person Offsite Children's Programs (ages 6-11)	0	0
Number Live Virtual Children's Programs (ages 6-11)	0	0
Number Prerecorded (on-demand) Children's Programs (ages 6-11)	0	0

**YA/Teens (Ages 12-18)**

	Number of Programs (ages 12-18)	Program Attendance (ages 12-18)
Number In-Person Onsite YA Programs (ages 12-18)	5	30
Number In-Person Offsite YA Programs (ages 12-18)	0	0
Number Live Virtual YA Programs (ages 12-18)	0	0
Number Prerecorded (on-demand) YA Programs (ages 12-18)	0	0

**Adults (Ages 19+)**

	Number of Programs (ages 19+)	Program Attendance (ages 19+)
Number In-Person Onsite Adult Programs (ages 19+)	55	783
Number In-Person Offsite Adult Programs (ages 19+)	7	149
Number Live Virtual Adult Programs (ages 19+)	0	0
Number Prerecorded (on-demand) Adult Programs (ages 19+)	0	0

**Other/Family/All Ages**

	Number of General Programs	Program Attendance
Number In-Person Onsite General Programs	1	20
Number In-Person Offsite General Programs	0	0
Number Live Virtual General Programs	0	0
Number Prerecorded (on-demand) General Programs	16	247

**Self-directed activities**

	Number of Self-directed Activities	Number of Participants
Self-directed activities for ages 0-5	1	317
Self-directed activities for ages 6-11	1	317
Self-directed activities for ages 12-18	0	0
Self-directed activities for ages 19+	0	0
Self-directed activities for general interest	0	0

New Programming Measures - Totals

600Total Number of Library Programs	280
601Number of Childrens Programs	212
601Number of Synchronous Program Sessions Targeted at Children Ages 0-5	196
602Number of Young Adult Programs	5
602Number of Synchronous Program Sessions Targeted at Children Ages 6-11	16
603Total Attendance at Library Programs	8,818
604Attendance at Childrens Programs	7,836
604Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older <sup>7</sup>	62
605Attendance at Young Adult Programs	30
605Number of Synchronous General Interest Program Sessions <sup>8</sup>	1
606Number of Synchronous In-Person Onsite Program Sessions	273
607Number of Synchronous In-Person Offsite Program Sessions	7
608Number of Synchronous Virtual Program Sessions	0
611Attendance at Synchronous Programs Targeted at Children Ages 0-5	4,633
612Attendance at Synchronous Programs Targeted at Children Ages 6-11 <sup>9</sup>	3,203
614Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	932
615Attendance at Synchronous General Interest Programs	20
616Synchronous In-Person Onsite Program Attendance	8,669
617Synchronous In-Person Offsite Program Attendance	149
618Synchronous Virtual Program Attendance	0
620Total Number of Asynchronous Program Presentations	16
630Total Views of Asynchronous Program Presentations within 30 Days	247

**INTERNET ACCESS**

650Number of Internet Computers for the General Public	46
651Number of Uses (sessions) of Public Internet Computers	18,744
651aReporting Method for Number of Uses of Public Internet Computers Per Year	Annual Count
652Number of Times (sessions) Patrons Used the Wireless Network	-1
652aReporting Method for Wireless Sessions	Annual Estimate Based on Typical Week(s)
653Website Visits	-1
655.1Public Wi-Fi Network Availability Hours	4380
655.2Total Number of Hotspots Available for Circulation	0
655.3Hotspot Circulation for Reporting Period	0
655.4Library IP Address or IP Address Range	205.125.104.3-126

**OUTLET DATA**

Location		700a WebPLUS Identification number	700b Unique ID suffix assigned by WebPLUS	701 State assigned identification number	702 Legal Name
Cedar City Public Library		UT0026	002	IRONCO1201	CEDAR CITY PUBLIC LIBRARY

**Outlet Address**

Location		703 Physical Street Address	704 City	705 ZIP Code	706 ZIP+4 Code	707 County
Cedar City Public Library		303 NORTH 100 EAST	CEDAR CITY	84721		IRON

**Outlet Information**

Location		708 Phone	709 Outlet Type Code	710 Metropolitan Status Code
Cedar City Public Library		4355866661	Central Library	Not in a Metropolitan Area

## Cedar City Public Library 2023

### Outlet Square Feet and Bookmobiles

Location		711 Area in Square Feet of outlet	712 Number of Bookmobiles
Cedar City Public Library		29,000	0

### Outlet Hours

Location		713 Public Service Hours Per Year	714 Number of Weeks Open
Cedar City Public Library		3,310	52

<sup>1</sup>, 253.2 Counted volunteer hours.(0-2023-09-18)

<sup>2</sup>, 302 No federal monies in 2023(0-2023-09-19)

<sup>3</sup>, 304.3 No federal monies in 2023(0-2023-09-19)

<sup>4</sup>, 304.4 Private Grants(0-2023-09-19)

<sup>5</sup>, 350 Significant raises for staff including part time.(0-2023-09-19)

<sup>6</sup>, 455.1 Increased collections of kits and objects.(0-2023-09-18)

<sup>7</sup>, 604 This number is correct for adult program.(0-2023-09-19)

<sup>8</sup>, 605 This number has been verified.(0-2023-09-19)

<sup>9</sup>, 612 This(0-2023-09-19)