

Utah Public Libraries Survey 2020

Cedar City Public Library**IDENTIFICATION**

150 FSCS ID	UT0026
151 Library Code	IRONCO1200
152 Name of Library	CEDAR CITY PUBLIC LIBRARY
153 Street Address	303 NORTH 100 EAST
154 City (of street address)	CEDAR CITY
155 ZIP Code (of street address)	84721
156 ZIP+4 (of street address)	2610
157 Mailing Address	303 NORTH 100 EAST
158 City (of mailing address)	CEDAR CITY
159 ZIP Code (of mailing address)	84721
160 ZIP+4 (of mailing address)	2610
161 County of the Entity	IRON
162 Telephone (include area code)	4355866661
163 Library's main website address	http://WWW.CEDARCITYLIBRARY.ORG

GENERAL INFORMATION

208 Population of Legal Service Area	34,764
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Service Outlets

An outlet is a unit of an administrative entity that provides direct public library service.

209 Number of Central Libraries	1
210 Number of Branch Libraries	0
211 Number of Bookmobiles	0

Paid Staff

Report figures as of the last day of the library's fiscal year. Include all positions funded in the library's budget, whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time equivalent (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

250 FTE of Librarians with ALA-accredited master's degree	1.00
251 Total FTE of Librarians	4.00
252 FTE of All Other Paid Staff	6.50
253 Total FTE of Paid Staff	10.50
254.1 Total Library Staff	15

Volunteers

253.1 Number of individuals who worked for the library this fiscal year	6
253.2 Number of hours volunteers worked for the library this fiscal year	137

OPERATING REVENUE

Report revenue used for operating expenditures as defined below. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, or funds unspent in the previous fiscal year (e.g. carryover).

300 Local Operating Revenue	583,473
301 State Operating Revenue ¹	9,500
302 Federal Operating Revenue	0
303 Other Operating Revenue	24,330
304 Total Operating Revenue	617,303

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Do not report estimated costs as expenditures. Do not report capital expenditures under this category. Local accounting practices shall determine whether a specific item is a capital expense or an operating expense regardless of the examples in these definitions.

304.1 Local Operating Expenditures	607,803
304.2 State Operating Expenditures ²	9,500
304.3 Federal Operating Expenditures	0
304.4 Other Operating Expenditures ³	0
304.5 Total Operating Expenditures	617,303

OPERATING EXPENDITURES - DETAIL

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category. Local accounting practices shall determine whether a specific item is a capital expense or an operating expense regardless of the examples in these definitions.

Staff Expenditures

350 Salaries and Wages	299,895
351 Employee Benefits ⁴	105,718
352 Total Staff Expenditures	405,613

Collection Expenditures

This includes all operating expenditures from the library budget for all materials in print, audiovisual, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

353 Print Materials	69,039
354 Electronic Materials - Digital Units	15,472
355 Other Materials	0
356 Total Collection Expenditures	84,511

Other Operating Expenditures

This includes all expenditures other than those reported for Total Staff Expenditures (question #352) and Total Collection Expenditures (question #356).

357 Other Operating Expenditures	127,179
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Total Operating Expenditures

358 Total Operating Expenditures	617,303
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CAPITAL REVENUE

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency or funds unspent in the previous fiscal year (e.g., carryover).

400 Local Capital Revenue	20,886
401 State Capital Revenue	0
402 Federal Capital Revenue	0
403 Other Capital Revenue	0
404 Total Capital Revenue	20,886

CAPITAL EXPENDITURES

405 Total Capital Expenditures	20,886
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COLLECTIONS

This section of the survey (questions #450 through #460) collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, Audiovisual Materials Expenditures, and Other Material Expenditures (questions #353 through #356). Under this category report only items the library has acquired as part of the collection, whether purchased, leased, licensed, or donated as gifts.

