

## Cedar City Public Library

## IDENTIFICATION

<b>150 FSCS ID</b>	UT0026
<b>151 Library Code</b>	IRONCO1200
<b>152 Name of Library</b> ✓	CEDAR CITY PUBLIC LIBRARY
<b>153 Street Address</b>	303 NORTH 100 EAST
<b>154 City (of street address)</b>	CEDAR CITY
<b>155 ZIP Code (of street address)</b> ✓	84721
<b>156 ZIP+4 (of street address)</b>	2610
<b>157 Mailing Address</b> ✓	303 NORTH 100 EAST
<b>158 City (of mailing address)</b> ✓	CEDAR CITY
<b>159 ZIP Code (of mailing address)</b>	84721
<b>160 ZIP+4 (of mailing address)</b>	2610
<b>161 County of the Entity</b> ✓	IRON
<b>162 Telephone (include area code)</b>	4355866661
<b>163 Library's main website address</b>	<a href="http://WWW.CEDARCITYLIBRARY.ORG">http:// WWW.CEDARCITYLIBRARY.ORG</a>

## GENERAL INFORMATION

<b>208 Population of Legal Service Area</b> ✓	37,206
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## Service Outlets

An outlet is a unit of an administrative entity that provides direct public library service.

<b>209 Number of Central Libraries</b> ✓	1
<b>210 Number of Branch Libraries</b> ✓	0
<b>211 Number of Bookmobiles</b> ✓	0

## Paid Staff

Report figures as of the last day of the library's fiscal year. Include all positions funded in the library's budget, whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time equivalent (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

<b>250 FTE of Librarians with ALA-accredited master's degree</b> ✓	1.00	1.00
<b>251 Total FTE of Librarians</b> ✓	4.00	4.00
<b>252 FTE of All Other Paid Staff</b> ✓	6.85	6.85
<b>253 Total FTE of Paid Staff</b> ✓	10.85	10.85
<b>254.1 Total Library Staff</b>	14	14

## Volunteers

<b>253.1 Number of individuals who worked for the library this fiscal year</b> <sup>1</sup> ✓	 17	9
<b>253.2 Number of hours volunteers worked for the library this fiscal year</b> <sup>2</sup> ✓	 55	180


## OPERATING REVENUE

Report revenue used for operating expenditures as defined below. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, or funds unspent in the previous fiscal year (e.g. carryover).

<b>300 Local Operating Revenue</b> ✓	677,728	605,489
<b>301 State Operating Revenue</b> ✓	9,210	9,940
<b>302 Federal Operating Revenue</b> ✓	12,000	0
<b>303 Other Operating Revenue</b> ✓	23,498	29,083
<b>304 Total Operating Revenue</b> ✓	722,436	644,512

## OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Do not report estimated costs as expenditures. Do not report capital expenditures under this category. Local accounting practices shall determine whether a specific item is a capital expense or an operating expense regardless of the examples in these definitions.

<b>304.1 Local Operating Expenditures</b> ✓	701,226	634,572
<b>304.2 State Operating Expenditures</b> ✓	9,210	9,940
<b>304.3 Federal Operating Expenditures</b> ✓	12,000	0
<b>304.4 Other Operating Expenditures</b> <sup>3</sup> ✓	 0	0
<b>304.5 Total Operating Expenditures</b> ✓	722,436	644,512

## OPERATING EXPENDITURES - DETAIL

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category. Local accounting practices shall determine whether a specific item is a capital expense or an operating expense regardless of the examples in these definitions.

### Staff Expenditures

<b>350</b> Salaries and Wages <sup>4</sup> ✓	376,079	335,072
<b>351</b> Employee Benefits ✓	117,022	110,484
<b>352</b> Total Staff Expenditures <sup>5</sup> ✓	493,101	445,556

### Collection Expenditures

This includes all operating expenditures from the library budget for all materials in print, audiovisual, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

<b>353</b> Print Materials ✓	57,679	64,280
<b>354</b> Electronic Materials - Digital Units ✓	25,316	20,184
<b>355</b> Other Materials ✓	2,332	1,768
<b>356</b> Total Collection Expenditures ✓	85,327	86,232

### Other Operating Expenditures

This includes all expenditures other than those reported for Total Staff Expenditures (question #352) and Total Collection Expenditures (question #356).

<b>357</b> Other Operating Expenditures ✓	144,008	112,724
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### Total Operating Expenditures

<b>358</b> Total Operating Expenditures ✓	722,436	644,512
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## CAPITAL REVENUE

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency or funds unspent in the previous fiscal year (e.g., carryover).

<b>400</b> Local Capital Revenue ✓	9,640	69,123
<b>401</b> State Capital Revenue ✓	0	0
<b>402</b> Federal Capital Revenue ✓	0	0
<b>403</b> Other Capital Revenue ✓	0	0
<b>404</b> Total Capital Revenue ✓	9,640	69,123

## CAPITAL EXPENDITURES

<b>405</b> Total Capital Expenditures ✓	9,640	69,123
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## COLLECTIONS

This section of the survey (questions #450 through #460) collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, Audiovisual Materials Expenditures, and Other Material Expenditures (questions #353 through #356). Under this category report only items the library has acquired as part of the collection, whether purchased, leased, licensed, or donated as gifts.