450 Print Materials	98,000
451 Electronic Books (e-Books)	85,034
452 Audio Materials - Physical Units	6,900
453 Audio Materials - Downloadable Titles	165,326
454 Video Materials - Physical Units	3,800
455 Video Materials - Downloadable Titles	4,277
455.1 Other Materials ⁵	90
455.3 Total Library Collection - Physical Items	108,790
455.4 Total Library Collection - Downloadable Items	254,637

Electronic Collections

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collection with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

456 Local/Other cooperative agreements	1
457 State (state government or state library)	54
458 Total Electronic Collections	55

SERVICES

501 Library Visits	168,894
501a Library Visits Reporting Method	Annual Estimate Based on Typical Week(s)
502 Reference Transactions	14,751
502a Reference Transactions Reporting Method	Annual Estimate Based on Typical Week(s)
503 Number of registered users	13,911

COVID

510 Closed Outlets Due to COVID-19	Yes
511 Public Services During COVID-19	Yes
512 Electronic Materials Added Due to COVID-19	No
513 Electronic Library Cards Issued Before COVID-19	No
514 Electronic Library Cards Issued During COVID-19	No
515 Reference Service During COVID-19	Yes
516 Outside Service During COVID-19	Yes
517 Live Virtual Programs During COVID-19	No
518 Recordings of Program Content During COVID-19	No
519 External WiFi Access Before COVID-19	Yes
520 External WiFi Access Added During COVID-19	No
521 External WiFi Access Increased During COVID-19	No

522 Staff Re-Assigned During COVID-19	No
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Circulation

550 Total Circulation of Materials	238,857
551 Circulation of Children's Materials	76,090
552 Electronic Material Circulation (Use of Electronic Materials)	61,973
553 Physical Item Circulation	176,884
554 Successful Retrieval of Electronic Information	-1 N/A
555 Electronic Content Use	61,973
556 Total Collection Use	238,857

Interlibrary Loan

575 Number of Items Provided To Other Libraries	0
576 Number of Items Received From Other Libraries	241

PROGRAMS

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language and citizenship classes; and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a Summer Reading Program offered once a week for eight weeks should be counted as eight programs. Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

600 Total Number of Library Programs	212
601 Number of Childrens Programs	163
602 Number of Young Adult Programs	5
603 Total Attendance at Library Programs	8,312
604 Attendance at Childrens Programs	7,473
605 Attendance at Young Adult Programs	20

Virtual Programing

Keep virtual and recorded programming statistics separate from in-person programming statistics.

600.1 Total Number of Live Virtual Programs	0
600.2 Total Number of Live Virtual Children's Programs	0
600.3 Total Number of Live Virtual Young Adult Programs	0
600.4 Total Live Virtual Attendance	0
600.5 Attendance at Live Virtual Children's Programs	0
600.6 Attendance at Live Virtual Young Adult Programs	0
600.7 Total Recordings of Program Content	21
600.8 Total Views of Recorded Program Content	365
600.9 Total On-Demand Views of Live Virtual Programs	0

INTERNET ACCESS

650 Number of Internet Computers for the General Public	46
651 Number of Uses (sessions) of Public Internet Computers	22,823
652 Number of Times (sessions) Patrons Used the Wireless Network	-1 N/A
653 Website Visits	-1 N/A
652.1 Public Wi-Fi Network Availability Hours	2854
652.2 Guest Wi-Fi Network SSID	2584

OUTLET DATA

Location	700a WebPLUS Identification number	700b Unique ID suffix assigned by WebPLUS	701 State assigned identification number	702 Legal Name
Cedar City Public Library	UT0026	002	IRONCO1201	CEDAR CITY PUBLIC LIBRARY

Outlet Address

Location	703 Physical Street Address	704 City	705 ZIP Code	706 ZIP+4 Code	707 County
Cedar City Public Library	303 NORTH 100 EAST	CEDAR CITY	84721		IRON

Outlet Information

Location	708 Phone	709 Outlet Type Code	710 Metropolitan Status Code
Cedar City Public Library	4355866661	Central Library	Not in a Metropolitan Area

Outlet Square Feet and Bookmobiles

Location	711 Area in Square Feet of outlet	712 Number of Bookmobiles
Cedar City Public Library	29,000	0

Outlet Hours

Location	713 Public Service Hours Per Year	714 Number of Weeks Open	715 Number of Weeks an Outlet Closed Due to COVID-19	716 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19
Cedar City Public Library	2,584	41	11	5

- ¹, 301 From State of Utah Contract (0-2020-11-06)
- ², 304.2 Utah State Contract (0-2020-11-06)
- ³, 304.4 No other operating expenditures. (0-2020-11-06)
- ⁴, 351 Benefit package increases to reflect wages. (0-2020-11-06)
- ⁵, 455.1 Verified by reports. Weeding of vertical file. (0-2020-11-06)