<b>450</b> Print Materials ✓	83,953	81,458
<b>451</b> Electronic Books (e-Books) ✓	112,338	90,899
<b>452</b> Audio Materials - Physical Units ✓	7,108	7,078
<b>453</b> Audio Materials - Downloadable Titles ✓	224,788	181,846
<b>454</b> Video Materials - Physical Units ✓	4,373	3,999
<b>455</b> Video Materials - Downloadable Titles ✓	6,621	5,756
<b>455.1</b> Other Materials <sup>6</sup> ✓	120	22
<b>455.3</b> Total Library Collection - Physical Items ✓	95,554	92,557
<b>455.4</b> Total Library Collection - Downloadable Items	343,747	278,501

### Electronic Collections

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, ...[more](#))

<b>456</b> Local/Other cooperative agreements ✓	1	1
<b>457</b> State (state government or state library) ✓	55	55

458 Total Electronic Collections ✓	56	56
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## SERVICES

501 Library Visits ✓	248,897	210,314
501a Library Visits Reporting Method ✓	Annual Estimate Based on Typical Week(s)	
502 Reference Transactions ✓	21,739	18,369
502a Reference Transactions Reporting Method ✓	Annual Estimate Based on Typical Week(s)	
503 Number of registered users ✓	13,518	15,597
504 Current Overdue Fine Policy ✓	No	

## COVID

510 Closed Outlets Due to COVID-19	No
511 Public Services During COVID-19	Yes
514 Electronic Library Cards Issued During COVID-19	No
515 Reference Service During COVID-19	Yes
516 Outside Service During COVID-19	Yes
520 External WiFi Access Added During COVID-19	Yes
521 External WiFi Access Increased During COVID-19	No
522 Staff Re-Assigned During COVID-19	No

## Circulation

550 Total Circulation of Materials ✓	345,384	301,359
551 Circulation of Children's Materials ✓	113,596	117,575
552 Electronic Material Circulation (Use of Electronic Materials) ✓	108,339	101,060
553 Physical Item Circulation	237,045	200,299
554 Successful Retrieval of Electronic Information	167	360
555 Electronic Content Use	108,506	101,420
556 Total Collection Use	345,551	301,719
561 Circulation of Other Physical Items ✓	0	0

## Interlibrary Loan

575 Number of Items Provided To Other Libraries ✓	0	0
576 Number of Items Received From Other Libraries ✓	178	218

## PROGRAMS

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language and citizenship classes; and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a Summer Reading Program offered once a week for eight weeks should be counted as eight programs. Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

### Children (Ages 0-5)

	Number of Programs (ages 0-5)		Program Attendance (ages 0-5)	
Number In-Person Onsite Children's Programs (ages 0-5)	96	94	7 3,350	1,870
Number In-Person Offsite Children's Programs (ages 0-5)	0	0	0	0
Number Live Virtual Children's Programs (ages 0-5)	0	0	0	0
Number Prerecorded (on-demand) Children's Programs (ages 0-5)	0	0	0	0

### Children (Ages 6-11)

	Number of Programs (ages 6-11)		Program Attendance (ages 6-11)	
Number In-Person Onsite Children's Programs (ages 6-11)	31	8	3,631	312
Number In-Person Offsite Children's Programs (ages 6-11)	0	0	0	0
Number Live Virtual Children's Programs (ages 6-11)	0	0	0	0
Number Prerecorded (on-demand) Children's Programs (ages 6-11)	0	0	0	0

### YA/Teens (Ages 12-18)

	Number of Programs (ages 12-18)		Program Attendance (ages 12-18)	
Number In-Person Onsite YA Programs (ages 12-18)	1	0	50	0
Number In-Person Offsite YA Programs (ages 12-18)		0		0
Number Live Virtual YA Programs (ages 12-18)		0		0

Number Prerecorded (on-demand) YA Programs (ages 12-18)	0	0
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## Adults (Ages 19+)

	Number of Programs (ages 19+)		Program Attendance (ages 19+)	
Number In-Person Onsite Adult Programs (ages 19+)	62	53	967	565
Number In-Person Offsite Adult Programs (ages 19+)	0	2	0	109
Number Live Virtual Adult Programs (ages 19+)	0	0	0	0
Number Prerecorded (on-demand) Adult Programs (ages 19+)	0	0	0	0

## Other/Family/All Ages

	Number of General Programs		Program Attendance	
Number In-Person Onsite General Programs	1	0	104	0
Number In-Person Offsite General Programs	0	0	0	0
Number Live Virtual General Programs	0	0	0	0
Number Prerecorded (on-demand) General Programs	0	0	0	0

## Self-directed activities

	Number of Self-directed Activities		Number of Participants	
Self-directed activities for ages 0-5	1	0	326	0
Self-directed activities for ages 6-11	1	0	328	0
Self-directed activities for ages 12-18	0	0	0	0
Self-directed activities for ages 19+	0	0	0	0
Self-directed activities for general interest	0	0	0	0

## New Programming Measures - Totals

600 Total Number of Library Programs ✓	191	157
601 Number of Childrens Programs	127	102
601 Number of Synchronous Program Sessions Targeted at Children Ages 0-5 ✓	96	94
602 Number of Young Adult Programs ✓	1	0
602 Number of Synchronous Program Sessions Targeted at Children Ages 6-11 <sup>8</sup> ✓	31	8
603 Total Attendance at Library Programs <sup>9</sup> ✓	8,102	2,856
604 Attendance at Childrens Programs	6,981	2,182
604 Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older ✓	62	55
605 Attendance at Young Adult Programs ✓	50	0
605 Number of Synchronous General Interest Program Sessions ✓	1	0
606 Number of Synchronous In-Person Onsite Program Sessions ✓	191	155
607 Number of Synchronous In-Person Offsite Program Sessions ✓	0	2
608 Number of Synchronous Virtual Program Sessions ✓	0	0
611 Attendance at Synchronous Programs Targeted at Children Ages 0-5 ✓	3,350	1,870
612 Attendance at Synchronous Programs Targeted at Children Ages 6-11 ✓	3,631	312
614 Attendance at Synchronous Programs Targeted at Adults Age 19 or Older ✓	967	674
615 Attendance at Synchronous General Interest Programs ✓	104	0
616 Synchronous In-Person Onsite Program Attendance ✓	8,102	2,747
617 Synchronous In-Person Offsite Program Attendance ✓	0	109
618 Synchronous Virtual Program Attendance ✓	0	0
620 Total Number of Asynchronous Program Presentations ✓	0	0
630 Total Views of Asynchronous Program Presentations within 30 Days ✓	0	0

## INTERNET ACCESS

650 Number of Internet Computers for the General Public ✓	46	46
651 Number of Uses (sessions) of Public Internet Computers ✓	18,369	18,813
651a Reporting Method for Number of Uses of Public Internet Computers Per Year	Annual Count	Annual Count
652 Number of Times (sessions) Patrons Used the Wireless Network ✓	-1	-1N/A
652a Reporting Method for Wireless Sessions <sup>10</sup>	Annual Estimate Based on Typical Week(s)	
653 Website Visits ✓	-1	-1N/A
652.1 Public Wi-Fi Network Availability Hours	4380	4380
652.2 Guest Wi-Fi Network SSID	4380	4380

## OUTLET DATA

Location	700a WebPLUS Identification number	700b Unique ID suffix assigned by WebPLUS	701 State assigned identification number	702 Legal Name
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Cedar City Public Library	UT0026	002	IRONCO1201	✓ CEDAR CITY PUBLIC LIBRARY
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## Outlet Address

Location	703 Physical Street Address	704 City	705 ZIP Code	706 ZIP+4 Code	707 County
Cedar City Public Library	303 NORTH 100 EAST	CEDAR CITY	✓ 84721		✓ IRON

## Outlet Information

Location	708 Phone	709 Outlet Type Code	710 Metropolitan Status Code
Cedar City Public Library	4355866661	Central Library	Not in a Metropolitan Area

## Outlet Square Feet and Bookmobiles

Location	711 Area in Square Feet of outlet	712 Number of Bookmobiles
Cedar City Public Library	✓ 29,000	0

## Outlet Hours

Location	713 Public Service Hours Per Year	714 Number of Weeks Open	715 Number of Weeks an Outlet Closed Due to COVID-19	716 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19
Cedar City Public Library	✓ 3,310 <b>3,310</b>	✓ 52 <b>52</b>	✓ 0 <b>0</b>	0 <b>0</b>

<sup>1</sup>, 253.1 Includes SUU students who volunteer time for SUU Discovery Story Time. (0-2022-09-28)

<sup>2</sup>, 253.2 SUU Discover Story Time. (0-2022-09-28)

<sup>3</sup>, 304.4 No other expenditures. (0-2022-09-30)

<sup>4</sup>, 350 Substantial wage/salary increase to match salary survey. (0-2022-09-28)

<sup>5</sup>, 352 Substantial increase due to raises to bring full-time staff in line with salary survey and to give raises to part-time employees (0-2022-09-30)

<sup>6</sup>, 455.1 Misc Items (0-2022-09-29)

<sup>7</sup>, Large numbers due to two elements: 1) more library traffic overall; 2) the Mayor's Banana Split Book Club - a weekly movie/book program May to August. (0-2022-09-30)

<sup>8</sup>, 602 Large numbers due to two elements: 1) more library traffic overall; 2) the Mayor's Banana Split Book Club - a weekly movie/book program May to August. (0-2022-09-30)

<sup>9</sup>, 603 Large numbers due to two elements: 1) more library traffic overall; 2) the Mayor's Banana Split Book Club - a weekly movie/book program May to August. (0-2022-09-30)

<sup>10</sup>, 652a No method of determining wireless sessions. (0-2022-09-30)